

Request for Proposals # RFP-PRO-2023-001

Assessment of human-ecosystem interaction and its impact on the conservation of forest and wetlands. Rapid market assessment of alternative livelihoods including fish, crabs, eco-tourism, shrimp, and other livelihoods which can leverage investment, income, and impact on the ecosystem in Khulna and Sylhet region.

Dear Sir or Madam,

Chemonics International Inc. (hereinafter referred to as “Chemonics”), under USAID Ecosystems/Protibesh Activity Cooperative Agreement No. 72038821CA00004, is issuing a Request for Proposals (RFP) for an Assessment of human-ecosystem interaction and its impact on the conservation of forest and wetlands. The attached RFP contains all the necessary information for interested Offerors.

The goal of the USAID Ecosystems/Protibesh Activity is to improve conservation in Bangladesh by strengthening ecosystem management and mitigating threats to biodiversity. USAID Ecosystems/Protibesh Activity is a five-year project financed by USAID and implemented by Chemonics International. The purpose of Protibesh is to promote the conservation of ecosystems in key biological areas. The activity aims to build the Government of Bangladesh’s (GOB) capacity to respond to a wide array of threats to biodiversity conservation in collaboration with civil society organizations and community stakeholders.

Individuals or organizations should indicate their interest and submit a proposal for the anticipated contract by sending an email indicating their participation to procurement at Protibesh-proc@chemonics.com and copy to marahman@chemonics.com by 5:00 pm on February 18, 2023.

Chemonics realizes that Offerors may have additional questions after reading this RFP. In response, Chemonics is planning to hold a proposal conference at Protibesh Dhaka office, House-7/1, Road-74, Gulshan-2, Dhaka-1212 at 1100 AM on Monday 13 February 2023, to provide prospective Offerors an opportunity to learn more about the Protibesh and this particular activity, raise questions about this RFP and get precisions, and to learn more about the proposal and contracting process. Chemonics encourages all interested Offerors to attend the proposal conference. Pre-registration to attend the proposal conference is required. Please email your pre-registration and any advance questions to the Procurement team at Protibesh-proc@chemonics.com and copy to marahman@chemonics.com by 0500 PM on 12 February 2023. If necessary, Chemonics will provide answers to all relevant questions received in an amendment that will be emailed directly to all interested offerors who registered for this procurement..

This RFP does not obligate Chemonics to execute a contract nor does it commit Chemonics to pay any costs incurred in the preparation and submission of the proposals. Furthermore, Chemonics reserves the right to reject any and all offers, if such action is considered to be in the best interest of Chemonics.

Sincerely,

John A. Dorr, Ph.D.
Chief of Party (COP)
Protibesh Activity

Request for Proposals

RFP # RFP-PRO-2023-001

For the provision of

Assessment of human-ecosystem interaction and its impact on the conservation of forest and wetlands.
Rapid market assessment of alternative livelihoods including fish, crabs, eco-tourism, shrimp, and other livelihoods which can leverage investment, income, and impact on ecosystem in Khulna and Sylhet region

Contracting Entity:

Chemonics International Inc. USAID Ecosystems/Protibesh Activity
House-7/1, Road-74, Gulshan-2, Dhaka-1212

Funded by:

United States Agency for International Development (USAID)

Funded under:

USAID Ecosystems/Protibesh Activity

Cooperative Agreement No. 72038821CA00004

******* ETHICAL AND BUSINESS CONDUCT REQUIREMENTS *******

Chemonics is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit. Chemonics expects suppliers to comply with our Standards of Business Conduct, available at <https://www.chemonics.com/our-approach/standards-business-conduct/>.

Chemonics does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities, and may be reported to both USAID and the Office of the Inspector General.

Employees and agents of Chemonics are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to USAID and the Office of the Inspector General. In addition, Chemonics will inform USAID and the Office of the Inspector General of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value or compensation to obtain business.

Offerors responding to this RFP must include the following as part of the proposal submission:

- Disclose any close, familial, or financial relationships with Chemonics or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting proposals. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to Chemonics' prohibitions against fraud, bribery and kickbacks.

Please contact USAID Ecosystems/Protibesh Activity, Chief of Party John A. Dorr III at jdorrii@chemonics.com with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to Chemonics at to BusinessConduct@chemonics.com or by phone/Skype at 888.955.6881.

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List of Acronyms

CFR	Code of Federal Regulations
AO	USAID Agreement Officer
COP	Chief of Party
AOR	USAID Agreement Officer's Representative
CV	Curriculum Vitae
M&E	Monitoring and Evaluation
NICRA	Negotiated Indirect Cost Rate Agreement
NGO	Nongovernmental organization
RFP	Request for Proposals
SIF	Strategic Investment Fund
U.S.	United States
USAID	U.S. Agency for International Development
USAID/Bangladesh	USAID Mission in Bangladesh
USG	U.S. Government
VAT	Value Added Tax
VCG	Village Conservation Group
RMO	Resource Management Organization
ECA	Ecologically Critical Area

Section I. Instructions to Offerors

I.1. Introduction

Chemonics, the Buyer, acting on behalf of the U.S. Agency for International Development (USAID) and the Protibesh Activity, under Cooperative Agreement No. 72038821CA00004 is soliciting offers from eligible companies and organizations to submit proposals for the provision of Assessment of human-ecosystem interaction and its impact on the conservation of forest and wetlands. Rapid market assessment of alternative livelihoods including fish, crabs, eco-tourism, shrimp, and other livelihoods which can leverage investment, income, and impact on ecosystem in Khulna and Sylhet region. for the Protibesh Project

The USAID Ecosystems/Protibesh Activity is a 5-year, USD 20.5 million (approx..) project that is funded by USAID. The objective of the activity is to promote the conservation of ecosystems in key biological areas. The activity aims to build the Government of Bangladesh's (GOB) capacity to respond to a wide array of threats to biodiversity conservation in collaboration with civil society organizations and community stakeholders. The activity will promote collaboration among local partners in the effective management, protection, and governance of critical forest and aquatic ecosystems while advancing economic incentives to further biodiversity conservation. These partners include relevant Government agencies, NGOs, universities, and a broad range of private sector actors. This activity will target local communities in regions with key biodiversity areas, which include the Sundarbans Reserve Forest in south-western Bangladesh, the ecologically critical forest and wetland zones of north-eastern Bangladesh, and or other regions of the country with critical biodiversity. The primary targeted results are (i) strengthen environmental governance through an Ecosystem-Based Management approach; (ii) address key threats to biodiversity in and around targeted KBAs; and (iii) Market-Based Incentives that Promote Sustainable Natural Resource Management Advanced.

To achieve the objective, aim and targeted results stated above, Chemonics will capitalize on opportunities to apply traditional methods and livelihood activities that include agriculture, aquaculture, crafts, and tourism services (facilities, guides, etc.). But in parallel, the project intends to aggressively pursue non-traditional livelihoods, for example, employment in the private sector via apprenticeships and job preparation and placement in local businesses. To do so, additionally, there will be a strong focus on the private sector and income generating activities/market-based interventions. Protibesh will move beyond promoting livelihoods; we will support more and better economic opportunities for forest- and wetland dependent communities at on a landscape level. We will identify employment opportunities through local business and industry, ties of individuals and MSEs to markets and income generating activities , and traditional livelihood type support

Chemonics will issue an award to one company or organization. The award will be in the form of a firm fixed price contract (hereinafter referred to as "the contract". The successful Offeror shall be required to adhere to the statement of work and terms and conditions of the contract, which are incorporated in Section III herein.

Offerors are invited to submit proposals in response to this RFP in accordance with **Section I Instructions to Offerors**, which will not be part of the contract. The instructions are intended to assist interested Offerors in the preparation of their offer. Any resulting contract will be guided by Sections II and III.

This RFP does not obligate Chemonics to execute a contract nor does it commit Chemonics to pay any costs incurred in the preparation and submission of the proposals. Furthermore, Chemonics reserves the right to reject any and all offers, if such action is considered to be in the best interest of Chemonics.

Unless otherwise stated, the periods named in the RFP shall be consecutive calendar days.

I.2. Offer Deadline

Emailed offers must be received no later than 05:00 PM on Saturday 18 February 2023, at the following address:

Procurement Team at
Protibesh-proc@chemonics.com and cc'd at marahman@chemonics.com

Offerors are responsible for ensuring that their offers are received in accordance with the instructions stated herein. Late offers may be considered at the discretion of Chemonics. Chemonics cannot guarantee that late offers will be considered.

I.3. Submission of Offers

Proposals must be submitted electronically only at the address noted in I.2 above.

A. Instructions for the Submission of Electronic Copies

Separate technical and cost proposals must be submitted by email no later than the time and date specified in I.2. The proposals must be submitted to the point of contact designated in I.2.

The Offeror must submit the proposal electronically with up to 3 attachments (5 MB limit) per email compatible with MS Word, MS Excel, readable format, or Adobe Portable Document (PDF) format in a Microsoft XP environment. Offerors must not submit zipped files. Those pages requiring original manual signatures should be scanned and sent in PDF format as an email attachment.

