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| **Position: Advisor – Knowledge Management and Policy Advocacy** | |
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| **Organizational Information** | |
| Reports to:  Direct Reports:  Unit:  Job Location:  Eligible for overtime: | **Project Director - SIP**  0  1-2  3-5  6-10  11+  Program  Country Office, Dhaka, Bangladesh  NA |

# **Job Summary**

Bangladesh is one of the world’s most climate change-vulnerable countries. Communities in Char lands (Riverine Island) and Haors, along with coastal areas, face the highest risks from climate change and urban slums become a refuge for climate migrants. There is an urgent need to better understand how climate change affects SRH outcomes and plan for intervention package. Ipas recently developed a project plan for further exploration of evidence and solutions to address the impact on women's SRHR and develop an intervention strategy. Ipas Bangladesh will develop strategies and intervention packages, Ipas Bangladesh and in collaboration with CCHPU of MOHFW will develop policy brief/s for advocacy with government, donors, and UN agencies for policy adoption, interventions package implementation and resource mobilization. Ipas will develop an advocacy plan, matrix, and will lead advocacy as an organization, jointly with CCHPU and collectively with the CSO Forum.

The Advisor, Knowledge Management and Policy Advocacy, will be responsible for synthesizing data and research findings on the impact of climate change on women's SRHR in Bangladesh. This role will involve working collaboratively with the Ipas team and stakeholders, particularly the CCHPU unit of MOHFW, to develop strategies, policy briefs, and other advocacy tools for policymakers and donor agencies. The Advisor will also organize both formal and informal policy advocacy initiatives with key actors on climate adaptation at national and local levels, including workshops.

**Key Responsibilities**

* Lead the development of an advocacy plan and matrix and facilitate the execution of the plan.
* Organize formal and informal policy advocacy initiatives, including workshops, with key actors on climate adaptation at national and local levels.
* Synthesize data and research findings, including existing and Ipas's new research, on the impact of climate change on women's SRHR in Bangladesh.
* Collaborate with the Ipas team and stakeholders, particularly the CCHPU unit of MOHFW, to develop strategies, policy briefs, and other advocacy tools for policymakers and donor agencies.
* Coordinate with government bodies, donor agencies, UN agencies, and other stakeholders to promote policy adoption, intervention implementation, and resource mobilization.
* Provide technical support and guidance on policy advocacy related to climate change and SRHR.
* Represent Ipas in relevant meetings, forums, and networks to advance policy advocacy objectives.
* Prepare reports and documentation on policy advocacy activities and outcomes.
* Ensure effective knowledge management and dissemination of research findings and policy advocacy tools.

**Qualifications and Experience**

* Master’s degree in international development, Public Health, Social Sciences, Anthropology, Policy Studies, or a related field.
* 5+ years of experience in policy advocacy, knowledge management, or public health, with a focus on SRHR or climate change.
* Demonstrated experience in synthesizing research findings and developing policy briefs and advocacy tools.
* Strong understanding of climate change impacts on SRHR.
* Proven experience working with government stakeholders, donor agencies, and NGOs.
* Excellent communication and interpersonal skills in both Bangla and English (verbal and written).
* Proficiency in scientific and critical writing
* Proficiency in MS Office applications.
* Willingness to travel to field sites, including hard-to-reach areas in costal haor and char areas of Bangladesh
* Strong organizational and multitasking skills.
* Ability to work collaboratively with a diverse team and stakeholders.

# **Employment Status**

# Contractual for 11 months with potential for renewal based on performance and funding availability.

**Salary & Benefit**

Ipas Bangladesh will offer a monthly consolidated salary of **BDT 234,859**, no other benefits.

Ipas Bangladesh will seek information from job applicants’ previous employers about incidents of sexual exploitation, sexual abuse and/or sexual harassment, and/or child abuse where the applicant was accused and/or found guilty. By submitting the application, the job applicant confirms that s/he has no previous record of sexual misconduct, abuse and/or sexual harassment, and/or child abuse and also, s/he have no objection to Ipas Bangladesh requesting information specified above to his/her previous employer.

Ipas is strongly committed to providing a work environment that is free from all forms of harassment, discrimination, and inequity. We recruit, employ, train, promote, and compensate our personnel without regard to race, age, sex, religion, national origin, color, creed, ancestry, citizenship, marital status, veteran status, military service, disability, genetic information, gender identity, gender expression, transgender status, sexual orientation, or any other personal characteristic protected by law or outlined by Ipas policy.

# **How to Apply**

Interested and qualified candidates should send their CV/Resume including at least two professional references, as well as a ‘Cover Letter’ stating the suitability for the position to [Ipas bd jobs](https://ipas.wd5.myworkdayjobs.com/en-US/Ipas/details/Advisor---Knowledge-Management-and-Policy-Advocacy_R1002?locations=eb47465604b101db6e3bde1eb800dc08) **by August 10, 2024**. Only short-listed candidates will be called for the interview. Any form of persuasion in the selection process will automatically disqualify the candidacy.