**Request for Expression of Interest (EOI)**

for

**Reviewing the ESP package to make it disability inclusive, with appropriate protocol**

**And Advocacy with government for making disability inclusive ESP package in next 5 years sector plan.**

**Introduction and background:**

Essential Healthcare for the Disadvantaged in Bangladesh (EHD) project is a consortium project led by Concern Worldwide where CBM-DRRA is the implementing partner for inclusion of the persons with disabilities in all aspect of the project initiatives. This programme was funded by Foreign, Commonwealth & Development Office (FCDO)-UK government. The overall goal of the project is to improve health, family planning and nutrition indicators for the disadvantaged people by reducing mortality and morbidity by increasing access to 'Universal Health Coverage'. In this case, it is necessary to ensure the basic health care of the disadvantaged people including the persons with disabilities. Through this project all the basic health needs of targeted people will be ensured making availability, accessibility, affordability and quality health care with inclusive health facilities at 15 Upazila of 6 districts under Khulna and Barishal Divisions. CBM is responsible through its implementing partner DRRA to ensure inclusion of persons with disabilities in all aspect of the project initiatives in collaboration and support with other consortium and implementing partners PHD, KMSS, RHSTEP in respective areas. The local implementing partners also will have the capacity on disability inclusion in the services through EHD initiatives. CBM and DRRA also will closely work with icddr,b and Digital Healthcare Solutions for introducing the disability inclusive health technology and finding out the effective approaches for disability inclusive health practices and will facilitate national advocacy for Universal Health service package that would be disability inclusive in next 5th year sector plan.

# Objective of Assignment:

**Objective:**

1. To explore disability inclusion aspect and provide specific recommendations to make disability inclusive ESP package with appropriate protocol and to sensitize respective policy authorities.

**Specific Objective:**

1. To organize Meetings with DGFP and DGHS to review the ESP package for making it disability inclusive, with appropriate protocol
2. To review and identify gaps and generate appropriate recommendations for policy players to make disability friendly ESP package.
3. To facilitate the issue as a part of national advocacy and to make disability inclusive ESP package in next 5 year sector plan.
4. To facilitate this advocacy with MoHFW and relevant government departments (DGHS, DGFP) so that they are sensitized, and take initiatives to include recommendations into 5th sector plan.

**Target audience:**

* MoHFW, DGFP, DGHS and other stakeholders who are working on primary health service issue.
* Review the existing ESP service package and generate recommendations.
* Reviewing other policy documents that are very much interlinked with the benefits of people with disabilities and their social welfare, so that proposed recommendations and protocol is acknowledged by respective actors.

**Scope of work:**

Review following documents:

* Essential Health service package of Bangladesh 2016;
* HEALTH, NUTRITION AND POPULATION: STRATEGIC INVESTMENT PLAN (HNPSIP)-2016 – 21
* 4th HPNSP 2017 to 2022(as a supplementary document of ESP package review)
* 7th 5 years plan(health)
* Universal Health Coverage / Relevant documents to Universal Health Coverage
* Review the UHC strategy and other relevant documents of Bangladesh to identify gap;
* Provide specific recommendations

**Development work schedule:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task/Responsible** | **Responsible** | **Number of Days** | **Expected Dates** |
| Project brief to hired consultant | project Team | 01 day | TBD |
| Inception meeting to develop detail plan and set the methodology | Consultant with DRRA and Project team | 15 days | TBD |
| Review the ESP, 4th HPNSP, SIP,7th 5year plan, UHC documents and other relevant documents | Consultant and working team | 50 days | TBD |
| Workshop/meeting with DGFP, DGHS and NCDC | Consultant and working team | 10 days | TBD |
| Draft report with gap and recommendation | Consultant with working team | 10 days | TBD |
| Finalize the report | Consultant | 05 days | TBD |
| Organize and facilitate one national level dialogue session with MoH and FP and planning commission | Consultant with working team | 7 days | TBD |
| Review the UHC strategy and Documents and identify the gaps | Consultant with working team | 15 days | TBD |

**Deliverables:**

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| --- | --- | --- |
| **Deliverables** | **Tentative Timeline** | **Remarks** |
| Inception report | By November 2020 | Details workplan will be developed by consultant |
| Details workplan and details methodology | By November 2020 |
| Review findings and recommendations on existing ESP (Including service wise recommendations) | By Feb 2021 |
| Sharing workshop (3 workshop) report | Within 1 week of each workshop |
| Dissemination workshop (1) report | By May 2021 |

**Proposal Submission Guideline:**

Interested consultant/ Consulting firm with the relevant experience are requested to submit their technical proposal and financial proposal by 24 November 2020. For any clarification please write to [ta\_ehd@drra-bd.org](mailto:ta_ehd@drra-bd.org) by 19 November 2020, 05.00 p.m. Relevant answer will be replied on 21 November 2020.