The technical proposal and cost proposal must be kept separate from each other. Technical proposals must not make reference to pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.

I.4. Requirements

To be determined responsive, an offer must include all of documents and sections included in I.4.A and I.4.B.

A. General Requirements

Chemonics anticipates issuing a contract to a Bangladeshi company or organization, provided it is legally registered and recognized under the laws of Govt. of Bangladesh and is in compliance with all applicable civil, fiscal, and other applicable regulations. Such a company or organization could include a private firm, non-profit, civil society organization, or university.

Companies and organizations that submit proposals in response to this RFP must meet the following requirements:

- (i) Companies or organizations, whether for-profit or non-profit, must be legally registered under the laws of Bangladesh at the time of awarding the contract.

- (ii) Firms operated as commercial companies or other organizations or enterprises (including nonprofit organizations) in which foreign governments or their agents or agencies have a controlling interest are not eligible as suppliers of commodities and services.
- (iii) Companies or organizations must have a local presence in Bangladesh at the time the contract is signed.

Offerors may present their proposals as a member of a partnership with other companies or organizations. In such cases, the contract will be awarded to the lead company in the partnership. The leading company shall be responsible for compliance with all contract terms and conditions and making all partnership arrangements, including but not limited to division of labor, invoicing, etc., with the other company(ies). A legally registered partnership is not necessary for these purposes; however, the different organizations must be committed to work together in the fulfillment of the contract terms.

B. Required Proposal Documents

1. Cover Letter

The offeror's cover letter shall include the following information:

- i. Name of the company or organization
- ii. Type of company or organization
- iii. Address
- iv. Telephone
- v. Fax
- vi. E-mail
- vii. Full names of members of the Board of Directors and Legal Representative (as appropriate)
- viii. Taxpayer Identification Number
- ix. Official bank account information
- x. Other required documents that shall be included as attachments to the cover letter:
 - a) Copy of registration or incorporation in the public registry, or equivalent document from the government office where the offeror is registered.
 - b) Copy of company tax registration, or equivalent document.
 - c) Copy of trade license, or equivalent document.
 - d) Evidence of Responsibility Statement, whereby the offeror certifies that it has sufficient financial, technical, and managerial resources to complete the activity described in the scope of work, or the ability to obtain such resources. A template is provided in Annex 3 "Required Certifications".
 - e) Applicable documents listed in I.4.A.

A sample cover letter is provided in Annex 1 of this RFP.

2. Technical Proposal

The technical proposal shall comprise the following parts:

- Part 1: Technical Approach, Methodology and Detailed Work Plan. This part shall be between 5 and 15 pages long but may not exceed 15 pages.

The successful offeror will be required to provide various information and technical methodology for services as outlined in the SOW. The offeror will describe how it plans to carry out this requirement to the satisfaction of Chemonics based upon the offeror's technical expertise.

- Part 2: Management, Key Personnel, and Staffing Plan. This part shall be between 2 and 5 pages long, but may not exceed 5 pages. CVs for key personnel may be included in an annex to the technical proposal and will not count against the page limit.

Offerors shall propose staff for the following key personnel positions necessary for the implementation of the scope of work:

Offerors are required to propose the technical Professional. This position will be necessary for the implementation of the scope of work. Offerors must propose the technical Professional and provide a CV fully describing his or her qualifications for the services

- Part 3: Corporate Capabilities, Experience, and Past Performance. This part shall be between 2 and 7 pages long but may not exceed 7 pages.

Part 3 must include a description of the company and organization, with appropriate reference to any parent company and subsidiaries. Offerors must include details demonstrating their experience and technical ability in implementing the technical approach/methodology and the detailed work plan. Additionally, offerors must include 3 past performance references of similar work (under contracts or subcontracts) previously implemented as well as contact information for the companies for which such work was completed. Contact information must include at a minimum: the name of the point of contact who can speak to the offeror's performance, the name and address of the company for which the work was performed, the and email and phone number of the point of contact.

Chemonics reserves the right to check additional references not provided by an offeror.

The sections of the technical proposal stated above must respond to the detailed information set out in Section II of this RFP, which provides the background, states the scope of work, describes the deliverables, and provides a deliverables schedule.

3. Cost Proposal

The cost proposal is used to determine which proposals represent the best value and serves as a basis of negotiation before the award of a contract.

The price of the contract to be awarded will be an all-inclusive fixed price. No profit, fees, taxes, or additional costs can be added after the award. Nevertheless, for the purpose of the proposal, offerors must provide a detailed budget showing major line items, e.g. salaries, allowances, travel costs, other direct costs, indirect rates, etc., as well as individual line items, e.g. salaries or rates for individuals, different types of allowances, rent, utilities, insurance, etc. Offers must show unit prices, quantities, and total prices. All items, services, etc. must be clearly labeled and included in the total offered price. All cost information must be expressed in BDT. See Annex 4 for a sample cost structure.

Because Protibesh is a USAID-funded project and is implemented under a bilateral agreement between Bangladesh and the U.S. Government, offerors must not include VAT and customs duties in their cost proposal. Chemonics will provide the successful offeror with a VAT coupon for the VAT amount, VAT coupon will be issued upon submission of Mushok-6.3

The cost proposal shall also include a budget narrative that explains the basis for the estimate of every cost element or line item. Supporting information must be provided in sufficient detail to allow for a complete analysis of each cost element or line item. Chemonics reserves the right to request additional cost information if the evaluation committee has concerns of the reasonableness, realism, or completeness of an offeror's proposed cost.

If it is an offeror's regular practice to budget indirect rates, e.g. overhead, fringe, G&A, administrative, or other rates, Offerors must explain the rates and the rates' base of application in the budget narrative. Offerors may also include a reasonable fee if that is the offeror's standard practice. The final fixed price shall be negotiated following Chemonics' cost and price analysis of the offerors' cost proposal. Chemonics reserves the right to request additional information to substantiate an Offeror's indirect rates.

Under no circumstances may cost information be included in the technical proposal. No cost information or any prices, whether for deliverables or line items, may be included in the technical proposal. Cost information must only be shown in the cost proposal.

I.5. Source of Funding, Authorized Geographic Code, and Source and Origin

Any contract resulting from this RFP will be financed by USAID funding and will be subject to U.S. Government and USAID regulations.

All goods and services offered in response to this RFP or supplied under any resulting award must meet USAID Geographic Codes 937 in accordance with the United States Code of Federal Regulations (CFR), 22 CFR §228, available at: <http://www.gpo.gov/fdsys/pkg/CFR-2012-title22-vol1/pdf/CFR-2012-title22-vol1-part228.pdf>.

The cooperating country for this RFP is Bangladesh.

Offerors may not offer or supply any products, commodities or related services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria. Related services include incidental services pertaining to any/all aspects of this work to be performed under a resulting contract (including transportation, fuel, lodging, meals, and communications expenses).

I.6. Chronological List of Proposal Events

The following calendar summarizes important dates in the solicitation process. Offerors must strictly follow these deadlines.

RFP published	02/02/2023
Deadline for written questions	12/02/2023 By 0500 pm
Proposal conference pre-registration deadline	12/02/2023
Answers provided to questions/clarifications	13/02/2023
Proposal conference	13/02/2023 At 1100 pm
Proposal due date	18/02/2023 By 0500 pm
Contract award (estimated)	01/03/2023

The dates above may be modified at the sole discretion of Chemonics. Any changes will be published in an amendment to this RFP.

Proposal Conference. A proposal conference will be held at the USAID Ecosystems/Protibesh office at House-7/1 (3rd and 4th Floor), Road-74, Gulshan-2, Dhaka-1212 on 13 February 2023 to provide interested offerors an opportunity to learn more about Ecosystems/Protibesh Activity, this solicitation and to ask any questions about this RFP and the solicitation process. Chemonics welcomes any organization to attend this proposal conference. Pre-registration to attend the proposal conference is required. Please email your registration request and any advance questions by 0500 pm on 12 February 2023 to Procurement Team at Protibesh-Proc@chemonics.com. Written notes from the proposal conference will be provided electronically to all registered offerors, including those offerors who submitted written questions prior to the proposal conference, but were unable to attend the proposal conference in person.

Written Questions and Clarifications. All questions or clarifications regarding this RFP must be in writing and submitted to Procurement Team at Protibesh-Proc@chemonics.com no later than 0500 pm on 12 February 2023. Questions and requests for clarification, and the responses thereto, will be circulated to all RFP recipients who have indicated an interest in this RFP.

Only written answers from Chemonics will be considered official and carry weight in the RFP process and subsequent evaluation. Any answers received outside the official channel, whether received verbally or in writing, from employees or representatives of Chemonics International, the USAID Ecosystems/Protibesh Activity or any other party, will not be considered official responses regarding this RFP.

