



OXFAM

**CREATING  
SPACES**

to Take Action on Violence  
Against Women and Girls

## **Terms of Reference –ToR**

Consultancy Services for Conducting Research on Protection Issues in the Context of the Rohingya Crisis.

### **Background**

Among all the humanitarian crises that the South Asian region is dealing with, the Rohingya crisis is of the most complex nature. The more the crisis is prolonged, the more the Rohingya people living in the densely populated sprawling camps in the South-eastern part of Bangladesh are facing fresh, contextualized threats to their rights, protection, and safety. The Covid-19 pandemic has created conditions for further rollbacks which deteriorate when the monsoon steps in. Bangladeshi authorities' decision to install barbed wire fencing in the camps, increase security surveillance by expanding the presence of the security forces, and impose restrictions on the movement of the Rohingyas are of particular concern that is too playing contributory roles. There are no Sphere Standards for confined makeshift camps and the guidance on best practices for protection and safety in this condition is widely seen as lacking. Given the context, Oxfam in Bangladesh's Protection team wants to hire a consultant to identify the potential gaps that Oxfam humanitarian programming and policy works can help to remove and to recommend specific ways forward.

- **Objective**

The purpose of hiring a consultant is primarily to design and undertake research, working in close communication and collaboration with Oxfam in Bangladesh's Protection team to find out the potential gaps and barriers in terms of the Rohingya population's protection and safety, check the level of compliance with the Sphere Standards, and to suggest way forwards which may assist Oxfam to redesign its response and advocacy strategies at both national and international stage to the Rohingya crisis to be more inclusive and efficient.

- **Scope of Work**

The consultant will be expected to consider the following topics:

- i) Current literature, current research, and reports relevant to the protection issues and safety concerns of the Rohingyas.

- ii) Ongoing protection works by Oxfam and other stakeholders. (It is anticipated that the consultant will listen to any suggestions or recommendations provided by the Oxfam Protection team and that one of the highlights of his/her work will be to assess the role that Oxfam can and should play in further promoting the rights of the Rohingyas.)

- iii) Extensive fieldwork in Oxfam's areas of operation at the Rohingya camp region.

- **Key Deliverables**



- a. 1 extensive research paper that provides a thorough overview of the protection concerns (primary, secondary, tertiary) perceived by the Rohingyas, the gaps and barriers in the existing protection services as well as sectoral and local administrative policy, and how & what Oxfam can contribute overcoming the challenges. It is expected that the arguments in the paper will be presented with documented examples which are illustrative of the key issues, themes, and dynamics observed, including, where necessary, visually compelling infographics.
- b. Any relevant short report/data required by the Oxfam Protection team

• **Qualification of the Consultant**

- Advanced university degree (preferably a PhD) in a branch of study related to humanitarian affairs, human rights, refugee studies, political science, international relations etc. (Published research works in renowned journals relevant to the research focus will be an added advantage.)
- Minimum of 8 years of experience in carrying out comparable tasks (Previous experience of working in the Rohingya crisis will add additional value.)
- Strong familiarity with the Sphere Standards, the contemporary context of the Rohingya crisis, and the political, economic, and social forces causing forced displacement around the region.
- Strong analytical and writing abilities in English, a track record of delivering high-quality quantitative and qualitative research, and the ability to communicate complicated ideas simply and clearly are all assets.
- Be ready to assume work as soon as possible and ability to work as a team player.
- Applicants proficient in speaking Bengali and Rohingya dialects will get priority.

• **Timeline**

The consultancy is expected to last from September '22 to January '23.

• **Schedule of Payment**

Based on the satisfactory completion of the services Oxfam will pay for the assignment through bank transfer/cheque in the following instalments:

Deliverables	Payment %
<ul style="list-style-type: none"> <li>• Revision, completion, and approval of research proposal, financial proposal, and detailed work plan for implementation of the assignments</li> </ul>	<p>10 % (1<sup>st</sup> Instalment)</p>



<ul style="list-style-type: none"> <li>• Completion and approval of <i>Key Deliverables – (a)</i> (Note: This assignment may include several sub-assignments as per the agreement between the Protection team and the consultant)</li> </ul>	50 % (2 <sup>nd</sup> Instalment)
<ul style="list-style-type: none"> <li>• Completion and approval of <i>Key Deliverables – (b)</i> (Note: This assignment may include several sub-assignments as per the agreement between the Protection team and the consultant)</li> </ul>	40 % (3 <sup>rd</sup> Instalment)

• **How to Apply**

Application is asked from both individual consultants and consultancy firms. Interested applicants are suggested to submit the following documents:

- Curriculum vitae (CV)/profile containing a clear track record of the applicant’s research experience & publications
- Cover letter
- A technical proposal for *Key Deliverables – (a)* (Should not exceed more than 5 pages)
- Detailed Workplan and Financial Proposal for *Key Deliverables – (a)*
- TIN certificate

• **Confidentiality and Obligation**

Without obtaining written permission, the consultant is not permitted to divulge any ownership or official information pertaining to the consultation service, either during the length of the assignment or after it has ended. All materials and documentation created by the consultants as part of this assignment will become and remain as Oxfam in Bangladesh’s Protection team’s property. Please note that it is the responsibility of the consultant to plan and carry out the assignment. Oxfam will provide financial and logistical support as agreed between Oxfam and the consultant and will ensure timely feedback. The consultant will be responsible for maintaining the originality of his/her work, as well as correspondence and outputs in a timely and efficient manner keeping Oxfam informed via written email correspondence and in-person meetings.