

Request for Quotation (RFQ)

Date : September 26, 2021

To :

From : Helen Keller International

Subject: RFQ for Data Repository Server for NiPN Project

Procurement: 21-09-24

Dear Vendor,

Helen Keller International (HKI) is seeking eligible, qualified suppliers to provide their best price quote for the item(s) below:

- If interested, the quotation must be submitted on company letterhead and signed by an authorized individual.
- Please refer to the Terms and Conditions below in preparing your quote.
- Please acknowledge receipt of this request by signing the vendor conflict of interest certification below and indicate intention to quote.
- No telephone calls will be accepted and any questions regarding this RFQ must be submitted in writing prior to the deadline. Questions and answers considered to be material to this quotation may be shared by HKI with all other offerors.

Thank you,

Mohammad Shaheedul Islam, Manager - Admin & Procurement

Good Specifications

Item #	Description/Specifications	Unit Type	Quantity
1.	<p><u>Specification of Network Rack, PDU and KVM Switch</u> 42U Close Cabinet (42Ux600mmx1070mm); Brand: APC/VERTIV/Dell or equivalent; Country of Origin: USA/ EU/ UK</p> <p><u>General Specification</u> 42U Server Device Cabinet and each Cabinet Comes with Following <u>Configuration:</u> Maximum Height: 42U; Maximum Width: 600MM, 60.0CM; Maximum Depth: 1070MM, 107.0CM Net; Weight: 125.09KG; Color: Black; Front Door: 16.0 gauge; Vertical Posts: 16.0gauge; Rear Door: 18.0gauge; Roof: 18.0gauge; Side Panels: 18.0gauge; Units per Pallet: 1.0; Weight Capacity (static load): 1700.97KG; Weight Capacity (dynamic load): 1020.58KG; Protection Class: IP20 Approvals: EIA-310E, UL 2416, UL 60950-1; Warranty: 01 Year</p> <p><u>01.16A Power Distribution Unit:</u> Brand: APC/VERTIV/Dell or equivalent; Country of Origin: USA/ EU/ UK</p> <p><u>General Specification</u> Output Connections: (3) IEC 60320 C19, (18); IEC 60320 C13; Nominal Output Voltage: 230V; Nominal Input Voltage: 200V, 208V, 230V Input Connections: IEC 60309 16 A 2P + E; Cord Length: 3meters; Maximum Total Current Draw: 16; Input frequency: 50/60 Hz; Number of Power Cords: 1, Load Capacity: 3680VA Maximum Input; Current: 16A; Color: Black; Operating Temperature: -5 - 45 °C; Operating Relative Humidity: 5 - 95 %; Warranty: 01 Year</p>	Set	01
02	<p><u>02.KVM Switch with Console Monitor:</u> Brand: APC/VERTIV/Dell or equivalent; Country of Origin: USA/ EU/ UK</p> <p><u>General Specification</u> Easily mount a KVM switch and console in the same rack space.</p> <p><u>KVM Switch Specification:</u> KVM 2G, Digital/IP, 1 Remote/1 Local User, Minimum 16 Ports with Virtual Media. Color: Black; Number of rack unit: 1U;</p>	Set	01