Proposal Submission Date. All proposals must be **received by 05:00 pm on 18 February 2023**. Late offers may be considered at the discretion of Chemonics.

Oral Presentations. Chemonics reserves the option to have select offerors participate in oral presentations with the technical evaluation committee. Interviews may consist of oral presentations of offerors' proposed activities and approaches. Offerors should be prepared to give presentations to the technical evaluation committee at the Protibesh office within 2 days of receiving notification.

Contract Award (estimated). Chemonics will select the proposal that offers the best value based upon the evaluation criteria stated in this RFP.

I.7. Validity Period

Offerors' proposals must remain valid for 60 calendar days after the proposal deadline.

I.8. Evaluation and Basis for Award

An award will be made to the offeror whose proposal is determined to be responsive to this solicitation document, meets the eligibility criteria stated in this RFP, meets the technical, management/personnel, and corporate capability requirements, and is determined to represent the best value to Chemonics. Best value will be decided using the trade-off process.

This RFP will use the tradeoff process to determine best value. That means that each proposal will be evaluated and scored against the evaluation criteria and evaluation sub-criteria, which are stated in the table below. Cost proposals are not assigned points, but for overall evaluation purposes of this RFP, technical evaluation factors other than cost, when combined, are considered significantly more important than cost

factors. Cost will primarily be evaluated for realism and reasonableness. If technical scores are determined to be nearly equal, the cost will become the determining factor.

In evaluating proposals, Chemonics will use the following evaluation criteria and sub-criteria:

Evaluation Criteria	Evaluation Sub-criteria	Maximum Points
Technical Approach, Methodology, and Detailed Work Plan		
	Technical know-how – How does the proposal clearly explain and respond to the objectives of the project as stated in the Scope of Work?	30 points
	Approach and Methodology – How does the proposed program approach and detailed activities and timeline fulfill the requirements of executing the Scope of Work effectively and efficiently?	20 points
	Sector Knowledge – How does the proposal demonstrate the offeror’s knowledge related to technical sectors required by the SOW? Experience in human-ecosystem interaction and contributions to ecosystem degradation and biodiversity threats	10 points
Total Points – Technical Approach		60 points
Management, Key Personnel, and Staffing Plan		
	Personnel Qualifications – Do the proposed team members have the necessary experience and capabilities to carry out the Scope of Work?	20 points
Total Points – Management		20 points
Corporate or individuals Capabilities, Experience, and Past Performance		
	Individual or organization Background and Experience – Does the company have experience relevant to the project Scope of Work?	20 points
Total Points – Corporate Capabilities		20 points
Total Points		100 points

Evaluation points will not be awarded for cost. The cost will primarily be evaluated for realism and reasonableness. If technical scores are determined to be nearly equal, the cost will become the determining factor.

This RFP utilizes the tradeoff process. Chemonics will award a contract to the offeror whose proposal represents the best value to Chemonics and the Protibesh Activity. Chemonics may award to a higher-priced offeror if a determination is made that the higher technical evaluation of that offeror merits the additional cost/price.

I.9. Negotiations

Best offer proposals are requested. It is anticipated that a contract will be awarded solely on the basis of the original offers received. However, Chemonics reserves the right to conduct discussions, negotiations and/or request clarifications prior to awarding a contract. Furthermore, Chemonics reserves the right to conduct a competitive range and to limit the number of offerors in the competitive range to permit an efficient evaluation environment among the most highly-rated proposals. Highest-rated offerors, as determined by the technical evaluation committee, may be asked to submit their best prices or technical responses during

a competitive range. At the sole discretion of Chemonics, offerors may be requested to conduct oral presentations. If deemed an opportunity, Chemonics reserves the right to make separate awards per component or to make no award at all.

I.10. Terms of Contract

This is a request for proposals only and in no way obligates Chemonics to award a contract. In the event of contract negotiations, any resulting contract will be subject to and governed by the terms and clauses detailed in Section III. Chemonics will use the template shown in section III to finalize the contract. Terms and clauses are not subject to negotiation. By submitting a proposal, offerors certify that they understand and agree to all of the terms and clauses contained in section III.

I.11. Privity

By submitting a response to this request for proposals, offerors understand that USAID is NOT a party to this solicitation.

I.12 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

The selected offeror is required to comply fully with the Mandatory Standard Provision entitled, “Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment,” which states that U.S. government assistance funds, including direct and indirect costs, cost share and program income, cannot be used to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services (“CTES”) as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition covers certain telecommunications equipment and services, including, but not limited to, phones, internet, video surveillance, and cloud servers, produced or provided by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). Chemonics may provide approval for the Subrecipient/Contractor to procure specific CTES on a case-by-case basis if no available alternate eligible source exists. If the Subrecipient/Contractor uses any U.S. government assistance funds to procure CTES without written advance approval, Chemonics reserves the right to refuse reimbursement and/or seek reimbursement from the subrecipient/contractor.

Section II Background, Scope of Work, Deliverables, and Deliverables Schedule

II.1. Background

The selected service provider will assess to identify human-ecosystem interaction and contributions to ecosystem degradation and biodiversity threats as well as feasible and community-accepted alternatives that help build resilience to climate change and other shocks, either directly or with overall resilience from greater incomes. The study will also analyze income-generating activities which have growth and income prospect and develop strategies and interventions that will help ensure sustainable alternative livelihoods for forest- and wetland-dependent communities that will increase the resilience of vulnerable people to environmental, social, and economic shock and reduce their dependency on natural resources.

II.2. Scope of Work

To achieve the objective, aim and targeted results stated above, Chemonics will capitalize on opportunities to apply traditional methods and livelihood activities that include agriculture, aquaculture, crafts, and tourism services (facilities, guides, etc.). But in parallel, the project intends to aggressively pursue non-traditional livelihoods, for example, employment in the private sector via apprenticeships and job preparation and placement in local businesses. To do so, additionally, there will be a strong focus on the private sector and income-generating activities/market-based interventions. Protibesh will move beyond promoting livelihoods; we will support more and better economic opportunities for forest- and wetland-dependent communities at a landscape level. We will identify employment opportunities through local business and industry, ties of individuals and MSEs to markets and income-generating activities, and traditional livelihood-type support

Approach and Methods

The study will be conducted in two parts in the Protibesh working area as summarized in **Annex 4**

Part 1: Analyse the interactions between humans and ecosystems, as well as their roles in threats to biodiversity and ecosystem health. Recommendations to improve human-ecosystem interaction.

Planning FGDs with the communities and KII with the government and other stakeholders, such as DOF, DoF, DoL, DoE, UPs, and desk research are tasks for the consulting individual. The consulting individual also has to talk to projects in the Protibesh regions that have a comparable project goal.

Part 2: Analyse income-generating activities which have growth and income potential and develop strategies and interventions that will help ensure sustainable alternative livelihoods for forest- and wetland-dependent communities that will increase the resilience of vulnerable people to environmental, social, and economic shock and reduce their dependency on natural resources.

Criteria for alternative income-generating activities are, but are not limited to:

- Building climate resiliency: those that are climate resilient and/or have the potential to reduce risk from climate change threats.
- Ensuring market demand and/or opportunity to link with markets.
- Potential to increase the income of the poor and extremely poor; those with minimal or no land or water bodies.
- Potential to create employment
- Potential to incorporate women and youth.

- Potential to derive benefits from available support services.
- Suitability for the economically disadvantaged area and communities, particularly in the targeted PAs and wetland areas.

Taking the requirements of the Protibesh Program into account, the focus should also be given to the following points:

- The company/Firm will assess all relevant income-generating activities in the project areas and develop a shortlist of those that meet the criteria listed above (maximum 20 including on-farm and off-farm)
- Determine performance and willingness to engage on the assigned IGA
- Conduct an analysis of USAID/Protibesh asset transfer's effectiveness and efficiency
- Conduct a market system analysis including demand-supply, market saturation, inputs, output, and service market as well as propose potential initiatives for the future
- Conduct a comparative analysis between on-farm and off-farm IGAs
- Develop recommendations for profitable IGAs for USAID/Protibesh
- Conduct a SWOT analysis of potential/ profitable IGAs.
- Propose strategies for scaling potential IGAs including access to finance.
- A list of potential IGA attached herewith which need to validate based on above criteria.

Technical Qualifications

The selected offeror must possess the following technical qualifications:

- Demonstrated experience conducting studies on value chains, alternative livelihoods, and market assessments in Bangladesh, particularly in the Khunla and Sylhet Regions.
- Minimum of master's degree in communications, business administration, or a related field
- At least 10 years of relevant working experience in research focusing on livelihoods, value chains, and market dynamics in relation to the need for project similar to Protibesh
- Demonstrated skills related to research and reporting.
- Technical skills in data management, report writing, and presentation
- Experience with research programs
- Strong capacity to liaison with GoB and respective stakeholders.
- Excellent communication in English and Bangla (both written and verbal).
- Experience in conducting training and workshops
- Clear understanding of market research methodologies that USAID/Protibesh is following and experience in using different social research tools and techniques;
- Experience in rapid market assessment, value chain studies and sector analysis
- Past experience developing business plan modules for different stakeholders
- Experience in qualitative and quantitative research in a rural setting;
- The ability to write the final report in fluent English and the ability to present this verbally.

