DANISH REFUGEE COUNCIL

CONSULTANCY - TERMS OF REFERENCE

1. The Danish Refugee Council (DRC) is Denmark's largest, and a leading international NGO - one of the few with a specific expertise in forced displacement. In 40 countries 9,000 employees protect, advocate, and build sustainable futures for refugees and other displacement affected people and communities. DRC provides protection and life-saving humanitarian assistance including supporting displaced persons in becoming self-reliant and included into hosting societies. DRC works with civil society and responsible authorities to promote protection of rights and peaceful coexistence.
2. DRC in Bangladesh has been actively implementing in response to the forced displacement of Rohingya since August 2017. The context remains complex and fragile, and as of 2021, DRC works in 10 Rohingya refugee camps and one host community sub-district, Ukhiya in Cox's Bazar with activities covering four DRC sectors: Protection, Economic Recovery, Shelter and Settlements and Camp Coordination and Camp Management

Evaluation Consultant – Evaluation of DANIDA Livelihoods Project

BACKGROUND

3. In response to livelihoods needs of displaced populations, DRC implemented a livelihoods project titled "Improving the protective environment for self-reliance for affected populations." The project targeted refugee and IDP host community members in Camps (Camp5, Camp8E) and Host communities in Ukhiya (Rajapalong and Palongkhali Union/sub district), Cox's Bazar District, Bangladesh. The project timeline covers the period from January 2020 – December 2021.
4. The project aimed to increase the resilience and greater access to livelihoods opportunities of people affected by protracted displacement by focusing on:
   - Opportunities for income generation for men and women in protracted displacement are identified and developed
   - Equipping men and women in protracted displacement and their hosts to increase their income
   - Access to basic needs and services through cash for work
   - Improving Security and safety of structures
   - Capacity building on application of sustainable waste management, natural resource management techniques, cash generating activities, livestock rearing and gardening.
5. The project directly supports the Joint Response Plan (JRP) calls for livelihood needs to be addressed to reduce the use of negative coping mechanisms, promote social cohesion, strengthen the resilience of affected communities, and mitigate the effects of protracted crisis. The JRP recommend interventions aimed at complementing family income, improving economic access, reducing the use of negative coping mechanisms, and increasing availability of quality and diversified foods at community and household level; including providing job opportunities to promote self-reliance and reduce dependency on humanitarian assistance.
6. The project intervention is built on the premise that, in partnership with others, it is critical to support the immediate needs of crisis affected communities, as well as tailor more sustainable actions to support people through a situation of protracted displacement to achieve better resilience and self-reliance, putting in place the foundations for a context of durable solutions, working across the humanitarian/development nexus. By approaching emergency response and protracted displacement activities with an early recovery and protection lens, it is possible to support a path to self-reliance.
7. As part of the I-MEAL workplan, an external evaluation shall be conducted. The evaluation shall be guided by OEDC/DAC criteria for evaluations focusing on relevance, efficiency, effectiveness, and sustainability elements. The consultant will lead the design and technical quality of the evaluation approach, methods, data collection tools, analysis, presentation of key findings and report writing.
8. The consultant will be involved in the planning, conduct and reporting phases of the evaluation and is expected to contribute approximately 20 – 40 days between December 2020 and February 2021.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES

9. The consultant will: i) assess the livelihoods project theory of change/log frame, ii) design of the evaluation methods and tools, iii) the collection and analysis of qualitative and quantitative data; and iv) the draft and final evaluation report.

Activities will include, but not be limited to, the following:

- Literature/desk review of Livelihoods Project documents that include proposals, monthly reports, indicator tracking tables, workplans, lessons learnt reports etc.
- Interviews with the livelihoods project stakeholders using quantitative and qualitative data collection methodologies: The consultant will lead in the consolidation, interpretation, and analysis of qualitative data.
- Project sites visits will be done during data collection to access and quality of work and as part of accountability and validation.

MINIMUM QUALIFICATIONS AND EXPERIENCE

- An advanced university degree (Master's or equivalent) from an accredited educational institution in agriculture, economics, statistics, social sciences, or another field of relevance.
- A minimum of 7 years of experience in the conduct of livelihoods projects evaluations,
- In-depth knowledge and proven experience in application of various quantitative and qualitative data analysis techniques and methodologies.

DESIRABLE QUALIFICATIONS

- Professional work experience in Southeast Asia.
- Understanding and knowledge of DRC mandate in refugees and other displacement affected people and communities.
- Familiarity with DRC and its programmes; and
- Understanding of the Rohingya refugee context would be advantageous.

COMPETENCIES

- Professional foundation and technical skills in evaluation, including quality standards, evaluation approaches, methods, and data analysis, reporting findings, conclusions, and recommendations.
- Management skills including work planning.
- Communication and facilitation skills.
- Excellent analytical, communication and writing skills in English.

CONDITIONS OF SERVICE

- The consultant is expected to contribute approximately 20 – 40 days of support between December 2021 – February 2022.
- Remuneration for this consultancy will depend on the qualifications and experience of the candidate.
- Work will include home based assignments, and potential travel involving approximately 15 days.

APPLICATION PROCESS

Applicants should submit a cover letter and CV clearly demonstrating the knowledge and experience required to meet the consultancy requirements. The cover letter should: i) clearly demonstrate the knowledge and experiences relevant to the evaluation and planned activities, ii) include information on availability over the evaluation period, and iii) an expected daily rate for consultancy services (excluding costs incurred through travel). Additionally, relevant samples of work should be submitted.

Please submit this as one package to **xxxxx** indicating the title of this consultancy, **"Evaluation of DRC Cox's Bazar DANIDA Livelihoods Project"** The deadline for submission of applications is **10 December 2021**.