



# **REQUEST FOR QUOTATIONS (RFQ)**

**Original Issue date: May 25, 2021**

**Amendment 1 Issue date: June 6, 2021**

**Revised Submission Deadline: June 13, 2021**

**Request No: RFQ-Bangladesh 2021/012**

**Selection of vendor for the provision of access and security control system services for DAI office in Dhaka, Bangladesh**

**WARNING:** Prospective Offerors who have received this document from a source other than the LINK Project, should immediately contact [LINKBangladeshProcurement@dai.com](mailto:LINKBangladeshProcurement@dai.com) and provide their name and mailing address in order for amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.



## 1. Synopsis of the Request for Quotation

DAI, implementer of the USAID funded Policy LINK, Bangladesh Agricultural Policy Activity and Digital Frontiers, Bangladesh Digital Agriculture Activity hereby invites qualified vendors to submit their quotations for the provision of **access and security control system services** for its office in Dhaka, Bangladesh.

1. RFQ No.	RFQ-Bangladesh-2021/012 ( <i>Amendment 1</i> )
2. Issue Date	Original Issue Date: May 25, 2021  Amendment 1 Issue Date: June 6, 2021
3. Title	Selection of vendors for the provision of access and security control system services for DAI office in Dhaka, Bangladesh.
4. Issuing Office & Email/Physical Address for Submission of Quotes	All bids must be submitted by email only to the following address: <a href="mailto:LINKBangladeshSubmissions@dai.com">LINKBangladeshSubmissions@dai.com</a> and include the reference "RFQ-Bangladesh-2021/012-Company's name" in the subject line.
5. Deadline for Receipt of Quotes.	Quotes must be submitted no later than <b>June 13, 2021 at 6pm, local time</b> to <a href="mailto:LINKBangladeshSubmissions@dai.com">LINKBangladeshSubmissions@dai.com</a> .
6. Point of Contact	Bidders may request clarification questions by email no later than <b>June 9, 2021 at 6pm, local time</b> . Clarification requests are received at: <a href="mailto:LINKBangladeshProcurement@dai.com">LINKBangladeshProcurement@dai.com</a>  Vendors interested in participating in a site visit to the DAI office to assist in preparing a quotation should contact <a href="mailto:LINKBangladeshProcurement@dai.com">LINKBangladeshProcurement@dai.com</a> .
7. Anticipated Award Type	<b>DAI anticipates awarding a Purchase Order (PO) for the services mentioned above.</b> Issuance of this RFQ in no way obligates DAI to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
8. Basis for Award	An award will be made to the responsible bidder whose bid is responsive to the terms of the RFQ and is most advantageous to DAI, considering price or/and other factors included in the RFQ. To be considered for award, bidders must meet the requirements identified in Section 12, "Determination of Responsibility". No discussions or negotiations are permitted with bidders, and therefore bidders shall submit their best and final price.

DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. DAI does not tolerate corruption, bribery, collusion or conflicts of interest. Any requests for payment or favors by DAI employees should be reported as soon as possible to [ethics@dai.com](mailto:ethics@dai.com) or by visiting [www.dai.ethicspoint.com](http://www.dai.ethicspoint.com). Further, any attempts by an offeror or subcontractor to offer inducements to a DAI employee to influence a decision will not be tolerated and will be grounds for disqualification, termination and possible debarment. See provision No. 17 for more details.

