**Attachement-1**

**Terms and Conditions**

**Training on Mental Health First Aid and Early Adolescent Skills for Emotions (EASE)**

**Goal:**

Promote mental well-being to reduce the prevalence of mental health disorders (Depression, anxiety) as well as suicidal death and improve the overall quality of life.

 **Objectives of the training:**

 Upon completing this course, the participants will be able to –

1. Increase the **c**apacity of LDC staff with the skills and knowledge necessary to identify and respond to mental health concerns among program participants by reducing the stigma on Mental Health First Aid and Early Adolescent for Emotion (EASE- Increase mental health literacy among all youth of the LDC (Age: 9+) by conducting the Early Adolescent Skills for Emotions (EASE- Developed By WHO and Unicef)”.
2. Improve the caregivers’ active listening skills, identify their own feelings and those of their child, importance of spending more quality time with their child and knowledge of self-care strategies.
3. Increase Access to Mental Health Resources including counseling services and educational materials.
4. 100% decrease suicidal death among the program’s participants.

**Scope of work and Expected Outputs:**

* Provide any already prepared/used draft training module based on mental health First Aid– get feedback from CIB technical team – finalize training module for submission
* Perform 02 training (Mental Health Forst Aid and EASE- Developed by WHO and Unicef) (Relevant cost will be beard by CIB)
* Submit one final training report to CIB.

Facilitators will have to deliver the following within the stipulated timeframe.

* Pre and post test results
* Conduction of 01 batches of training on mental health first aid
* Conduction of 01 batches of training on EASE (each training 3 days)
* Submit Training Report (covering four batches training)
1. **Technical Terms**
* **No. of participants:** 20-26
* **Number of training events:** 2 Training events
* **Duration of training:** 3-5days
* **Training Area**: Dhaka
* **Training Methods**: Participatory (role-play, group activities/case study etc.)
* **Content delivery:** Facilitators will provide the educational content or already developed materials (Handbook for the participants) (hard/ soft).
* **Language:** Bengali
* **Training Physical Arrangement:** Training arrangement will be done by CIB.
* **Deliverables:**
	1. A complete overall training completion reports to be submitted by the facilitators after training facilitation.
	+ Pretest and post test evaluation report
	+ Training feedback from participants
	+ Feedback from Facilitators
	+ Suggestions
* **Training Date**: October
* **Payment Terms:**

100% (hundred percentages) payment will be made by issuing A/C payee cheque/EFTN in their Institution’s operating Bank Account in favor of the Service Provider within 30 (thirty) Days Upon submission of correct Invoice and other required documents as described above. The Supplier shall abide by the Bangladesh Government’s tax or other regulation in respect of payments by Compassion International Bangladesh to the Supplier.

* **Tax & VAT**

Payment will be including income tax. CIB will be deducted Tax from the bill and pay the VAT as per Govt. rules.

* **Coordination:**

**Dr. Priscilla Khyang, Program Support Specialist,** will be responsible for providing any support from CIB regarding training facilitation. Up to a satisfactory level should be prioritized by the Trainer. Bill related issue will be handled by Business support and Finance Team of CIB.

* **Confidentiality:**

All records and documents of Compassion International, including any and all information pertaining to its business or relevant affairs and/or of its affiliated organizations, are strictly of the absolute information of Compassion International and are considered confidential in all its aspects and totality, and you shall not in any way or manner disclose or reproduce any such information and/or documents at any time during or after the period of your engagement. In the event that you undertake some activity contrary to or in violation of this provision, you shall be liable to Compassion International for such damage as may be proved by the latter it is entitled to as a result of such breach of contract.