II.3. Deliverables

The successful offeror shall deliver to Chemonics the following deliverables, in accordance with the schedule set forth in II.4 below.

Deliverable No. 1: Inception report with detailed work plan

The service provider will arrange an inception meeting with Protibesh to discuss and develop the work plan on the assessment of human-ecosystem interaction and its impact on the conservation of forest and wetlands and rapid market assessment of alternative livelihoods including fish, crabs, eco-tourism, shrimp, and other livelihoods which can leverage investment, income, and impact on the ecosystem in Khulna and Sylhet region

Deliverable No. 2: Summary of findings from desk research, FGDs, and KII of ecosystem and conservation (government and other stakeholders).

The service provider will Process and methodology (both for the ecosystem and market assessment) and detailed report on the human-ecosystem and alternatives and leverage investment. Presentation of the findings and recommendations.

Deliverable No. 3: Detail analytical report on the human eco-system and potential alternative livelihood options with specific recommendations including criteria and focused areas of the SOW.

The service provider will provide an analytical report on the human ecosystem and potential alternative livelihood options with specific recommendations for the focused areas of the SOW.

Deliverable No. 4: Final report of the assessment accepted by the Protibesh.

The service provider will provide a final report on the total assessment approved by the Protibesh authority.

II.4. Deliverables Schedule

The successful offeror shall submit the deliverables described above in accordance with the following deliverables schedule:

Deliverable Number	Deliverable Name	Due Date
1	Inception report with the detailed work plan	One week after the contract signing
2	Summary of findings from desk research, FGDs, and KII of ecosystem and conservation (government and other stakeholders)	Four (4) weeks after the contract signing
3	Detail analytical report on the Human ecosystem and potential alternative livelihood options with specific recommendations including criteria and focused areas of the SOW	Seven (6) weeks after the contract signing
4	Final report of the assessment accepted by the Protibesh	Nine (8)) weeks after the contract signing

*Deliverable numbers and names refer to those fully described in II.3 above.

Section III Firm Fixed Price Contract (Terms and Clauses)

Section A. Background, Scope of Work, Deliverables and Deliverables Schedule

A.1. Background

The selected service provider will assess to identify human-ecosystem interaction and contributions to ecosystem degradation and biodiversity threats as well as feasible and community-accepted alternatives that help build resilience to climate change and other shocks, either directly or with overall resilience from greater incomes. The study will also analyze income-generating activities which have growth and income prospect and develop strategies and interventions that will help ensure sustainable alternative livelihoods for forest- and wetland-dependent communities that will increase the resilience of vulnerable people to environmental, social, and economic shock and reduce their dependency on natural resources.

A.2. Scope of Work

To achieve the objective, aim, and targeted results stated above, Chemonics will capitalize on opportunities to apply traditional methods and livelihood activities that include agriculture, aquaculture, crafts, and tourism services (facilities, guides, etc.). But in parallel, the project intends to aggressively pursue non-traditional livelihoods, for example, employment in the private sector via apprenticeships and job preparation and placement in local businesses. To do so, additionally, there will be a strong focus on the private sector and income-generating activities/market-based interventions. Protibesh will move beyond promoting livelihoods; we will support more and better economic opportunities for forest- and wetland-dependent communities at a landscape level. We will identify employment opportunities through local business and industry, ties of individuals and MSEs to markets and income-generating activities, and traditional livelihood-type support.

Approach and Methods:

The study will be conducted in two parts in the Protibesh working area as summarized in Annex A

Part 1: Analyse the interactions between humans and ecosystems, as well as their roles in threats to biodiversity and ecosystem health. Recommendations to improve human-ecosystem interaction.

Planning FGDs with the communities and KII with the government and other stakeholders, such as DOF, DoF, DoL, DoE, Ups, and desk research are tasks for the consulting individual. The consulting individual also has to talk to projects in the Protibesh regions that have a comparable project goal.

Part 2: Analyse income-generating activities which have growth and income potential and develop strategies and interventions that will help ensure sustainable alternative livelihoods for forest- and wetland-dependent communities that will increase the resilience of vulnerable people to environmental, social, and economic shock and reduce their dependency on natural resources.

Criteria for alternative income-generating activities are, but are not limited to:

- Building climate resiliency: those that are climate resilient and/or have the potential to reduce risk from climate change threats.
- Ensuring market demand and/or opportunity to link with markets.
- Potential to increase the income of the poor and extremely poor; those with minimal or no land or water bodies.
- Potential to create employment

- Potential to incorporate women and youth.
- Potential to derive benefits from available support services.
- Suitability for the economically disadvantaged area and communities, particularly in the targeted Pas and wetland areas.

Taking the requirements of the Protibesh Program into account, the focus should also be given to the following points:

The company/Firm will assess all relevant income-generating activities in the project areas and develop a shortlist of those that meet the criteria listed above (maximum 20 including on-farm and off-farm)

- Determine performance and willingness to engage on the assigned IGA
- Conduct an analysis of USAID/Protibesh asset transfer's effectiveness and efficiency
- Conduct a market system analysis including demand-supply, market saturation, inputs, output, and service market as well as propose potential initiatives for the future
- Conduct a comparative analysis between on-farm and off-farm IGAs
- Develop recommendations for profitable IGAs for USAID/Protibesh
- Conduct a SWOT analysis of potential/ profitable IGAs.
- Propose strategies for scaling potential IGAs including access to finance.

The report outcomes presented by the consultant are intended to enable Protibesh to identify the actual resource-user community people including their livelihood needs. It will also help the project understand the diversity of livelihood options which are most likely to be feasible for project implementation. The report will include the methodology utilized to produce qualitative and quantitative information.

Technical Qualifications

The selected offeror must possess the following technical qualifications:

- Demonstrated experience conducting studies on value chains, alternative livelihoods, and market assessments in Bangladesh, particularly in the Khunla and Sylhet Regions.
- Minimum of master's degree in communications, business administration, or a related field
- At least 10 years of relevant working experience in research focusing on livelihoods, value chains, and market dynamics in relation to the need for project similar to Protibesh
- Demonstrated skills related to research and reporting.
- Technical skills in data management, report writing, and presentation
- Experience with research programs
- Strong capacity to liaison with GoB and respective stakeholders.
- Excellent communication in English and Bangla (both written and verbal).
- Experience in conducting training and workshops
- Clear understanding of market research methodologies that USAID/Protibesh is following and experience in using different social research tools and techniques;
- Experience in rapid market assessment, value chain studies and sector analysis
- Past experience developing business plan modules for different stakeholders
- Experience in qualitative and quantitative research in a rural setting;
- The ability to write the final report in fluent English and the ability to present this verbally.

A.3. Deliverables.

The company/Firm shall deliver to Chemonics the following deliverables, in accordance with the schedule set forth in Section A.4, below.

Deliverable No. 1: Inception report with the detailed work plan.

The service provider will arrange an inception meeting with Protibesh to discuss and develop the work plan on the assessment of human-ecosystem interaction and its impact on the conservation of forest and wetlands and rapid market assessment of alternative livelihoods including fish, crabs, eco-tourism, shrimp, and other livelihoods which can leverage investment, income, and impact on the ecosystem in Khulna and Sylhet region

Deliverable No. 2: Summary of findings from desk research, FGDs, and KII of ecosystem and conservation (government and other stakeholders).

The service provider will Process and methodology (both for the ecosystem and market assessment) and detailed report on the human-ecosystem and alternatives and leverage investment. Presentation of the findings and recommendations.

Deliverable No. 3: Detail analytical report on the human ecosystem and potential alternative livelihood options with specific recommendations including criteria and focused areas of the SOW.

The service provider will provide an analytical report on each potential alternative livelihood option with SWOT analysis, and backward-forward linkages including 6 recommendations for the focused areas of the SOW.

Deliverable No. 4: Final report of the assessment accepted by the Protibesh.

The service provider will provide a final report on the total assessment approved by the Protibesh authority

A.4. Deliverables Schedule

The successful offeror shall submit the deliverables described above in accordance with the following deliverables schedule:

Deliverable Number	Deliverable Name	Due Date
1	Inception report with the detailed work plan	One week after the contract signing
2	Summary of findings from desk research, FGDs, and KII of ecosystem and conservation (government and other stakeholders)	Four (4) weeks after the contract signing
3	Detail analytical report on potential alternative livelihood options with specific recommendations including criteria and focused areas of the SOW	Seven (6) weeks after the contract signing
4	Final report of the assessment accepted by the Protibesh	Nine (8) weeks after the contract signing

*Deliverable numbers and names refer to those fully described in II.3 above.

