**ToR for partner selection of Urban Green Graduation Programme**

**SECTION A**

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| **Title:** **Urban Green Graduation Programme (UGGP)**  **Duration:** **2023 – 2027**  **Donor:** **Irish Aid**  **Location:** **Dhaka North City Corporation and Dhaka South City Corporation** |

**Project Background**

Concern Worldwide, a long-standing international humanitarian organization, has been at the forefront of alleviating extreme poverty in Bangladesh for over five decades, focusing on critical areas such as health, nutrition, inequality, and disaster risk reduction. In its commitment to uplifting the most vulnerable populations in urban settings, particularly those living on pavements, in squatter settlements, and undeveloped slums, Concern Worldwide has launched the Urban Green Graduation Programme (UGGP). This five-year initiative, running from 2023 to 2027, is being implemented in collaboration with partners such as Social and Economic Enhancement Programme (SEEP), Nari Maitree, and the Coalition for the Urban Poor, with financial support from Irish Aid. The UGGP targets marginalized households in Dhaka North and South City Corporations to enhance their economic and social well-being by fostering sustainable livelihoods through green jobs and enterprises that prioritize environmental preservation.

Concern Worldwide, with support from North South University, has already conducted a study on **Climate Vulnerability and Capacity Analysis (CVCA)** and provided key recommendations for implementing CVCA-related activities in urban communities. Based on these recommendations, we are now seeking a partner organization to take the lead in carrying out CVCA work at the grassroots level. This organization will coordinate closely with two aforementioned implementing organizations within Dhaka North and South City Corporation.

**Scope of Work for the Potential NGO**

***Conduct Community Assessments***

* Engage with targeted communities to assess vulnerabilities to climate change and their adaptive capacities.
* Focus on selected communities within Dhaka North and South City Corporations to gather data for informed decision-making.

***Facilitate Community Climate Action Plans (CAAPs)***

* Facilitate to develop CAAPs based on the findings from Climate Vulnerability and Capacity Assessment (CVCA) and Climate Action Plan (CAP) developed by City authorities.
* Ensure the plans address identified vulnerabilities and enhance the adaptive capacity of both young/adolescent women and men in urban communities supported by Concern Worldwide and its partners.

***Capacity Building and Training***

* Train community members, local leaders, and stakeholders on CVCA processes and climate adaptation strategies.
* Strengthen the capacity of local authorities and grassroots organizations in climate risk management and adaptation planning.
* Equip local implementing partners with required tools and resources to sustain CVCA activities beyond the project's duration.

***Collaboration and Stakeholder Engagement***

* Work closely with Dhaka North and South City Corporations to align efforts and prevent duplication.
* Foster partnerships with local government authorities, NGOs, and other stakeholders for a coordinated climate change adaptation works.
* Establish effective communication channels to share knowledge best practices and track progress.

***Monitoring, Evaluation, and Reporting***

* Develop and implement a robust monitoring and evaluation framework to track CVCA activities at the grassroots level.
* Conduct regular assessments to measure the effectiveness of adaptation interventions and refine strategies as needed.
* Provide timely and accurate reports on project progress and impact to stakeholders, including Concern Worldwide.

***Develop Community-Led Resilience Strategies***

* Support the formulation of community-driven action plans to enhance resilience at both household and community levels.
* Enable underserved urban communities to take proactive steps in tackling climate challenges, promoting a safer and more sustainable future

***Ensure Sustainability and Scalability***

* Integrate local knowledge and practices (Locally Led Adaptation) into climate adaptation interventions for long-term resilience.
* Outline strategies to scale successful initiatives to other urban communities within Dhaka City Corporation.
* Promote local ownership of climate adaptation efforts to ensure sustainability beyond the programme's duration.

**Duration of engagement with the Potential NGO**

* April 2025 – December 2027 (Subject to the availability of funding)

**SECTION B**

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| **Submission Instructions:**  Interested organizations participating in this EOI need to submit the following documents at [**consultancy.bgd@concern.ne**t](mailto:consultancy.bgd@concern.net)  In the subject line of the email please write “**Potential Partner for UGGP**”  For any clarification regarding the EOI, please contact at [**rubel.talukder@concern.net**](mailto:rubel.talukder@concern.net)  Please allow us two working days to confirm the receipt of your submission. If you do not hear from us within this time, please contact us at +88 02 588 16923  The deadline for submission of the EOI is **01 March 2025** |

**Eligibility Criteria**

All the interested local and national NGOs are requested to ensure that they meet these minimum criteria. Applications from organizations that do not meet these criteria will be directly discarded:

* Legal entity: Valid registration with NGO Affairs Bureau.
* Have current/recent experience of working within urban context, esp. across both Dhaka South and Dhaka North City Corporation
* The organizations have interest to adhere Concern Worldwide’s gender, safeguarding, whistleblowing and other mandatory policies and procedures.
* Have adequate financial policies and procedures in place to manage medium-sized grants.
* Have notable understanding and experience of implementing Climate Change Resilience and Mitigation projects preferably in urban landscapes.

**Capacity Statement that needs to be submitted**

As a part of the capacity statement, interested organizations participating in this EOI, need to submit the capacity statement. Please submit the capacity statement in Microsoft Word/PDF format only.

Interested NGOs are requested to share their expertise on the below highlighted issues. Please share your experience with implementation strategies and relevant evidence/examples.

1. Experience conducting climate-induced vulnerability assessments and developing climate action plans based on assessment outcomes.
2. Experience in community empowerment initiatives aimed at enhancing resilience to climate change.
3. Experience in strengthening local government, key stakeholders, and development partners to enhance climate resilience.
4. Experience in climate change adaptation and mitigation efforts using Rio Marker II within urban settings.
5. Experience in mainstreaming climate actions at the local and national levels in collaboration with the government.
6. Experience in addressing climate change-related issues at the local level and developing corresponding action plans.
7. Experience in advocating on climate change adaptation and mitigation at the local/national/global level

**Documents that need to be submitted**

1. Organizational Profile
2. List of ongoing projects and projects completed within the last 5 years (include the name of donors, project duration, project location, and volume of funds)
3. NGOAB registration copy.
4. Legal registration certificate of the organisation (Apart from NGOAB)
5. List of latest approved Governing body members
6. Audit report of last three financial years
7. Annual report for the last three years