



Technical Advisor Health & Nutrition

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| Job Title: | Technical Advisor Health & Nutrition |
| Reports to: | Programme Development and Quality Coordinator |
| Terms: | <i>Fixed Term contract for two years, Full time</i> |
| Location: | Head Office, Dhaka, with frequent travel to programme areas within country |
| Salary: | GB 05.1 |
| About Concern: | <p>Established in 1968, Concern is a non-profit, non-governmental humanitarian organisation, dedicated to the reduction of suffering and the ultimate elimination of extreme poverty in the world's poorest countries.</p> <p>Concern's vision, our mission and our work are all defined by one goal – ending extreme poverty, whatever it takes. Concern strives for a world free from poverty, fear and oppression.</p> <p>Our culture is values driven and we believe that our people are central to all that we do and are key to delivering on our goal of Reaching the Furthest Behind First. We are committed to ensuring a workplace where everybody feels valued and are enabled to succeed in their work and contribute to delivering on our mission.</p> |
| Role Purpose: | <p>The Health & Nutrition (H&N) Advisor is responsible for providing technical leadership and strategic direction for Concern Worldwide Bangladesh's health and nutrition programming. The role ensures high-quality technical support for ongoing projects and contributes to the development of new programmes. It also involves strengthening integration with national health systems, capacity building, and advocacy.</p> <p>This role works closely with programme teams in Dhaka and Cox's Bazar, as well as Concern's Strategy, Advocacy, and Learning (SAL) Unit in Dublin. The Advisor will collaborate with government bodies, donors, and technical networks to enhance programme quality and impact.</p> |

Responsibilities:

Technical Programme Support & Programme Implementation

- Lead/support the implementation of Concern Health & Nutrition strategy
- Provide technical guidance to integrate nutrition and health into broader development and emergency responses.
- Ensure alignment with national policies and international best practices (e.g., WHO, Sphere Standards).
- Conduct regular technical reviews of programme implementation and provide capacity-building support to teams and partners, including project visits.
- Participate as a member of Concern's Emergency Response Team, providing technical expertise during emergency responses related to nutrition and health crises.

- Support the development of preparedness plans for health and nutrition emergencies.
- Provide technical review of field and donor reports and ensure appropriate and high quality.

Programme Design and Business Development

- Support contextual analysis, proposal development, project design, project implementation, monitoring and evaluation for H&N programs.
- Lead the design of health and nutrition components in new proposals and funding applications that draw on needs assessment and learning from past programs.
- Supporting the identification and pursuit of new funding opportunities
- Work with teams to ensure programme strategies reflect evidence-based, cost-effective approaches.

Learning, Knowledge Management & Advocacy

- Develop and document best practices and lessons learned to improve programme effectiveness.
- Lead policy advocacy efforts related to health financing, nutrition integration, and social protection.
- Coordinate and support advocacy strategies for H&N topics in close working relationship with the technical advisor advocacy. Strengthen the technical capacity of staff and partners through training, mentoring, and guidance.
- Develop and update technical guidelines, training materials, and programme tools.
- Promote cross-learning within Concern and between partners.
- Work with the MEAL team to develop standardized tools and approaches for H&N programming.

External Representation and Networking

- Engage with government agencies (MoHFW, DGHS, DGFP/CCHPU/IPHN, NNS, MoLGRDC, BNNC, LGIs), development partners, funders, and the private sector to strengthen collaboration in urban and rural health and nutrition services, ensuring alignment with Concern's advocacy strategy.
- Represent Concern in key national platforms (e.g. CSA SUN, Health and Nutrition Cluster) and oversee MOUs with key stakeholders (IPHN, NNS, BNNC).
- Build and maintain networks with health and nutrition institutions, universities, and donors at national and regional levels.
- Strengthen partnerships with stakeholders to enhance Concern's impact in health and nutrition programming.
- Work with program team to ensure production of necessary materials including situation reports, facts sheets, briefing notes to disseminate information internally and externally.

Accountability

In line with Concern's commitments under the Core Humanitarian Standard (CHS):

- actively promote meaningful community participation and consultation at all stages of the project cycle (planning, implementation, M&E);
- work with relevant colleagues to ensure that the Complaints and Response Mechanism (CRM) is functional and accessible, that feedback and complaints are welcomed and addressed;
- Work with relevant colleagues to ensure that information about CRM, safeguarding and expected staff behaviour is disseminated among programme participants and communities.

Role Holder Requirements:

- MBBS degree with a Master of Public Health or related health or nutrition discipline.
- At least 8 years of experience in the area of community based health and nutrition program planning, management, implementation, monitoring and capacity building with at least 5 years of working experience at senior technical role in INGOs, bilateral/multilateral agencies or think tanks.
- Proven experience of providing technical support for large primary health care and nutrition projects in urban and rural areas.
- Proven experience of working with high level stakeholders including government ministries and donors.
- Proven experience of policy advocacy with very high level policy stakeholders, including writing Policy Briefs.
- With clear understanding of Bangladesh government health and family planning system and experience of working in health system strengthening and capacity building project in partnership with NGOs and government departments, local government institutions
- Technical knowledge and skill to provide guidance to field staff primary health care and nutrition service delivery.
- Experience of working in MNCH and health project/programmes, including partnership and consortium projects, preferred
- Proven record of the skills and experience required to strengthen local capacity in MNCH skills, including teaching, mentoring and coaching.

For GB2 – 6 Roles:

Identify the 3-4 priority competencies required to be effective and successful in the role.

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| Managing Yourself | Planning and decision-making |
| Individual leadership | Creativity and innovation |
| Communication and working with others | Influence, advocacy and networking |
| Delivering results | Change |

We encourage all eligible candidates, irrespective of gender, ethnicity or origin, disability, political beliefs, religious beliefs, sexual orientation, or socio-economic status to apply to become a part of the organisation. Concern is against all forms of discrimination and unequal power relations and is committed to promoting equality.

If you have any concerns about our recruitment process and need particular assistance - for example if you have a disability e.g. a hearing impairment - please let us know and we will do our best to respond to your needs.

Important information:

Concern has an organisational **Code of Conduct** with three Associated Policies: The **Programme Participant Protection Policy**, the **Child Safeguarding Policy**, and the **Anti-Trafficking in Persons Policy** accessible [here](#). These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisations, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the highest standards in their work, in accordance with Concern's core values and mission. Any candidate offered a job with Concern Worldwide will be expected to sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment. By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies. Additionally, Concern is committed to the safeguarding and protection of adults and children in our work. We will do everything possible to ensure that only those who are suitable to work or volunteer with adults and children are recruited by us for such roles. Consequently, working or

volunteering with Concern may be subject to a range of vetting checks, including criminal background checking.

During this job application, you will provide Concern with your **personal data**. Concern takes its responsibilities towards this personal data very seriously and is committed to complying with all relevant data protection legislation.