



26/07/2020

RFP RFP/SCI/BDCO/FY-20/00020
PR No# PR-BGD-DHK-2020-00534

To

Subject Request for Proposal

Save the Children is hereby inviting Sealed Quotation/Price offer with your best price for supplying following Services. The quoted price should meet the specification given below. Please enclose this letter with your offer in organization's/ company's letter head pad. Offer should be specified with your terms and conditions. Acceptance of quotation is subject to fulfillment of the following terms and conditions:

SL No	Description	Specification	Unit	Req. Quantity	Unit Price	Amount
1	Survey/Evaluation - Endline Survey/Project Evaluation	As per attached TOR	Job	1.00		

Terms & Condition

- 1 Anti-Bribery & Corruption: Save the Children suppliers/consultants must immediately report any suspicions of fraud or dishonesty in confidence to Risk and Compliance Director (abdullah.faruque@savethechildren.org) / Country Director through email.
- 2 All suppliers/vendors must accept the child safeguarding policy of Save the Children.
- 3 Completion Time: As per ToR.
- 4 Vendor/supplier with employee/group insurance will be preferred.
- 5 SCI may deal with COVID-19 patients and shall not be liable for vendor staff and their wellbeing. Vendor must ensure adequate quality of PPE and take necessary safety measure for the wellbeing of their staff (s).
- 6 Eligibility Criteria :The Proposer shall possess the following qualification: Organizations must provide information and documentary evidences to establish that they have a) legal establishment for a minimum of Two years overall experience in similar service b) Copy of updated Trade Lenience c) Company profile with customer list, preferably Govt. / Semi Govt. / INGO. d) Up-to-date VAT and Tax Certificate e) NID of Head of Agency/Firm.
- 7 Evaluation (Technical & Financial): Procurement committee will evaluate the proposal as per ToR.
- 8 Pre-proposal time & date: At 11.00 AM on 29/07/2020 through online https://us02web.zoom.us/meeting/register/tZ0qf-6przwwGNJIVwEWjY_5Z6rLTJYcTtW_
- 9 Proposal: PDF copy of Technical & Financial Proposal should be emailed separately.
- 10 Technical Criteria: As specified in the ToR
- 11 Technical Queries: For technical queries , Interested firms may contact: Md. Nazmul Haque Sardar, Manager - MEAL
Nutrition, Save the Children in Bangladesh, House CWN (A) 35, Road 43, Gulshan 2, Dhaka 1212, Bangladesh , Tel: +88-02-9861690, E-mail: nazmul.haque@savethechildren.org
- 12 Delivery Place: As per TOR (Sunday through Thursday from 9.00 AM to 4.00 PM) or as per Instruction of the Save the Children representative.
- 13 Dead Line for Submission: PDF copy of both proposals need to be submitted in separate file through email: dhaka.Procurement@savethechildren.org addressing: Sr. Manager- Procurement & Supply Chain, with proposal " Endline Evaluation Maternal-Neonatal Health Care and Family Planning (Mamota) Project"Reference RFP No: RFP/SCI/BDCO/FY-20/00020" written on subject latest by 12th August, 2020 sharp 08.00 PM
- 14 Payment: Payment will be made in three installments: As per TOR
- 15 VAT and Tax shall be deducted as per rules of GoB.
- 16 SCI reserves the right to accept or reject in part or full/one or all quotations/ offers/proposals without assigning any reason whatsoever.

If you have any queries feel free to ask.

Thank You
For Save the Children

Shamima Akhter
Procurement & Supply Chain