Field Facilitator |SanMarkS II Project

Terms of Reference

**Organizational Background**

iDE is dedicated to creating income and livelihood opportunities for the rural poor. We were one of the first organizations to unlock the power of markets to fight poverty. iDE designs and delivers market-based solutions in agriculture and water, sanitation, and hygiene (WASH) in 11 countries across Asia, Africa, and Central America. We believe that entrepreneurs can be found everywhere and that through design and innovation, they can have the opportunity to build a better world for themselves, their families, and their communities. iDE Bangladesh is the oldest iDE country program having operated continuously since 1982.

**Project Background**

Over the past 20 years, Bangladesh has made great strides toward ending open defecation. In 2000, according to JMP statistics, 21% of Bangladeshis in rural areas practiced open defecation; that figure had fallen to zero by 2017. However, while communities were pushed to abandon open defecation, they were never made aware of the importance of investing in and using improved sanitation facilities.

In addition, poor coordination and weak linkages in the private sector meant that households found it difficult or impossible to access high-quality sanitation products and services even when they wanted to. As a result, over 53% of rural Bangladeshis still did not have access to high-quality, improved latrines that separate waste from the environment and mitigate some of the most serious negative health impacts from poor sanitation conditions. The SanMarkS II project, implemented by iDE Bangladesh will enable at least 1.2 million poor and disadvantaged people in 35 districts to gain access to improved latrines. The Project envisions to achieve this by conducting different implementation activities which engage, build capacity and help establish commercial linkage of sanitation value chain actors. As a result of the project, funded by SDC and UNICEF and implemented by iDE, private sector service providers in collaboration with public actors will respond to the needs and demand of the rural poor thereby providing improved sanitation services. These solutions will be scaled up to ensure economic, social, and health benefits as communities gain access and adopt improved latrines through locally based Project trained latrine entrepreneurs.

We are currently seeking Field Facilitatorto support for monitoring and sales data collection of Latrine Producer (LP) SanMarkS II Project is currently being implemented. The position is extensively support LPs for their sales and market promotion. Specifically, Sales data collection, Data Entry, Reporting, Customer Survey and support to organize DIP activities in the field, take photos of the improved latrine, data entry, check and verification.

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| **Position** | Field Facilitator |SanMarkS II Project |
| **Number of Vacancies** | 03 (Three) |
| **Job Location** | Dinajpur & Thakurgaon Districts |
| **Reporting Line** | Field Team Leader |

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| **Key Roles and Responsibilities** | **Identification and Capacity development of Latrine Entrepreneurs (30%)**  ● Participate in scouting or on field assessment by Project team to identify Latrine entrepreneurs considered the right profile for being supported by the Project  ● Support Project team in identifying, onboarding and beginning engaging with Latrine entrepreneurs.  ● Support team in providing training to Latrine entrepreneurs comprising of relevant training topics for improved Sanitation technology, market linkage and record keeping  **On job coaching, monitoring and follow up support to Latrine Entrepreneurs (50%)**  ● Based on Latrine Entrepreneurs allocated by Field team leader, the incumbent of this role needs to plan daily visits to Latrine Entrepreneur centers. While at the Center, the staff must follow up, provide monitoring and guidance to Latrine Entrepreneurs regarding improved latrine technology in a gradual manner  ● Identify if Latrine Entrepreneurs are effectively linked with Dealers of suppliers of improved latrines, immediately reporting any challenges in accessing supply  ● Collect progress of sales of improved latrines reported among latrine entrepreneurs  **Reporting (20% of role)**   * Utilizing relevant database, enter sales records with support and guidance of relevant staff members |
| **Education** | Bachelor in any subject from a recognized University; Business Administration/ Development Studies/Agriculture/ WASH Technology is preferable. |
| **Work Experience** | 1-2 years’ experience in WASH sector will get preference. Fresh Graduates are also encouraged to apply |
| **Required Skills** | Technical Skills   * Familiarity with WASH sector and Rural Context of Bangladesh   Interpersonal skills   * Able to work independently, leveraging support from relevant team members. * Ability to develop working relationships in a multicultural environment. * Learning attitude and keen to understand requirements * Good communication skills in Bangla with local entrepreneurs and community * Willing to travel as per requirement to field areas   Software skills   * User of MS Office Suite (Word, Excel and Power point) * Familiarity and usage of Email software and Windows OS   Additional requirements / preferences   * Inhabitants of concern program areas will get preference * Experience and knowledge in WASH sector of Bangladesh will be an advantage but not a necessity * Understanding of rural context, markets and local requirements will be required |
| **Physical and Language Skills** | * Good communication, presentation, and negotiation skills. * Respectful of local community settings and societal norms, understands the need for seeking consent and understands the approach to conduct themselves at the local, rural communities * Willing to travel as per requirement within the remotest corners of the project areas. * Dynamic and energetic individual. * Results-oriented and a team player. |
| **Coordination** | Field Team Leaders, Sr. BDOs, BDOs, MFs |
| **Financial Benefits and Conditions** | * S/He will get 950 BDT/day as daily remuneration of service for minimum 20 working days in a month. * BDT 1,000 will be provided as Phone allowance for the staff member for maintaining communication with stakeholders in the Sanitation sector of Bangladesh. * Hence a total of BDT 20,000 will be the maximum amount payable for engaging the resource for a total of 20 working days of a month. * In addition to this, they will be eligible to claim travel expenses. * Tax will be deducted at source according to Bangladesh government law. |
| **Terms & conditions** | * Prepared to undertake frequent field visits and extensive travel by using local transport * She/he has to follow iDE rules and regulations, * Will have to be available for agreed dates and assignments * **Candidates from Dinajpur & Thakurgaon Districts would be preferred for this role** * **Candidates having own Motorbike with Valid Driving License and personal Laptop/Desktop would be preferred** |
| **Other Information** | * The remuneration package, workdays, and deliverables may change based on negotiations with the iDE management. * iDE reserves the right to terminate this agreement at any time with the consultation of the employee as per HR policy. |