	<p>network frequency: 50/60 Hz; input voltage: 230 V/240 V</p> <p><u>LCD Console Specification:</u> Min. 17", 1U rack-mountable keyboard, mouse, LCD console with US English keyboard layout.</p> <p>Includes: C13-C14 power cord, USB KVM cable etc. as required to connect Max. 16 Nos Server; Warranty: 01 Year</p>		
03	<p><u>Switch Specification</u> Brand: CISCO; Model: C1000; Country of Origin: US/EU; Form factor: 1U Rack Mountable device with Rack Mounting Kit; Architecture: Should have 16 x 10/100/1000 Gigabit Ethernet downlink and 2 x SFP uplink ports; DRAM min 512 MB; Flash min 256 MB</p> <p><u>Switching Performance:</u> Switching bandwidth in 36 Gbps; Forwarding rate in 26 Mpps; Total number of MAC addresses 16,000; IPv4 unicast direct routes 540; IPv6 unicast direct routes 410</p> <p><u>Switch Layer 2 Services:</u> Layer 2 switch ports and VLAN trunks IEEE 802.1Q VLAN encapsulation. VLAN IDs 4094; Support STP, RSTP, Ether Channel/LACP, VLAN Trunking Jumbo frames 10240 bytes</p> <p><u>Security features:</u> Security with 802.1X, Serial Port Analyzer (SPAN) and Bridge Protocol Data Unit (BPDU) Guard; Access Control Lists (ACLs), Private VLANs; Management features: Support SNMP, syslog, Net Flow or Sflow,; Warranty: 3 years</p>	Set	02
04	<p><u>Router/Firewall Specification:</u> Hardware FG-200F: 18 x GE RJ45 (including 1 x MGMT port, 1 X HA port, 16 x switch ports), 8 x GE SFP slots, 4 x 10GE SFP+ slots, NP6X Lite and CP9 hardware accelerated.</p> <p><u>License</u> : FC-10-F200F-950-02-36 : Unified Threat Protection (UTP) (IPS, Advanced Malware Protection, Application Control, Web & Video Filtering, Antispam Service, and 24x7 FortiCare) for Three Year's.</p>	Set	01
05	<p><u>Server Specification</u> ITEM DESCRIPTION: TECHNICAL SPECIFICATIONS Brand: DELL; Model: Power Edge R740; Country of Origin: USA/EU/Japan; Chassis Type: 2U Rack mount; Processor: Intel Xeon Silver 4210 2.2G, 10C/20T, 9.6GT/s, 13.75M Cache, Turbo, HT (85W); No of Processors Installed: 02 (Two); Chipset: Minimum Intel C620 series chipset or higher; RAM: Installed Min. 128 GB DDR4 memory, Minimum 24 DDR4 DIMM slots, scalable up to 3 TB; Hard Drive: Minimum 4x1.2TB 10K RPM SAS 12Gbps Hot-plug Hard Drive; RAID Controller: Raid Controller Min. 2 GB Cache, Data transfer rate Up to 12 Gbp/s per prot, support; RAID level 0,1,5,10; Monitor: Not required; Optical Drive: DVD+/-RW ROM, SATA (Internal); Expansion Slot: Minimum 7, PCIe, slots: 7 x PCIe 3.0 plus dedicated Management slot, 4 USB; Number of Bays: Chassis with Minimum 8 (Eight) hot-plug Drive Bays; LAN /NIC: Integrated Quad Port 1GbE BASE-T; Graphics: Integrated Graphics; Power Supply: Hot-plug, redundant power supplies (1+1), 750W; Remote Management: Dedicated Enterprise remote management controller from day 1, Supported Operating System: Windows Server, Red Hat Linux, VMware ESXi etc.; Other; Accessories: Rail Kit and cable management arm; Keyboard and Mouse: Not required; Warranty: 03 Years</p>	Set	02

Quote Validity Requirements

Vendor Eligibility Requirements	<p>This RFQ is open to commercial and non-governmental businesses, registered in Bangladesh, capable of providing and delivering the products, and with a solid record of integrity and business ethics.</p> <p>Note: HKI will not award a contract to any firm that is debarred, suspended, or proposed for debarment, or who proposes to do business with firms or firms' principals who are debarred, suspended, or proposed for debarment, in the performance of the requirement of this activity.</p>
Contractual Mechanism and Payment Terms:	<p>HKI will issue a Purchase Order to the vendor.</p> <p>Following HKI's acceptance of the goods or services, the payment will be made monthly basis within 30 days of the receipt of an invoice.</p> <p>Payment will only be issued to the Vendor identified in the Professional Service Contract; payment will not be issued to a third party or an individual.</p>
Delivery Instructions:	<p>The above-mentioned Server should deliver by October 31, 2021 at HKI Dhaka Office by vendors own Cost.</p>
Quote must include the following:	<p><u>Quote Details:</u></p> <ul style="list-style-type: none"> • Quote shall be marked with PR# above; • Detailed description of the quoted items; • Information on delivery cost, method, date; • Detailed information on any insurance and/or warranties offered by the vendor; • Quotation in BDT mentioning VAT & tax, excise and other duties or taxes; <p><u>Company Details:</u></p> <ul style="list-style-type: none"> • Copy of valid Company Trade license, Tax certificate (VAT Registration), TIN Certificate, Trade License. • Past performance information, including at least 3 professional references with contact information. HKI reserves the right to contact the references directly.
Evaluation Criteria:	<p>Quotes will be evaluated based on meeting specifications, qualifications and experience of the vendor, price, after sale service, delivery time and related criteria. HKI will select the offer featuring the Lowest Priced Meeting Specifications.</p>