## 2. Request for Quotation

9. General Instructions to Bidders	<ul style="list-style-type: none"> <li>• All bids must be submitted by email only to the following address: <a href="mailto:LINKBangladeshSubmissions@dai.com">LINKBangladeshSubmissions@dai.com</a> and include the reference "RFQ-Bangladesh-2021/012-Company's name" in the subject line. Late offers will be rejected except under extraordinary circumstances at DAI's discretion.</li> <li>• Vendors interested in participating in a site visit to the DAI office to assist in preparing a quotation should contact <a href="mailto:LINKBangladeshProcurement@dai.com">LINKBangladeshProcurement@dai.com</a>.</li> <li>• Bidders shall submit quotes electronically via this procurement email mentioned above.</li> <li>• By submitting their quote, bidders fully understand that their quote must be valid for a <b>period of 60 days</b>.</li> <li>• Bidders shall sign, date and stamp their quotation. Quotes must be submitted on Company's letterhead.</li> <li>• <b>Bidders shall complete Attachment C: Price Schedule template. Value Added Tax (VAT) if applicable shall be included on a separate line.</b></li> <li>• Note that these services are eligible for VAT exemption under the DAI prime contract in Bangladesh.</li> </ul>
10. Questions Regarding the RFQ	Each Bidder is responsible for reading very carefully and understanding fully the terms and conditions of this RFQ. All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email or in writing delivered to the Issuing Office no later than the date specified above. All questions received will be compiled and answered in writing and distributed to all interested Bidders.
11. Technical Specifications and requirements for Technical Acceptability	<p>Please refer to <b>Attachment A: Technical specifications and requirements</b></p> <p>In addition to meeting the scope of work listed above, offerors are required to meet or exceed the significant non-cost factors listed below:</p> <ol style="list-style-type: none"> <li>1. Offeror must possess five (5) years of relevant in-country experience.</li> </ol>

	<p>2. The offer must be accompanied by a letter providing the company profile, professional capabilities and experiences.</p> <p>3. The offer must be accompanied by the company's service agreement template for DAI review.</p> <p>4. Offeror must have completed or have currently in progress provided such services for 3 organizations/companies at least (see Attachment D). The Offeror may include in its offer, the recommendation letter/good performance certificate he may have from other clients.</p> <p>5. Completed Pricing Schedule (see Attachment C – offerors may use their own template but must include all information as indicated in Attachment C).</p>
12. Prohibited Technology	<p>Bidders MUST NOT provide any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.</p>
13. Determination of Responsibility	<p>DAI will not enter into any type of agreement with a vendor prior to ensuring the vendor's responsibility. When assessing a vendor's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> <li>1. Copy of certificate of incorporation/registration</li> <li>2. Evidence of a DUNS number (explained below and instructions contained in the Annex).</li> <li>3. The source, origin and nationality of the services are not from a Prohibited Country (explained below).</li> <li>4. Ability to comply with required or proposed delivery or performance schedules.</li> <li>5. Be qualified and eligible to perform work under applicable laws and regulations.</li> </ol>
14. Geographic Code	<ul style="list-style-type: none"> <li>• Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries.</li> <li>• Geographic Code 937: Goods and services from the United States, the cooperating country, and "Developing Countries" other than "Advanced Developing Countries: excluding prohibited countries. A list of the "Developing Countries" as well as "Advanced Developing Countries" can be found at: <a href="http://www.usaid.gov/policy/ads/300/310maa.pdf">http://www.usaid.gov/policy/ads/300/310maa.pdf</a> and <a href="http://www.usaid.gov/policy/ads/300/310mab.pdf">http://www.usaid.gov/policy/ads/300/310mab.pdf</a> respectively.</li> <li>• DAI must verify the source, nationality and origin, of goods and services and ensure (to the fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive</li> </ul>

