|  |  |
| --- | --- |
| **Attach Your Photo** | **Sesame Workshop Bangladesh****Employment Application Form**(Please fill up the form and submit together with your Resume. All information will be treated with confidentiality)  |
| **Position Applied for:**  | **Manager- Digital and Social Media** |
| **Expected Salary per month:** |  |
| **Required Notice Period:**  | Choose an item. |
| **PERSONAL DETAILS** |
| Applicant’s Full Name:  |
| Mother’s Name: | Father’s Name: |
| Date of Birth: | National ID/or Passport No: |
| Present Address: |
| Permanent Address:  |
| E-mail address: | Driving License (if any): |
| Contact number: | Cell no 1:  | Skype ID:  |
| Cell no 2: |
| **PRESENT EMPLOYMENT DETAILS**  |
| **Current or Most recent job 1:** |
| Organization Name and Address:  |
| Job Title:  | Current monthly gross salary with other benefits: |
| **Duration in employment:**  From: Click or tap to enter a date. To: Click or tap to enter a date.  |
| **Major Responsibilities:***
*
*
*
*
*
 |
| **Reason for Leaving:** |
| **Most recent job 2:** |
| Organization Name and Address:  |
| Job Title:  | Last monthly gross salary with benefits: |
| **Duration in employment:**  From: Click or tap to enter a date. To: Click or tap to enter a date.  |
| **Major Responsibilities:***
*
*
*
*
*
 |
| **Reason for Leaving:** |
| **PREVIOUS EMPLOYMENT DETAILS (IF APPLICABLE)** |
| Position | Organization Address | Duration |
|  |  | **From:**  Click or tap to enter a date. **To:** Click or tap to enter a date.  |
|  |  | **From:**  Click or tap to enter a date. **To:** Click or tap to enter a date.  |
|  |  | **From:**  Click or tap to enter a date. **To:** Click or tap to enter a date.  |
| **EDUCATIONAL QUALIFICATIONS****(Start with the highest qualification including formal and non-formal academic programs)** |
| Qualification | Grade /GPA/Score | Passing Year | Institution |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **SKILLS, CONTINUING PROFESSIONAL DEVELOPMENT AND TRAINING****(Kindly use additional rows if needed)** |
| Training/Workshop/Seminar | Institution | Inclusive Dates |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **REFERENCES****(Before we reach your references, we will contact you for your consent)** |
| **Reference 1** | **Reference 2** |
| Name: | Name: |
| Job Title: | Job Title: |
| Organization: | Organization: |
| Mailing Address: | Mailing Address: |
| Contact Number: | Contact Number: |
| E-mail address: | E-mail address: |
| Relation with Applicant: Choose an item. | Relation with Applicant: Choose an item. |
| **OTHER PERSONAL DETAILS** |
| Have you ever terminated from your employment? If yes, please explain the reason. | **Yes** | **No** |
|  |  |
| Do you have any relative working in SWB? If yes mention name, job title, relationship, and place of work. | **Yes** | **No** |
|  |  |
| **CRIMINAL RECORD** |
| Have you got any criminal convictions? If yes, please specify. | **Yes** | **No** |
|  |  |
| **DECLARATION** |
| I confirm that the information provided above, and in any attachment, are correct and I understand that any false statement or information could result in my application or appointment being terminated.**Signature: Date:**  |
|  |