**Technical Proposal Outline:**

For this mentioned work EHD project required External Expert. Hired team will submit their Technical proposal with details methodology for this work.

**Financial and Technical Proposal:**

* Details budget with the breakdown of all cost to conduct the assignment
* Price should be Applicable VAT/TAX, please mention the rate accordingly
* Profile and relevant experience of the consultant/consultancy firm

**Payment:**

Total amount will be paid in 03 (three) instalments for the consultants and working team after reception and acceptance of different deliverables in different stages based on agreement, payment schedule will be as follows:

1st instalment will be paid 20% of the total contract value

2nd Instalment will be paid 40% of the total contract value

And 3rd instalment will be paid 40% of the total contract value

In addition, all other event cost (organize meeting, workshop) will be bear by the project.

All payment will be done through A/C Payee Cheque or Bank Transfer and DRRA will deduct all applicable VAT/TAX at source.

**Documents need to provide with the proposal:**

* Copy of Registration/License – in case of firm
* Copy of TIN Certificate
* Copy of VAT registration – in case of firm
* Bank Information
* Experience Certificate for similar work

**Required criteria:**

* Mphil/PhD on health sciences and who have extensive working experiences with government health structure and authorities.
* Proven experience in health research;
* Proven working experience with NGOs or INGO and the Government sector in the field of Inclusive Health.
* Proven consultancy experience of at least 5 years with a record of providing high quality, creative expert advice.
* Experienced in advocacy, lobbying and negotiation with government and sound knowledge on disability and health structure at national and international levels.
* Knowledge about local culture, policies and laws to understand the reality for persons with disabilities in Bangladesh.
* Technical expertise in the field of health service delivery is an asset.
* Excellent report writing, documentation and presentation skills, ability to write in a structured and concise manner;
* Proactive and persistence will be required.
* Proficiency in written and spoken English and Bangla.

**Selection Criteria**

|  |  |
| --- | --- |
| **Criteria** | **Weighting** |
| Proposed workplan | 20% |
| Proposed Methodology | 20% |
| Relevant experience and skills of the consultant & team members | 30% |
| Availability and Budget Efficiency | 30% |

# **Duration and Phasing:** The duration of the work will be 08 months (October 2020 to May 2021) initially and it can be continuing over the project period as per the requirement and effectiveness of the uses of this platform.

**COVID-19 regulations by Government:**

Consultants must abide by the rules and regulations of Government of Bangladesh on COVID-19 crisis and follow strictly in every step of implementations considering limitations/restriction due to COVID-19 affects just after signing the contracts with DRRA.

**Child safeguarding policy:**

As a condition of entering into a consultancy agreement, hired team members and co-facilitators must sign the CBM Child Safeguarding Policy and abide by the terms and conditions thereof.

**Intellectual property rights:**

The ownership of this document produced under the provisions of this ToR shall be vested exclusively with DRRA, CBM, Consortium lead and FCDO. To use any form of this document, prior written permission is required from DRRA, CBM, Consortium lead and FCDO.

**RFQ Issuing Date: 09 November,2020**

**RFQ closing Date:**Bids must be provided no later than **1700Hrs, GMT+6** on **24 November,2020**. Bids received after the stated deadline would be considered invalid.

**Submission instruction:**

You are required to submit **‘Part 1 - Technical Proposal’** and **‘Part 2 – Financial Proposal’** signed and dated offers on your company letterhead along with relevant documents as requested.

Please submit the envelop as follows:

Subject: **Reviewing the ESP package to make it disability inclusive, with appropriate protocol and Advocacy with government for making disability inclusive ESP package in next 5 years sector plan.**

RFQ REF: DRRA/EHD/11.02.2020

Please do not open

To

Procurement Committee

Disabled Rehabilitation & Research Association

2/5, Road no: 1, Shyamoli, Dhaka

**Please submit your bid (Financial & Technical) to tender box and sign in the register**

Any incomplete applications with documents would not be accepted. *DRRA reserves the right to accept or reject any or all the proposal without assigning any reason whatsoever. Based on field requirement and to reach the objective DRRA reserve the right to customize their requirement at any stage with proper agreement of all parties.*

**The End**