	<p>sanctions include: Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI.</p> <ul style="list-style-type: none"> <li>• By submitting a quote in response to this RFQ, Bidders confirm that they are not violating the Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</li> </ul>
15. Data Universal Numbering System (DUNS)	<p>Under the two USAID cooperative agreements implemented by DAI in Bangladesh, any subcontracts/purchase orders with a value of \$25,000 and above <b>are required</b> to obtain a DUNS number prior to signing of the agreement.</p> <p>For those required to obtain a DUNS number, you may request Attachment E: Instructions for Obtaining a DUNS Number.</p>
16. Compliance with Terms and Conditions	<p>Bidder shall be aware of the general terms and conditions for an award resulting from this RFQ. The selected Bidder shall comply with all Representations and Certifications of Compliance listed in Attachment B.</p>
17. Anti-Corruption and Anti-Bribery Policy and Reporting	<p>DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. <b>DAI does not tolerate the following acts of corruption:</b></p> <ul style="list-style-type: none"> <li>• Any requests for a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by a DAI employee, Government official, or their representatives, to influence an award or approval decision.</li> <li>• Any offer of a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by an offeror or subcontractor to influence an award or approval decision.</li> <li>• Any fraud, such as mis-stating or withholding information to benefit the offeror or subcontractor.</li> <li>• Any collusion or conflicts of interest in which a DAI employee, consultant, or representative has a business or personal relationship with a principal or owner of the offeror or subcontractor that may appear to unfairly favor the offeror or subcontractor. Subcontractors must also avoid collusion or conflicts of interest in their procurements from vendors. Any such relationship must be disclosed immediately to DAI management for review and appropriate action, including possible exclusion from award.</li> </ul>

	<p>These acts of corruption are not tolerated and may result in serious consequences, including termination of the award and possible suspension and debarment by the U.S. Government, excluding the offeror or subcontractor from participating in future U.S. Government business.</p> <p>Any attempted or actual corruption should be reported immediately by either the offeror, subcontractor or DAI staff to:</p> <ul style="list-style-type: none"> <li>• Toll-free Ethics and Compliance Anonymous Hotline at (U.S.) +1-503-597-4328</li> <li>• Hotline website – <a href="http://www.DAI.ethicspoint.com">www.DAI.ethicspoint.com</a>, or</li> <li>• Email to <a href="mailto:Ethics@DAI.com">Ethics@DAI.com</a></li> <li>• USAID’s Office of the Inspector General Hotline at <a href="mailto:hotline@usaid.gov">hotline@usaid.gov</a>.</li> </ul> <p>By signing this proposal, the offeror confirms adherence to this standard and ensures that no attempts shall be made to influence DAI or Government staff through bribes, gratuities, facilitation payments, kickbacks or fraud. The offeror also acknowledges that violation of this policy may result in termination, repayment of funds disallowed by the corrupt actions and possible suspension and debarment by the U.S. Government.</p>
--	--

## 1.1 Attachment A: Technical specifications and requirements

### I. Objective

---

DAI is seeking qualified service providers – reputable, professional security companies with excellent track record in provision of office security services -- to submit quotations to provide secure access control systems for the specified office space, supported by a detailed response system in the event of an incident.

Bidders are asked to carefully read the below instructions and specifications to ensure that their bids contain all the required information.

Note that DAI occupies two floors (4<sup>th</sup> and 6<sup>th</sup>) of the same office building and will thus require installation of two secure access control systems (1 per floor).

### II. Scope of Work and other requirements

---

#### 1. Description of the services requirements

- **Essential Responsibilities of the Service Provider**
  - Install and maintain the CCTV and access and security control system regularly to ensure absolute working order;
  - Provide 24/7 quick response force in the event of a security incident reported by the alarm system or staff members;
    - Please clarify how the alarm system will link into the police or the company's 'response force'. Include a description of how this will be managed and what the average response time is. If armed response is provided by the company, ensure proper licensing is shared.
    - Describe your company's standard response in the event of security incident.
  - Provide on-site and remote technical assistance when required to ensure the efficient operation of the system;
- **Schedule of services**
  - Provide remote monitoring of the office premises 24 hours and 7 days per day during the course of the purchase order.
    - Ensure the CCTV system enables monitoring by designated DAI staff members with training on proper access and use.