Submission of Quotes

Submission Deadline:	<p>The quote must be submitted to HKI no later than October 04, 2021.</p>
Submission Method:	<p>Quote can be submitted hard copy or electronically, or both.</p> <ul style="list-style-type: none"> • Hard Copy: submit quote on company letterhead duly signed and stamped by an authorized individual and delivered to the HKI Office in a sealed envelope and addressed to the Country Director, Helen Keller International, Bangladesh Country Office, Dhaka. • Electronically: Sign, stamp, scan and send the quote as an attachment in PDF format to Bangladesh.Procurement@hki.org with copy to: mislam@hki.org.
Duration of Quote:	<p>All quotes submitted must be valid for 90 days from the Submission Deadline specified below. This includes, but is not limited to, cost, pricing, terms and conditions, service levels, and all other information. If your firm is selected, all information in the RFQ and negotiation process is contractually binding and may be accepted by HKI without further negotiation.</p>

Terms and Conditions

1. Issuance of this RFQ does not constitute an award commitment on the part of the HKI, nor does it commit HKI to pay for costs incurred in the preparation and submission of a bid.
2. Attachments to this RFQ are considered integral to all requirements.
3. HKI may contact bidders to confirm contact person, address, bid amount and to confirm that the bid was submitted for this solicitation.
4. False Statements in the Bid: Bidders must provide full, accurate and complete information as required by this solicitation and its attachments.

5. **Conflict of Interest Disclosure:** Bidders must provide disclosure of any past, present or future relationships with any parties associated with the issuance, review or management of this solicitation and anticipated award. Failure to provide full and open disclosure may result in HKI having to re-evaluate selection of a potential Bidder.
6. **Right to Select/Reject:** HKI reserves the right to select and negotiate with those firms it determines, in its sole discretion, to be qualified for competitive quotes and to terminate negotiations without incurring any liability. HKI also reserves the right to reject any or all quotes received without explanation.
7. **Reserved Rights:** RFQ responses become the property of HKI. HKI reserves the right in its sole discretion:
 - To disqualify any offer based on Bidder's failure to follow solicitation instructions;
 - To waive any deviations by Bidder from the requirements of this solicitation that in HKI's opinion are considered not to be material defects requiring rejection or disqualification; or where such a waiver will promote increased competition;
 - To extend the time for submission of all RFQ responses;
 - To terminate or modify the RFQ process at any time and re-issue the RFQ;
 - To issue an award based on the initial evaluation of offers without discussion;
 - To award partial goods/activities; and/or issue multiple awards.

Vendor Conflict of Interest (COI) Certification & Confirmation of Intent to Bid

HKI's Code of Conduct and Ethics Policy requires full and open disclosure when dealing with procurement. HKI employees must avoid any COI or the appearance of a COI, must provide full disclosure of their actions or relationships with prospective vendors, contractors, or consultants, and shall not solicit, request, accept, or agree to accept any gift from a vendor or prospective vendor. Vendor agrees to either: 1) disclose any such COIs; or 2) affirm to the best of its knowledge, information and belief, that no HKI employee, nor any person associated with any HKI employee, is an employee, director, officer, consultant to/of, or has any financial interest, direct or indirect, in the Vendor's organization, or has received or will receive any financial benefit, directly or indirectly, from the award of a contract through this solicitation. For the purpose of this certification, "associated" persons include but not limited to: a spouse, domestic partner, child, parent, or sibling, in-law, nephew, niece, extended family member. A materially false statement made in connection with this certification and/or failure to conduct appropriate due diligence in verifying the information that is the subject matter of this certification may result in rendering the vendor non-responsive for the purpose of this award. Vendor is encouraged to disclose any connection to any HKI employee that could create an appearance of conflict of interest, regardless of whether it meets the listed definitions above.

By signing below, Vendor confirms no known COIs exist, or Vendor has disclosed any COIs in writing (please attach disclosure separately); and acknowledges receipt of this RFQ, thereby confirming intent to submit a bid in accordance with the RFQ requirements.

By Vendor:

Name (print):	
Title:	
Signature:	
Date:	