Section B. Reporting and Technical Direction

The Contractor shall render the services and produce the deliverables stipulated in Section A, above, under the general technical direction of John Dorr, COP, or his/her designee. The deliverables set forth in Section A above shall be delivered to Arif Ahmed, Livelihood and Market Systems Lead in accordance with the schedule stipulated therein.

Section C. Period of Performance

The effective date of this Contract is **TBD**, and the completion date is **TBD**. The Contractor shall deliver the deliverables set forth in Section A., Background, Scope of Work, Deliverables, and Deliverables Schedule to (designate receiving person), in accordance with the schedule stipulated therein.

In the event that the Contractor fails to make progress so as to endanger the performance of this Contract, or is unable to fulfill the terms of this Contract by the completion date, the Contractor shall notify Chemonics forthwith and Chemonics shall have the right to summarize termination of this Contract as stipulated in Section D, Changes, Stop Work and Termination.

Section D. Changes, Stop Work and Termination

Chemonics may order changes in the scope of work above. Any change in the Contractor's scope of work and/or deliverable(s) requires prior written authorization of Chemonics through a modification to this Contract.

Notwithstanding any other provision hereof, Chemonics may, by written notice to Contractor, order that work be stopped or otherwise suspend all or any portion of the services. The contractor shall stop all such services immediately upon receipt of Chemonics' stop work order and shall promptly resume the services after receipt of direction from Chemonics to proceed.

Chemonics reserves the unilateral right to terminate this Contract at any time, paying for all deliverables completed at the time of termination and a pro-rata share of any deliverable in progress. Any termination shall be made in writing to the Contractor. In the event of a dispute over a determination made by Chemonics regarding the amount to be paid, if any, to Contractor because of the termination, the dispute shall be addressed in accordance with the Dispute provisions of this Contract.

Section E. Contract fixed price, Invoicing and Payment

E.1. Contract fixed price

In consideration for the delivery of all of the products and/or services stipulated in Section A., Chemonics will pay the Contractor a total of BDT. This figure represents the total price of this Contract and is fixed for the period of performance outlined in Section C., Period of Performance. Chemonics will pay the total price through a series of installment payments. Chemonics will make each payment subject to Section E.3, below, after the Contractor's completion of the corresponding deliverable indicated in the following table:

Installment Number and Amount Corresponding Deliverable Number(s) and Name(s)*

Installment Number and Amount	Corresponding Deliverable Number(s)	Corresponding Deliverable Name(s)
1. TBD	1	Inception report with the detailed work plan
2. TBD	2	Summary of findings from desk research, FGDs, and KII of ecosystem and conservation (government and other stakeholders)
3. TBD	3	Detail analytical report on human ecosystem and potential alternative livelihood options with specific recommendations including criteria and focused areas of the SOW
4. TBD	4	Final report of the assessment accepted by the Protibesh

*Deliverable numbers and names refer to those fully described in Section A.3, above.

E.2. Invoicing

Upon (Responsible person's title here) acceptance of the contract deliverables described in Section A., Background, Scope of Work, Deliverables and Deliverables Schedule, the Contractor shall submit an original invoice to Chemonics for payment. The invoice shall be sent to the attention of Md. Ashraful Islam, and shall include the following information: a) contract number, b) deliverables delivered and accepted, c) total amount due in (choose either US dollars or specify a local currency if this is a local contract) , per Section E.1., above; and d) payment address/bank account number.

E.3. Payment

Chemonics will pay the Contractor's invoice within thirty (30) business days after both a) Chemonics' approval of the Contractor's deliverables, and b) Chemonics' receipt of the Contractor's invoice. Payment will be made in Bangladeshi Taka, paid to the account specified in the Contractor's invoice.

E.4. Expenses and Liabilities

The contractor understands that Chemonics will not reimburse the Contractor for any supplies, equipment, or operating costs, nor will these costs of doing business be defrayed in any way by Chemonics.

Section F. Force Majeure

For the purposes of this Agreement, "Force Majeure" means an event or events either of nature or caused by man, which is beyond the reasonable control of either party—that is, either Chemonics or the Contractor—and which makes a Party's performance of its obligations under the contract impossible. In no event can a Force Majeure event be caused by the negligence or intentional action of a Party or such Party's subcontractors or agents or employees. Any Force Majeure event must be an event that a diligent Party could not have reasonably expected and could not have taken action to mitigate or avoid such circumstances which prevent the Party from carrying out its obligations hereunder. Force Majeure causes may include—but are not restricted to—fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather, but in every case, the failure to perform must be beyond the control and without the fault or negligence of the Contractor.

The failure of a Party to fulfill any of its obligations hereunder shall not be considered to be a breach of or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that

the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible, but not longer than five (5) days about such occurrence.

In the event that the Force Majeure event causing a delay or inability to perform continues for more than thirty (30) days after written notification, either party may terminate this Agreement immediately upon written notice to the other party.

Section G. Intellectual Property Rights

The ownership of all copyright and other intellectual property rights in respect of any data compilations, research, spreadsheets, graphs, reports, diagrams, designs, work products, software, or any other documents, developed in connection with this Contract will exclusively vest in or remain with Chemonics, which shall have all proprietary rights therein, notwithstanding that the Contractor or its employees may be the author of the intellectual property. All documents relating to the intellectual property or otherwise connected with this Contract, the services, or duties must be returned or delivered to Chemonics at the time of the expiration or termination of the Contract. The Contractor agrees not to publish or make use of any of the intellectual property, or documents relating thereto, without the prior written approval of Chemonics and proper attribution.

Section H. Proprietary and Confidential Information

The Contractor acknowledges that, in performing this Contract, Chemonics may be required to make available to Contractor certain information deemed to be Proprietary and Confidential information ("Proprietary Information"). Such information includes without limitation, information related to pricing, trade secrets, customer lists, and technical, financial and business information, patents, research, development, computer software, designs or processes, and know-how of Chemonics. Contractor agrees to safeguard and hold in strictest confidence all Proprietary Information.

Contractor hereto agrees not to disclose such Proprietary Information to unauthorized parties. Receiving parties shall not use Proprietary Information from the other for any purpose other than that as required for the performance of this Contract. Each Party shall designate in writing one or more individuals as the only person(s) authorized to receive Proprietary Information exchanged between the Parties pursuant to this Contract. Except as required in the performance of this Contract, neither this Contract nor the furnishing of any information hereunder by Chemonics shall grant Contractor, by implication or otherwise, any license under any invention, patent, trademark or copyright.

The restrictions set forth in the foregoing provisions of this clause shall not apply to information: (a) which was at the time of the receipt otherwise lawfully known to the recipient independently of the disclosing party; (b) which was at the time of receipt lawfully within the public knowledge; (c) which subsequently is lawfully developed independently by the recipient; or (d) which subsequently is lawfully acquired from a third party without coordinating restriction on use.

Contractor shall return all Proprietary Information to Chemonics upon its request or upon termination of this Contract, whichever occurs first. Contractor shall have the right to retain an index of the Proprietary Information for its internal records, subject to Contractor's continued compliance with the restrictions and obligations set forth in this section. This section shall survive termination of this Contract.

Section I. Indemnity and Contractor Waiver of Benefits

(a) The Contractor waives any additional benefits and agrees to indemnify and save harmless Chemonics, its officers, directors, agents, and employees from and against any and all claims and liability,

loss, expenses, suits, damages, judgments, demands, and costs (including reasonable legal and professional fees and expenses) arising out of:

(1) the acts or omissions of Contractor, its employees, officers, directors, agents or its subcontractors;

(2) injury or death to persons, including officers, directors, employees, agents and subcontractors of Contractor, or loss of or damage to property, or fines and penalties which may result, in whole or in part, by reason of the buying, selling, distribution, or use of any of the goods or services purchased or provided under this contract except to the extent that such damage is due to the negligence of Chemonics;

(3) the infringement or violation of any patent, copyright, trademark, service mark, trade secret, or other proprietary interest of any third party resulting from Chemonics' use, distribution, sale, sublicensing, or possession of the goods (including software and all forms of written materials) or services purchased or provided, as authorized hereunder, or from the use or possession of said goods or services by Contractor, as authorized hereunder; or false claims submitted by Contractor or its subcontractors under this contract or as a result of a Contractor misrepresentation of fact or fraud by Contractor.

(b) Contractor shall defend and settle at its sole expense all suits or proceedings arising out of the foregoing, provided that Contractor has notice or is given prompt written notice of such claim or suit and, further, that Contractor shall be given necessary information, reasonable assistance and the authority to defend such claim or suit. Contractor shall not settle, compromise or discharge any pending or threatened suit, claim or litigation, arising out of, based upon, or in any way related to the subject matter of this Contract and to which Chemonics is or may reasonably be expected to be a party, unless and until Contractor has obtained a written agreement, approved by Chemonics (which shall not be unreasonably withheld) and executed by each party to such proposed settlement, compromise or discharge, releasing Chemonics from any and all liability.