#### 2. Technical requirements

#	Item description	Technical specifications
1	Office door access control system equipment using RFID, access code and fingerprint.	The vendor should provide two (2) door access control systems of up to 30 (15 regular users per floor) with the

	<b>Alarm system with outdoor mic, 2 remote switch, emergency break point, SMS send capabilities device</b>	<p>ability to use access code and card reader in two main entrance to the floors (4<sup>th</sup> and 6<sup>th</sup>).</p> <p>The equipment needs to have the following access functions</p> <ul style="list-style-type: none"> <li>• Radio Frequency Identification (RFID), access code, and fingerprint</li> <li>• Ability for receptionist to open the door from his/her desk.</li> <li>• Provide 30 RFID cards for both floors.</li> <li>• Inbuilt Emergency power backup in case of main power supply failure.</li> <li>• Minimum card sensing range, card processing time not more than 1 second.</li> <li>• Equipment that allows DAI to have the ability to activate, remotely deactivate, and verify the validity of the card.</li> <li>• Exit reader interface</li> <li>• Mountable on wall.</li> <li>• PC based software should be communicated with multiple access control reader. It should generate various report including access granted, access denied, attempted entry, date and time.</li> </ul> <p>The alarm system should be installed on both the 4<sup>th</sup> and 6<sup>th</sup> floor relevant spaces. Alarms should be linked to a 24/7 response force or to local police services with a description on process management.</p> <p><b>Warranty: 2 year</b></p>
<b>2</b>	<b>One-time Installation and configuration cost for office door access control system equipment and alarm system</b>	Installation and configuration of office door access control system equipment. The service provider shall provide all necessary parts needed for the installation of the equipment
<b>3</b>	<b>Labor fees for the technical support of office door access control system equipment and alarm system</b>	Provision of technical support (maintenance & repairs) per call service. These charges will apply only per visit when repairing or offering any other maintenance support. These will be established after the warranty period.
<b>4</b>	<b>CCTV surveillance system and compatible cameras</b>	<p>Total six (6) cameras, three (3) per floor</p> <p>HD 1080P/ HD 720P video, HDCVI technology to support adequate signals to be transmitted over 1 coaxial cable simultaneously, i.e., video, audio*, data and power. Dual-way data transmission should allow the HDCVI camera to interact with the HCVR, such as sending control signal or triggering alarm.</p>



		<p>working temperature range of -40 °C to +60 °C (-40 °F to +140 °F), the camera to be designed for extreme temperature environments. Day night vision</p> <p>Progressive Scanning system</p> <p>IR distance not less than 20 meters</p> <p>2MP Camera (bullet type)</p> <p>DVR</p> <p>08 CH PENTA-BRID DVR (1080P)</p> <p>H.265+ video compression</p> <ul style="list-style-type: none"> <li>- Support up to 5 MP Camera</li> <li>- Penta – bird: Support HDCVI/ HDTVI/ AHD Analog &amp; IP Camera</li> <li>- All Channel @ 1080P Recording</li> <li>- HDMI &amp; VGA Out Put Up to 1080P</li> <li>- Support 1 HDD (Up to 10 TB)</li> <li>- Full Metal Casing</li> </ul> <p>Hard disk drive 4TB</p> <p>LED Monitor</p> <p>1000VA off line UPS</p> <p>Cat6 UTP 4 pairs Cable 305mtr/Box,</p> <p>Video with power balloon</p> <p>Power Adapter 2 Ah (water proofed)</p>
5	<b>Uninterruptible Power Supply (UPS)</b>	<p>Total six (6) UPS, three (3) per floor</p> <p>On each floor, the vendor is requested to budget for three UPS for the a) camera/DVR equipment, b) electric lock, and c) alarm system.</p> <p><u>Specifications:</u> (220V) Eaton 5S 700G - UPS - 420 Watt - 700 VA - USB - (6) C13 output connector(s), 3yr warranty</p> <p><u>Substitutions are allowed. Any proposed substitutions must include the specific manufacturer's part number for the item and must be accompanied by the full specifications or a link to the specifications on the manufacturer's page.</u></p>
6	<b>Desktop Computer + Monitor for CCTV Monitoring</b>	<p>Total two (2) Desktop Computers with Monitors, one (1) per floor</p> <p><u>Specifications for Desktop Computer:</u> HP EliteDesk 800 G5 Mini desktop - Core i7 9700T / 8 cores 2GHz-4.3GHz - RAM 8 GB - SSD 256 GB - NVMe, TLC - UHD Graphics 630 - GigE, 802.11ax - WLAN: Bluetooth 5.0, 802.11a/b/g/n/ac/ax - Win 10 Pro 64-bit - vPro - monitor: none - keyboard: US - Smart Buy</p> <p><u>Specifications for Monitor:</u> HP EliteDisplay E243 - LED monitor - 23.8" - 1920 x 1080 Full HD (1080p) - IPS - 250</p>

