

NURSE-OTP/TSFP

JOB DESCRIPTION

Concern Worldwide Bangladesh

Concern Worldwide is an international humanitarian organisation dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries. Concern started working with the people of Bangladesh in 1972 by extending its support after the devastating cyclone of 1970. Since then, Concern Worldwide has been working to address extreme poverty in the most vulnerable communities of the country by implementing needs based, innovative humanitarian and development projects.

In Bangladesh, Concern Worldwide works jointly with non-governmental organisations (NGOs), Civil Society Organizations (CSOs), different government departments, the private sector and other key stakeholders to ensure the sustainable changes in the lives of the extreme poor.

Job Title:	Nurse-OTP/TSFP
Exact Job Location:	Ukhiya / Teknaf, Cox's Bazar
Reports to:	Nutrition Site Supervisor
Contract Details	Up to 31st December 2024

Job purpose: The Nurse-OTP/TSFP will be responsible for overseeing all medical assessment and treatment of severe and moderately malnourished children and pregnant and lactating women (PLWs) within Out-patient therapeutic feeding programs (OTP) and the targeted supplementary feeding (TSFP) programs Cox Bazaar following the standard protocol. S/He will identify at risk children and provide appropriate treatment and referral. S/he will also support the CMAM-I medical assessment for infants under six month of age. In addition to this, S / he will provide counselling and nutritional education to caregivers to ensure children receive proper treatment for severe acute malnutrition both at the site as well as at home through tracking their progress in liaison with the outreach teams. The registration, admission and distribution for SAM and MAM children will also lead by this staff position. Along with these, S / He will be responsible to perform other activities requested by his/her supervisor based on project need.

Main duties & responsibilities:

- Conduct clinical assessment to all children receiving treatment at the OTP and TSFP Centers.
- Support CMAM-I medical assessment for infants under 6 month of age.
- Provide consultations to assess children's overall health and nutrition status, referring children for additional health and nutrition services if appropriate.
- Verify anthropometric measurements and classification of children under the age of five and PLWs within OTP/TSFP services and Identify children responding poorly to treatment and recommending home visits.
- Complete the registration and admission process for OTP and TSFP beneficiaries and lead the distribution of therapeutic and supplementary food.
- Provide systematic treatment (antibiotics, deworming tablets and micronutrient supplements) to malnourished children & PLWs and ensure measles vaccination who are eligible in accordance to the approved treatment protocols.

- Ensure follow up to at-risk, relapse, non-response beneficiaries through home visits in liaison with the outreach teams.
- Identify and refer, if needed, PLW beneficiaries within the nutrition sites/ to IYCF Corner, ANC, PNC, Delivery, EPI and psychosocial support.
- Ensure that services are delivered with maximum efficiency and professionalism and that beneficiaries are treated with respect at all times.
- Support effective coordination, particularly ensuring strong linkages with BSFP& IYCF activities.
- Enable a friendly collaborative working culture within the team, actively sharing information and knowledge to enable the team to ensure effective learning and sharing across the team.
- Support Nutrition site Supervisor to prepare and compile monthly and weekly report and capturing the best practices.
- Be aware of, understand and comply with all of Concern's policies and procedures (P4, finance, logistics, HR, security management etc.
- Undertake other related duties as may reasonably be assigned by the Country Director or the line manager.

Accountability

In line with Concern's commitments under the Core Humanitarian Standard (CHS):

- Actively promote meaningful community participation and consultation at all stages of the project cycle (planning, implementation, M&E);
- Work with relevant colleagues to ensure that the Complaints and Response Mechanism (CRM) is functional and accessible, that feedback and complaints are welcomed and addressed;
- Work with relevant colleagues to ensure that information about CRM, safeguarding and expected staff behaviour is disseminated among programme participants and communities.

Person specifications:

- BSC Degree in Nursing.
- Minimum 6 months experience in community nutrition programme will add value.
- Technical knowledge on Community management of acute malnutrition (CMAM) will preferable.
- Good knowledge on Rohingya refugee programmes will add value.
- Good fluency in Bengali and desirable English fluency. Satisfactory knowledge on Rohingya Dialect might get preference.

Key competencies:

- Pro- active with an ability to think analytically, identifying opportunities and mechanisms to broaden programming.
- Results oriented.
- Excellent planning and organisational skills.
- Ability to problem solving and good decision making skills.
- Strong team player.
- Ability to work in challenging environments and strict deadline.

Essential competencies:

- Sound Technical knowledge on medical assessment.
- Good reporting and communication skills
- Ability to work in team, respect team decisions and support multi-cultural team members.
- Must have a 'hands on', practical mentality, be self-driven and very self-motivated.

- Must be well organized.
- Very high attention to detail.
- Cultural and political sensitivity.

Safeguarding at Concern: Code of Conduct and its Associated Policies

Concern has an organisational **Code of Conduct (CCoC)** with three **Associated Policies**; the **Programme Participant Protection Policy (P4)**, the **Child Safeguarding Policy** and the **Anti-Trafficking in Persons Policy**. These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisation, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the **highest standards in the day-to-day conduct in their workplace in accordance with Concern's core values and mission**. Any candidate offered a job with Concern Worldwide will be expected to **sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment**. By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies. Additionally, Concern is committed to the **safeguarding** and protection of vulnerable adults and children in our work. We will do everything possible to ensure that only those who are suitable to work or volunteer with vulnerable adults and children are recruited by us for such roles. Subsequently, working or volunteering with Concern is subject to a range of vetting checks, including **criminal background checking**.

<i>Line Manager's name</i>	<i>Signature</i> <i>Date</i>
<i>Employee's name</i>	<i>Signature</i> <i>Date</i>