(c) If any of the goods or services provided by Contractor hereunder, including without limitation software and all forms of written materials, become the subject of a claim of infringement or violation of a third party's intellectual property, privacy and/or proprietary rights, Contractor shall, at its own expense, use its best efforts--

(1) to procure for Chemonics the right to continue use and, if authorized under this contract, distribution of the infringing goods or services or,

(2) to modify the goods or services to make them non-infringing, or to replace them with equivalent, non-infringing counterparts.

If none of the above mentioned can be successfully implemented, then Contractor shall refund to Chemonics all monies paid Contractor for the infringing goods and services.

Section J. Compliance with Applicable Laws and Standards

The Contractor shall perform all work in accordance with all applicable laws, ordinances, codes, regulations, and other authoritative rules of the United States and of (insert name of country) and its political subdivisions and with the standards of relevant licensing boards and professional associations.

Section K. Protecting Chemonics' Interests when Contractor is Named on Suspected Terrorists or Blocked Individuals Lists, Ineligible to Receive US Government Funding, or Suspended, Debarred or Excluded from Receiving Federal Funds

In addition to any other rights provided under this contract, it is further understood and agreed that Chemonics shall be at liberty to terminate this contract immediately at any time following any of the following conditions:

(a) the Contractor is named on any list of suspected terrorists or blocked individuals maintained by the U.S. Government, including but not limited to (a) the Annex to Executive Order No. 13224 (2001) (Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism), or (b) the List of Specially Designated Nationals and Blocked persons maintained by the Office of Foreign Assets Control of the U.S. Department of the Treasury;

(b) US Government determines that the Contractor is ineligible to receive US Government funding pursuant to U.S. laws and regulations; or

(c) the Contractor is identified on the U.S. Government's Excluded Party List System, or successor listing, as being suspended, debarred or excluded from receiving federal awards or assistance.

Notwithstanding any other provision of the Contract, upon such termination, the Contractor shall have no right to receive any further payments.

Section L. Governing Law and Resolution of Disputes

(a) Governing Law. This contract, including any disputes related thereto, shall be governed by the laws of the District of Columbia.

(b) Disputes between the Parties. The following procedures shall govern the resolution of any controversy, dispute or claim between or among "Parties," arising out of the interpretation, performance, breach or alleged breach of this Contract ("Dispute") that is covered by (b) above.

(1) Negotiation. The Parties shall promptly attempt to resolve any Dispute by negotiation in the normal course of business. If, after good faith efforts, the Dispute is not resolved, either Party may request in writing that the Dispute be resolved via Executive Consultation pursuant to subparagraph (2) below.

(2) Executive Consultation. For Disputes submitted to Executive Consultation, each Party shall designate a senior company official with authority and responsibility for attempting to resolve the matter. For Chemonics, such designee shall be a Senior Vice President or a person at a higher level of authority. For the Contractor, such designee shall be an Executive Director or a person at a higher level of authority. The Party initiating the claim shall provide, in addition to documents supporting the claim, a brief summary of the claim, its perception of the positions of the Parties, and any perceived barriers to settlement of the case. The summary may be submitted directly to the designated Party Executive. Within 30 calendar days after delivery of the claim summary, the Parties shall meet and attempt to resolve the Dispute. If the Dispute is not resolved within 45 days from submission of the claim summary, or such other amount of time as agreed between the Parties, the claiming Party may proceed under subparagraph (3) below.

(3) Arbitration. Any controversy or claim between the Parties arising out of or relating to this Contract, or the breach thereof, that has not been resolved by Executive Consultation, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, including the Optional Rules for Emergency Measures of Protection unless otherwise provided herein. The arbitrators shall not be empowered to award damages in excess of compensatory damages and each Party expressly waives and foregoes any right to punitive, exemplary, or similar damages. Each Party will bear the cost of its own Attorney-Fees. The Arbitration shall be in Washington, D.C. unless otherwise agreed between the Parties.

(c) Notwithstanding any other term of this contract, the Contractor has no right to submit claims directly to US Government.

(d) Obligation to perform work. The contractor shall diligently proceed with the performance of work pending the final resolution of any Dispute.

Section M. Organizational Conflicts of Interest

To preclude or mitigate any potential conflicts of interest, the Contractor agrees not to undertake any activity which may result in an organizational conflict of interest without first notifying Chemonics of such potential conflict of interest and receiving Chemonics' written approval to undertake such activities.

Section N. Kickbacks, Illegal Payments to Foreign Officials, and Fraudulent Activity

(a) Definitions.

Kickback, as used herein, means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind, which is provided, directly or indirectly, to Chemonics or any of its employees, the Contractor or Contractor employees, or vendors in any way related to the performance or subsequent activities of this Contract, for the purpose of improperly obtaining or rewarding favorable treatment in connection with this Contract.

Illegal payments to Foreign Officials, as used herein, refers to the payment (or offer, promise or authorization of payment) of anything of value to any foreign official or employee, directly or indirectly, for the purpose of obtaining or retaining business, directing business to any person or entity, or securing any improper advantage.

Fraudulent Activity refers to any misrepresentation of facts made by the Contractor or Contractor employees in order to influence the selection process, the execution, or the payment of a Contract to the detriment of Chemonics. This includes the submission of false or fraudulent bills or invoices, the falsification or fraudulent presenting of deliverables, and collusive practice among Contractors (prior to or after submission of proposals) designed to establish prices at artificial non-competitive levels and to deprive Chemonics of the benefits of free and open competition.

Person, as used in this clause, means a corporation, partnership, business association of any kind, trust, joint-stock company, or individual.

Contractor employee, as used in this clause, means any officer, partner, employee, or agent of the Contractor.

(b) Prohibition Against Kickbacks.

Chemonics does not engage in or tolerate kickbacks or other forms of bribery. The Contractor and its employees, whether directly or indirectly engaged in the performance of this Contract, agree to abide by the terms of The United States Anti-Kickback Act of 1986, which prohibits any person from providing or attempting to provide any kickback; soliciting, accepting, or attempting to accept any kickback; or including, directly or indirectly, the amount of any kickback in the contract price charged by the Contractor to Chemonics.

(c) Prohibition Against Illegal Payments to Foreign Officials.

Chemonics does not engage in or tolerate illegal payments to foreign officials. Consistent with the principles and requirements of the United States Foreign Corrupt Practices Act (FCPA), and the OECD Convention on Combating Bribery of Foreign Officials in International Business Transactions, and all related and implementing legislation that may be applicable to this Contract, Contractor certifies, warrants and represents that:

(1) It will not make, authorize, or offer any payment, or will not give, authorize the giving of, or offer anything of value, directly or indirectly, with respect hereto or otherwise,

(i) To any official or employee of any government, state-owned enterprise, or international organization,

(ii) To any person acting in an official capacity for or on behalf of any government state-owned enterprise, or international organization, or

(iii) To any political party or to any person known to be a candidate for any office in any government,

In order to

(i) Influence any act or decision in any such person's official capacity;

(ii) Induce any such person to violate a lawful duty, or;

(iii) Induce any such person to use influence with any government or instrumentality thereof to affect or influence any act or decision of such government or instrumentality, for the purpose of obtaining or retaining business or directing business to any person, or to secure any improper advantage.

(d) Prohibition Against Fraudulent Activity

Chemonics does not engage in or tolerate fraudulent activity in any of its business practices. The Contractor certifies, warrants and represents that it will not make any misrepresentation of facts to Chemonics in order to influence the selection process, the execution or the payment of this Contract to the detriment of Chemonics. This includes the submission of false or fraudulent bills or invoices, the falsification or fraudulent presenting of deliverables, and collusive practice among Contractors.

(e) Reporting and Cooperation.

When the Contractor has reasonable grounds to believe that a violation described in the paragraph above of this provision may have occurred, the Contractor shall promptly report the possible violation in writing to Chemonics. Failure to do so shall be considered a material breach of this Contract. The Contractor further

agrees to cooperate fully with any United States Government agency investigating any possible violation described in this clause.

(f) Remedies.

Notwithstanding any other provision in this Contract, non-compliance with this Section shall be considered a material breach of this contract. Chemonics reserves the right to terminate this Contract, upon written notice, if it determines in its sole discretion that Contractor is in breach of this Section (see Section D, Changes, Stop Work and Termination).

Chemonics may offset the amount of any illegal payments against any monies owed by Chemonics under this Contract or order the monies withheld from future payments due the Contractor.

Section O. Terrorist Financing Prohibition

The Contractor is reminded that U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. Contractor must abide by these Executive Orders and laws. In addition to any other rights provided under this Contract, it is further understood and agreed that Chemonics shall be at liberty to terminate this contract immediately at any time if the Contractor is found to have engaged in transactions which violate these laws. Upon such termination the Contractor shall have no right to any further payments following the notice of termination given by Chemonics to the Contractor.

Section P. Set-Off Clause

Chemonics reserves the right of set-off against amounts payable to Contractor under this contract or any other agreement the amount of any claim or refunds Chemonics may have against Contractor.