		<p>cd/m<sup>2</sup> - 1000:1 - 5 ms - HDMI, VGA, DisplayPort, 2xUSB3.0 - Smart Buy</p> <p>Substitutions are allowed. Any proposed substitutions must include the specific manufacturer's part number for the item and must be accompanied by the full specifications or a link to the specifications on the manufacturer's page.</p>
--	--	--

### 3. Responsibilities of the service provider

- Provide training support to the staff member for using the office door access control system equipment and alarm system;
- Provide administrative training and deliver admin password to access the control system;
- Provide any necessary guidance for the usage of the equipment.
- Provide training on the monitoring and use of CCTV system.

### 4. Site visit schedule

A site visit may be scheduled upon request, to the following address: Building Name: Evergreen Kamal, Plot 10, Road 90 (Level 4,6), Block NE(L), Gulshan-2, Dhaka 1212, Bangladesh. Please contact [LINKBangladeshProcurement@dai.com](mailto:LINKBangladeshProcurement@dai.com) to coordinate a site visit.

### 5. Estimated performance

The initial period of performance will be for 12 months, with an estimated start date of 01 July 2021 and an estimated completion date of 30 June 2022.

### 6. Contract template and renewal

DAI anticipates issuing a purchase order including one-time fees as well as a monthly rate for ongoing quick response services.

The services shall be renewed on a yearly basis upon successful performance.

DAI reserves the rights to terminate the purchase order in case of poor performance by the service provider. The purchase order renewal cannot exceed the duration of the DAI prime agreement with USAID.

### 7. Contract termination

Once executed, either party may terminate the anticipated service agreement by giving 14 (fourteen) days' notice. An equitable adjustment shall be negotiated between the parties for services rendered prior to termination of this agreement.

### 8. Equipment and installation testing

Before and after delivery and installation, DAI will ensure of the following:

- All equipment and accessories are delivered in good condition;
- All equipment and accessories delivered are new;
- All items meet the technical specifications of the Purchase order;
- Real-life operating test of the equipment delivered and installation made.

## 9. Additional Service Terms and Conditions

- **Service covered:**
  - Telephone assistance;
  - Remote service or remote maintenance;
  - On-site intervention;
  - Software updates;
  - Initialize and setting new user RFID cards;
  - Installation & commissioning;
  - Any other relevant services.
- **Place of services:** Assistance may take place by telephone or other means of remote intervention or on DAI premises by the service provider technician who will be on site as soon as possible.
- **Terms of services:** The services will be carried out by remote assistance or on site. Telephone and email support 24/7 and on-site interventions will be made within five (5) hours maximum after sending a request to the service provider.
- **Dedicated contract monitoring (point of contact):** The service provider must appoint a person responsible for monitoring the contract to ensure the smooth running of the maintenance program and coordination with the service provider.

## 10. Payment terms

### Monthly services

The service provider will be paid in full for the major installation work and subsequent recurrent costs upon submission of invoices, by wire transfer.

## 1.2 Attachment B: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at [www.SAM.gov](http://www.SAM.gov)) or the United Nations Security Designation List (online at: [http://www.un.org/sc/committees/1267/aq\\_sanctions\\_list.shtml](http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml)). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
8. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
9. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
10. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
11. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a quote, bidders agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and Certifications upon award.

