**INVITING EXPRESSIONS OF INTEREST TO PARTNER WITH OXFAM in Cox Bazar**

**Oxfam** is one of the world’s leading development and humanitarian organisations. It is an international confederation of 17 organizations (affiliates) networked together in 94 countries, as part of a global movement for change.

Oxfam’s overall goal in the Rohingya response is that refugees and host communities - women, men, boys and girls- have improved lives. In consultation with a range of stakeholders, Oxfam has developed a strategy with goals aiming to promote **a) Emergency Response and Preparedness b) Transforming the System c) Right to Protection d) Strengthening Resilience.**

Oxfam is looking for local organizations in Cox’s Bazar that would be willing to work together with us to achieve our ambitious goals. We **do not want to contract** or **sub-contract** you to implement for us. We want to be on a journey together with you in acknowledgement that you can add as much value to what we aim to achieve.

If you think you are the organization we should be working with, our expectation is that you are able to fulfil the following:

1. You work directly in communities in Cox’s Bazar on the Rohingya response
2. Your organization focuses on any of the following thematic areas:

**a) Construction of new and operation and maintenance of water supply facilities**

**b) Construction of new and operation and maintenance of sanitation facilities including latrines, sludge management and solid waste management**

**c) Implementation of community** **engagement and behavioural change promotional activities for reducing public health risks**

1. You are registered with the relevant government authorities (NGO Bureau)
2. Your organization has a properly constituted governance board and structure

If you think you are able to fulfil our expectations, Oxfam invites you to complete an Expression of Interest (EOI) form and send back to Oxfam through the following means:

**Physical Address:** Oxfam Cox's Bazaar Office | "TAHERA KUTHIR"| House No: 409  
Road No: 05 (East) Block : C| Uttaran Grhihayan Society Somiiti Ltd. Bypass Road Zhilongjha

Expressions of interest can be sent by post or hand delivered at our office by 20th ofJune 2019 5pm the latest. All submitted Expressions of Interest should be titled “EOI Oxfam Partnership”. We regret that we are not able to feedback every organisation, except those short listed. Applications will be reviewed as they come through. We will get back to you during the week commencing the 17June 2019 at the latest.

## Annex 2 Application form

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| **Expression of Interest to Partner with Oxfam** | | | | | | | | |
| SECTION I: Institutional Particulars | | | | | | | | |
| Name of organisation | |  |  | | | | | |
| Name of contact person and position | |  |  | | | | | |
| Email address of Contact Person | |  |  | | | | | |
| Mobile Telephone Number of Contact Person | |  |  | | | | | |
| Registered address (Physical and Postal) | |  |  | | | | | |
| Institutional Email address and telephone number | |  |  | | | | | |
| Type of organisation *[Tick where appropriate]* | **Network Organisation** | | | | Yes |  | No |  |
| Individual organisation | | | | Yes |  | No |  |
| Are you a member of any network(s) / coalition(s) / forum? If Yes, list them | | | |  | | | | |
| ***Number or years that your organisation has been operational*** | | | |  | | | | |
| **NGO Bureau Registration Date and Number** | | | |  | | | | |
| **Districts of Impact/Where Organisation Works** | | | |  | | | | |

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| SECTION 2: Operational Details |

**2.1. Record of projects that the organisation has implemented and closed over the past 10 years (If applicable)**

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| **Name and brief description. (Not more 50 words to describe each project) Add more lines as needed** | **Source of Funding** | **Geographical Coverage** |
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**2.2. Record of projects that the organisation is currently implementing (Add more lines as needed)**

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| --- | --- | --- | --- | --- | --- |
| **Name and description (Not more than 50 words to describe a project)** | **Source of Funding** | | **Project Budget** | **Project Duration and Geographical Coverage** | |
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| **SECTION 3: Thematic Area** | | | | | | |
| Below are the areas of thematic areas and implementation strategy that Oxfam would like to implement during the 2019-2022 strategic period in Cox’s Bazar. | | | | | | |
| Thematic Area 1: Public HE | | | **Already have worked on the theme** | | | **Not worked on the theme** |
| Hygiene Promotion/ Behaviour change activities | | |  | | |  |
| Community Structures Engagement (Community Based Volunteers, WASH committees, WASH DC surveillance) | | |  | | |  |
| Community Based Volunteer engagement | | |  | | |  |
| Provision of hygiene kits and essential hygiene materials | | |  | | |  |
| Thematic Area 2: PHE | | |  | | |  |
| Repair and maintenance of facilities | | |  | | |  |
| Construction of Facilities | | |  | | |  |
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| **SECTION 4: Declaration** | | | | | | |
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**Please do attach any document you deem relevant for this application ( i.e Company structure, Audit report, etc…)**

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| --- | --- |
| Signature (to be signed by an authorised signatory of the organisation): |  |

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| Name and position: |  |

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| --- | --- |
| Date: |  |