Section Q. Assignment and Delegation

This Contract agreement may not be assigned or delegated, in whole or in part, by the Contractor without the written consent of Chemonics. Absent such consent, any assignment is void.

Section R. Contractor Performance Standards

(a) Contractor agrees to provide the services required hereunder in accordance with the requirements set forth in this contract. Contractor undertakes to perform the services hereunder in accordance with the highest standards of professional and ethical competence and integrity in Contractor's industry and to ensure that employees assigned to perform any services under this Contract will conduct themselves in a manner consistent therewith. The services will be rendered by Contractor: (1) in an efficient, safe, courteous, and businesslike manner; (2) in accordance with any specific instructions issued from time to time by Chemonics; and (3) to the extent consistent with items (1) and (2), as economically as sound business judgment warrants. Contractor shall provide the services of qualified personnel through all stages of this contract. Contractor represents and warrants that it is in compliance with all the applicable laws of the United States and any other Jurisdiction in which the services shall be performed. Contractor shall perform the services as an independent contractor with the general guidance of Chemonics. The Contractor's employees shall not act as agents or employees of Chemonics.

(b) Chemonics reserves the right to request the replacement of Contractor personnel and may terminate the contract due to nonperformance by the Contractor.

(c) Chemonics will use a variety of mechanisms to stay abreast of the Contractor's performance under the contract, and of general progress toward attainment of the contract objectives.

Section S. Waiver, Entirety of Agreement, Severability and Miscellaneous

(a) This Contract embody the entire agreement and understanding among the parties hereto with respect to the subject matter hereof and supersedes all prior oral or written agreements and understandings between or among the parties relating to the subject matter hereof. No statement, representation, warranty, covenant, or agreement of any kind not expressly set forth in this Contract shall affect, or be used to interpret, change, or restrict, the express terms and provisions of this Contract. Each of the parties hereto agrees to cooperate with the other parties hereto in effectuating this Contract and to execute and deliver such further documents or instruments, and to take such further actions as shall be reasonably requested in connection therewith.

(b) All statements, representations, warranties, covenants, and agreements in this Contract, and any SOWs issued hereunder, shall be binding on the parties hereto and shall inure to the benefit of the respective successors and permitted assigns of each party hereto. Nothing in this Contract shall be construed to create any rights or obligations except among the parties hereto, and no person or entity shall be regarded as a third party beneficiary of this Contract.

(c) In the event that any court of competent jurisdiction determines that any provision, or any portion thereof, contained in this Contract is unenforceable or invalid in any respect, then such provision shall be deemed limited to the extent that such court deems it valid or enforceable, and as so limited shall remain in full force and effect. In the event that such court deems any such provision partially or wholly unenforceable, the remaining provisions of this Contract shall nevertheless remain in full force and effect.

(d) The headings and captions contained in this Contract are for convenience only and shall not affect the meaning or interpretation of this Contract or of any of its terms or provisions.

(e) Unless otherwise specifically agreed to the contrary in writing: (i) the failure of any party at any time to require performance by the other of any provision of this Contract shall not affect such party's right thereafter to enforce the same; (ii) no waiver by any party of any default by any other shall be valid unless in writing and acknowledged by an authorized representative of the non-defaulting party, and no such waiver shall be taken or held to be a waiver by such party of any other preceding or subsequent default; and (iii) no extension of time granted by any party for the performance of any obligation or act by any other party shall be deemed to be an extension of time for the performance of any other obligation or act hereunder.

(f) Each party has been represented by its own counsel in connection with the negotiation and preparation of this Contract and, consequently, each party hereby waives the application of any rule of law that would otherwise be applicable in connection with the interpretation of this Contract, including but not limited to any rule of law to the effect that any provision of this Contract shall be interpreted or construed against the party whose counsel drafted that provision.

(g) This Contract may be executed in any number of counterparts, and by different parties hereto on separate counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Section T. Other Applicable Clauses

This contract the following clauses by reference, with the same force and effect as if they were given in full text. In some cases, the location of the full text is provided below.

(a) Worker’s Compensation Insurance

If the work involves performance of services outside of the United States, then before commencing performance under this contract the Contractor shall maintain coverage through worker's compensation insurance or security covering each employee to the extent required by the Defense Base Act (DBA) of the United States (42 U.S.C. 1651) but in any event equivalent to coverage required by law or custom in the location where the Contractor's employee is performing services.

(b) Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

The contractor is required to comply fully with the Mandatory Standard Provision entitled, “Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment,” which states that U.S. government assistance funds, including direct and indirect costs, cost share and program income, cannot be used to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services (“CTES”) as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition covers certain telecommunications equipment and services, including, but not limited to, phones, internet, video surveillance, and cloud servers, produced or provided by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). Chemonics may provide approval for the Contractor to procure specific CTES on a case-by-case basis if no available alternate eligible source exists. If the Contractor uses any U.S. government assistance funds to procure CTES without written advance approval, Chemonics reserves the right to refuse reimbursement and/or seek reimbursement from the contractor.

Insert the following clauses depending on the donor and type of organization.

(1) For US firms under USAID awards include the following Standard Provisions (b)Mandatory Standard Provisions for U.S. Nongovernmental Organizations (The full text of terms and conditions may be accessed electronically at this address: <https://www.usaid.gov/sites/default/files/documents/1868/303maa.pdf>)

a) Nondiscrimination (June 2012)

b) Subawards and contracts (December 2014)

c) USAID Eligibility Rules for Goods and Services (June 2012)

d) Preventing Terrorist Financing – Implementation of E.O. 13224 (August 2013)

e) Marking and Public Communications Under USAID Funded Assistance (December 2014)

f) Travel and International Air Transportation (December 2014)

g) Trafficking in Persons (October 2020) (a)(1)-(4)

h) Ocean Shipment of Goods (June 2012)

i) Limiting Construction Activities (August 2013). d) Construction is not eligible for reimbursement under this contract.

j) Prohibition on requiring certain internal confidentiality agreements or statements (May 2017)

k) Child Safeguarding (a) and (b) (June 2015)

l) Mandatory Disclosures (July 2015)

m) Nondiscrimination against beneficiaries (November 2016)

For non-US organizations under USAID-funded cooperative agreements insert: (b) Mandatory

Standard provisions for non-US Nongovernmental Organizations:

a) USAID Eligibility Rules for Procurement of Commodities and Services (June 2012)

b) Marking and Public Communications Under USAID Funded Assistance (December 2014)

c) Preventing Terrorist Financing (August 2013)

d) Trafficking in Persons (October 2020) (a)(1)-(4)

e) Limiting Construction Activities (August 2013). d) Construction is not eligible for reimbursement under this contract.

f) Prohibition on requiring certain internal confidentiality agreements or statements (May 2017)

g) Child Safeguarding (a) and (b) (June 2015)

h) Mandatory Disclosures (July 2015)

i) Nondiscrimination against beneficiaries (November 2016)

The full text of terms and conditions may be accessed electronically at this address: <https://www.usaid.gov/sites/default/files/documents/1868/303mab.pdf>

For all organizations under USAID -funded cooperative agreements insert:

(c) Required As Applicable Standard Provisions List the applicable RAA clauses based the SOW, type of the organization, terms of the prime cooperative agreement. To be adjusted for each contract

(2) For Department of State insert: the U.S. Department of State standard terms and conditions, with the exception of clauses XI-XV, XXI-XXIII. The full text of terms and conditions may be accessed electronically at this address: <https://www.state.gov/about-us-office-of-the-procurement-executive/>. It is understood and agreed that the Contractor may be obligated by and to Chemonics for any documentation

required of Chemonics under these clauses, and that references to “non-Federal Entity” may also refer to the “Contractor”. The Contractor hereby agrees to abide by the terms and conditions imposed by these clauses. References in the text of these incorporated clauses to "the Government" or "Grants Officer" may, depending on their context, refer to "Chemonics."

(c) Include this clause if the contract is over \$150,000 and with US organization Clean Air Act and the Federal Water Pollution Control Act, as amended - Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(d) Include this clause if the contract is over \$100,000 and with US organization Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(e) Debarment, Suspension, Ineligibility, and Voluntary exclusion.

The contractor hereby certifies that neither it nor its principals is presently excluded or disqualified from participation in this transaction by any Federal department or agency.

Annex 1 Cover Letter

[Offeror: Insert date]

Md. Makhlukur Rahman
Director, Finance and Operations
USAID Ecosystems/Protibesh Activity
House-7/1, Road-74, Gulshan-2, Dhaka-1212

Reference: Request for Proposals RFP-PRO-2023-001 for

Subject: [Offeror: Insert name of your organization]’s technical and cost proposals

Dear Mr./Mrs. [Insert name of point of contact for RFP]:

[Offeror: Insert name of your organization] is pleased to submit its proposal in regard to the above-referenced request for proposals. For this purpose, we are pleased to provide the information furnished below:

Name of Organization’s Representative	_____
Name of Offeror	_____
Type of Organization	_____
Taxpayer Identification Number	_____
DUNS Number	_____
Address	_____
Address	_____
Telephone	_____
Fax	_____
E-mail	_____

As required by section I, I.7, we confirm that our proposal, including the cost proposal will remain valid for [insert number of days, usually 60 or 90] calendar days after the proposal deadline.