### 1.3 Attachment C: Price schedule

Item #	Item Name	Specifications	Qty	Unit	Country of Origin	Warranty period	Delivery period	Unit Price (BDT)	Total Price (BDT)
1	<b>Equipment:</b> Office door access control system equipment using both RFID, access code and fingerprint, alarm system; alarm system with outdoor mic, 2 remote switch, emergency break point, SMS send capabilities device  2 floors	As specified in Attachment A: Technical specifications and requirements	2	Each					
2	<b>Labor:</b> One-time Installation and configuration cost for office door access control system equipment with alarm system  2 floors	As specified in Attachment A: Technical specifications and requirements	2	Each					
3	<b>Equipment:</b> Provision of uninterruptible power supply (UPS) to support the a) camera/DVR equipment, b) electric lock, and c) alarm system.  6 UPS (3 per floor)	As specified in Attachment A: Technical specifications and requirements	6	Each					
4	<b>Equipment:</b> Provision of CCTV surveillance system and compatible cameras  6 cameras (3 per floor)	As specified in Attachment A: Technical specifications and requirements	6	Each					

5	<b>Equipment:</b> Provision of Desktop Computer + Monitor for CCTV Monitoring  2 computer + monitor sets (1 per floor)	As specified in Attachment A: Technical specifications and requirements	2	Each					
4	<b>Labor:</b> One-time Installation and configuration cost for CCTVs  2 floors	As specified in Attachment A: Technical specifications and requirements	2	Each					
5	<b>Labor:</b> 24/7 quick reaction force on standby in the event of a security incident reported by the alarm system or staff members  2 floors, Monthly fee	As specified in Attachment A: Technical specifications and requirements	24	Month					
6	<b>Labor:</b> As-needed technical support for office door access control system equipment alarm system <i>(to only be charged if used after initial warranty period is over)</i>  Each	As specified in Attachment A: Technical specifications and requirements	1	Each					
7	<b>VAT</b>	Specify VAT percentage and amount if applicable (Do not include in the Grand total amount)	1	Lot					
<b>GRAND TOTAL IN BDT</b>									
<b>Installation Date:</b>									

We, the undersigned, provide the attached quote in accordance RFQ # \_\_\_\_\_ dated \_\_\_\_\_ Our attached quote is for the total price of \_\_\_\_\_ (figure and in words)

I certify a validity period of \_\_\_\_ days for the prices provided in the attached Price Schedule/Bill of Quantities. Our quote shall be binding upon us subject to the modifications.

We understand that DAI is not bound to accept any quotes it receives.

**Should a contract be awarded, we confirm that we accept the proposed payment terms specified in Attachment A.**

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Company Seal/Stamp:

#### 1.4 Attachment D: Past performance

##### Client # 1

<b>Name of Project:</b>	
<b>Location of Project:</b>	
<b>Contract Amount:</b>	
<b>Period of Performance:</b>	
<b>Description of Services Provided:</b>	
<b>Reference Contact Name:</b>	
<b>Reference Contact Number:</b>	
<b>Reference Contact Address:</b>	

##### Client # 2

<b>Name of Project:</b>	
<b>Location of Project:</b>	
<b>Contract Amount:</b>	
<b>Period of Performance:</b>	
<b>Description of Services Provided:</b>	
<b>Reference Contact Name:</b>	
<b>Reference Contact Number:</b>	
<b>Reference Contact Address:</b>	



**Client # 3**

Name of Project:	
Location of Project:	
Contract Amount:	
Period of Performance:	
Description of Services Provided:	
Reference Contact Name:	
Reference Contact Number:	
Reference Contact Address:	

***NB: This RFQ serves as a guide to the Vendor in preparing its quotation. Quotes must be submitted per the requirements on official Letterhead, signed and stamped.***

***Please do not fill the attachments by handwriting***