We are further pleased to provide the following annexes containing the information requested in the RFP:

[Offerors: It is incumbent on each offeror to clearly review the RFP and its requirements. It is each offeror's responsibility to identify all required annexes and include them]

- I. Copy of registration or incorporation in the public registry, or equivalent document from the government office where the offeror is registered.
- II. Copy of company tax registration, or equivalent document.
- III. Copy of trade license, or equivalent document.
- IV. Evidence of Responsibility Statement.

Sincerely yours,

Signature
[Offeror: Insert name of your organization's representative]
[Offeror: Insert name of your organization]

Annex 2 Guide to Creating a Financial Proposal for a Fixed Price Contract

The purpose of this annex is to guide offerors in creating a budget for their cost proposal. Because the contract will be funded under a United States government-funded project, it is important that all offerors' budgets conform to this standard format. It is thus recommended that offerors follow the steps described below.

Step 1: Design the technical proposal. Offerors should examine the market for the proposed activity and realistically assess how they can meet the needs as described in this RFP, specifically in section II. Offerors should present and describe this assessment in their technical proposals.

Step 2: Determine the basic costs associated with each deliverable. The cost proposal should provide the best estimate of the costs associated with each deliverable, which should include labor and all non-labor costs, e.g. other direct costs, such as fringe, allowances, travel and transport, etc.

Other direct costs, i.e. non-labor, include for example the following:

1. Local travel and transportation, and associated travel expenses, if applicable,
2. Lodging and per diem expenses associated with travel, if applicable,
3. Rent
4. Utilities
5. Communications
6. Office supplies

Under no circumstances may cost information be included in the technical proposal. No cost information or any prices, whether for deliverables or line items, may be included in the technical proposal. Cost information must only be shown in the cost proposal.

Step 3: Create a budget for the cost proposal. Each offeror must create a budget using a spreadsheet program compatible with MS Excel. The budget period should follow the technical proposal period. A sample budget is shown on the following page.

Step 4: Write Cost Notes. The spreadsheets shall be accompanied by written notes in MS Word that explain each cost line item and the assumption why a cost is being budgeted as well as how the amount is reasonable.

Sample Budget [this is the sample only and needs to be edited to meet project needs]

Offerors should revise the budget line items accordingly in response to the technical and cost requirements of this RFP.

**Design, Production and Distribution of Communication Materials for District Courts and Supreme Court
BUDGET**

**Offeror's Names
RFP TITLE
RFP #**

No.	Description	Quantity	Unit	Frequency	Unit	Cost per unit	Total
1	Design						
	Annual Report	1	pack	4	court	Rp 100	Rp 400
	Leaflet	1	ver	4	court	Rp 100	Rp 400
							Rp -
	Sub Total						Rp 800
2	Production Cost						
2.1	Annual Report	500	exp	4	court	Rp 100	Rp200,000
2.2.	Leaflet	500	exp	8	court	Rp 100	Rp400,000
	Sub Total						Rp 400,000
3	Distribution Management						
	PIC	1	pack	4	court	Rp 100	Rp 400
							Rp -
	Sub Total						Rp 400
GRAND TOTAL							Rp 877,100

Annex 3 Required Certifications for Signing

- Certification of “Representation by Organization Regarding a Delinquent Tax Liability or a Felony Criminal Conviction (AAPD 14-03, August 2014)”
- Prohibition on Providing Federal Assistance to Entities that Require Certain Internal Confidentiality Agreements – Representation (May 2017)

1. EVIDENCE OF RESPONSIBILITY

1. Offeror Business Information

Company Name: Full Legal Name

Address: Address

2. Authorized Negotiators

Company Name proposal for Proposal Name may be discussed with any of the following individuals. These individuals are authorized to represent Company Name in negotiation of this offer in response to RFP No.

List Names of Authorized signatories

These individuals can be reached at Company Name office:

Address

Telephone/Fax

Email address

3. Adequate Financial Resources

Company Name has adequate financial resources to manage this contract, as established by our audited financial statements (OR list what else may have been submitted) submitted as part of our response to this proposal.

If the offeror is selected for an award valued at \$30,000 or above, and is not exempted based on a negative response to Section 3(a) below, any first-tier subaward to the organization may be reported and made public through FSRs.gov in accordance with The Transparency Acts of 2006 and 2008. If the offeror positively certifies below in Sections 3.a and 3.b and negatively certifies in Sections 3.c and 3.d, the offeror will be required to disclose to Chemonics for reporting in accordance with the regulations, the names and total compensation of the organization’s five most highly compensated executives. By submitting this proposal, the offeror agrees to comply with this requirement as applicable if selected for a subaward.

In accordance with those Acts and to determine applicable reporting requirements, Company Name certifies as follows:

- a) In the previous tax year, was your company's gross income from all sources above \$300,000?

Yes No

- b) In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which the DUNS number belongs) receive (1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; **and** (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?:

Yes No

- c) Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which the DUNS number it provided belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? (FFATA § 2(b)(1)):

Yes No

- d) Does your business or organization maintain an active registration in the System for Award Management (www.SAM.gov)?

Yes No

4. Ability to Comply

Company Name is able to comply with the proposed delivery of performance schedule having taken into consideration all existing business commitments, commercial as well as governmental.

5. Record of Performance, Integrity, and Business Ethics

Company Name record of integrity is (Instructions: Offeror should describe their record. Text could include example such as the following to describe their record: "outstanding, as shown in the Representations and Certifications. We have no allegations of lack of integrity or of questionable business ethics. Our integrity can be confirmed by our references in our Past Performance References, contained in the Technical Proposal."

6. Organization, Experience, Accounting and Operational Controls, and Technical Skills

(Instructions: Offeror should explain their organizational system for managing the subcontract, as well as the type of accounting and control procedure they have to accommodate the type of subcontract being considered.)

7. Equipment and Facilities

(Instructions: Offeror should state if they have necessary facilities and equipment to carry out the contract with specific details as appropriate per the subcontract SOW.)

8. Eligibility to Receive Award

(Instructions: Offeror should state if they are qualified and eligible to receive an award under applicable laws and regulation and affirm that they are not included in any list maintained by the US Government of entities debarred, suspended or excluded for US Government awards and funding. The Offeror should state whether they have performed work of similar nature under similar mechanisms for USAID.)

9. Commodity Procurement

(Instructions: If the Offeror does not have the capacity for commodity procurements - delete this section. If the Offeror does have the capacity, the Offeror should state their qualifications necessary to support the proposed subcontract requirements.)

10. Cognizant Auditor

(Instructions: Offeror should provide Name, address, phone of their auditors – whether it is a government audit agency, such as DCAA, or an independent CPA.)

11. Acceptability of Contract Terms

(Instructions: Offeror should state its acceptance of the proposed contract terms.)

12. Recovery of Vacation, Holiday and Sick Pay

(Instructions: Offeror should explain whether it recovers vacation, holiday, and sick leave through a corporate indirect rate (e.g. Overhead or Fringe rate) or through a direct cost. If the Offeror recovers vacation, holiday, and sick leave through a corporate indirect rate, it should state in this section the number of working days in a calendar year it normally bills to contracts to account for the vacation, holiday, and sick leave days that will not be billed directly to the contract since this cost is being recovered through the corporate indirect rate.)

13. Organization of Firm

(Instructions: Offeror should explain how their firm is organized on a corporate level and on practical implementation level, for example regionally or by technical practice.)

Signature: _____

Name: _____

One of the authorized negotiators listed in Section 2 above should sign

Title: _____

Date: _____

Annex 4:

The study will be conducted in Protibesh working area as summarized below:

- 1 Khulna FGD for ecosystem and trade identification for details assessment:
Mongla, Sarankhola. Koyra, Shyam Nagar

Key Informant Interview:

Public- DOF, DOE, DAE, DLS, DoF, DYD, MoWCA and others

Private Sector- seed company, retailer, dealer, hatchery, tour operator and others

- 2 Sylhet FGD for ecosystem and trade identification for details assessment:
Chunarughat, Madhobpur, Borlekha, Sreemangal, Sylhet Sadar, Tahirpur and Maddhyanagar

Key Informant Interview:

Public- DOF, DOE, DAE, DLS, DoF, DYD, MoWCA and others

Private Sector- seed company, retailer, dealer, hatchery, tour operator and others

List of Possible Trade/IGA:

Poultry rearing (chicken/duck); goat/sheep rearing; pond fish culture; shrimp; crab; dry fish; horticulture (lemon, Veg); fruits tree; spices; sapling/seedling nursery; betel leaf; craft/weaving; tailoring; fish trading; tea stall, grocery shop; mobile trading (veg, others); rickshaw van etc.