



RFQ Number: AUHC-2019-033

Issuance Date: September 3, 2019

Deadline for Offers: September 16, 2019

Description: Procurement of Clinical Training Courses

For: Advancing Universal Health Coverage (AUHC) Project

Funded By: United States Agency for International Development (USAID),  
Contract No. AID-388-C-17-00001

Implemented By: Chemonics International Inc.

Point of Contact: [procurement@auhproject.org](mailto:procurement@auhproject.org)

**\*\*\*\*\* ETHICAL AND BUSINESS CONDUCT REQUIREMENTS \*\*\*\*\***

Chemonics is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit. Chemonics expects suppliers to comply with our Standards of Business Conduct, available at <https://www.chemonics.com/our-approach/standards-business-conduct/>.

Chemonics does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities, and may be reported to both USAID and the Office of the Inspector General.

Employees and agents of Chemonics are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to USAID and the Office of the Inspector General. In addition, Chemonics will inform USAID and the Office of the Inspector General of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the proposal submission:

- Disclose any close, familial, or financial relationships with Chemonics or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting proposals. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to Chemonics' prohibitions against fraud, bribery and kickbacks.

Please contact James Griffin at [jgriffin@auhproject.org](mailto:jgriffin@auhproject.org) with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to Chemonics' Washington office through the contact information listed on the website found at the hyperlink above.

## **Section 1: Instructions to Offerors**

1. **Introduction:** The Advancing Universal Health Coverage (AUHC) Project is a USAID program implemented by Chemonics International in Bangladesh. The goal of the AUHC is to assist the goals of the Government of Bangladesh to significantly expand access to safe, affordable and quality health services, while increasing financial protection particularly of the poor, in support of the Government of Bangladesh's National Health Care Financing Strategy (2012-2032), under which universal health coverage is a key priority. As part of project activities, the AUHC requires the purchase of skill-based trainings to improve the quality of health services at the clinics of the Surjer Hashi Network (SHN), which is a newly formed private social enterprise that provides primary health services to poor and marginalized populations in Bangladesh.

The purpose of this RFQ is to solicit quotations from eligible suppliers for as-needed, ad hoc purchases of skill-based trainings. As a result of this RFQ, the AUHC Project anticipates issuing a blanket purchase agreement (BPA)—or possibly multiple BPAs—to establish specific pricing levels and parameters for ordering these services. This will allow the AUHC Project to issue specific purchase orders, on an as-needed basis, for the procurement of these items over the next twelve (12) months. The Supplier shall furnish the services described in any purchase orders issued by Chemonics under this BPA. Chemonics is only obligated to pay for supplies/services ordered through purchase orders issued under this BPA and delivered by the Supplier in accordance with the terms/conditions of this BPA.

***Offerors who do not provide all of the training services being solicited beginning in Section 3, Specifications and Technical Requirements, are encouraged to submit quotations for those trainings which they do offer.***

Offerors are responsible for ensuring that their offers are received by Chemonics in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

2. **Offer Deadline and Protocol:** Offers must be received no later than 05:00pm local Dhaka time on Monday, September 16, 2019 by e-mail at [procurement@auhproject.org](mailto:procurement@auhproject.org). Please reference the RFQ number in any response to this RFQ. Offers received after this time and date will be considered late and will be considered only at the discretion of Chemonics.
3. **Questions:** Questions regarding the technical or administrative requirements of this RFQ may be submitted no later than 11:59pm local Dhaka time on Monday, September 9, 2019, by e-mail to [procurement@auhproject.org](mailto:procurement@auhproject.org). Questions and requests for clarification—and the responses thereto—that Chemonics believes may be of interest to other offerors will be circulated to all RFQ recipients who have indicated an interest in bidding. Offerors should register their interest in bidding as soon as practicable at [procurement@auhproject.org](mailto:procurement@auhproject.org).

Only the written answers issued by Chemonics will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of Chemonics or any other entity should not be considered as an official response to any questions regarding this RFQ.

4. **Specifications:** Section 3 contains the technical specifications of the items that may be ordered under the BPA.

Please note that, unless otherwise indicated, stated brand names or models are for illustrative description only. An equivalent substitute, as determined by the specifications, is acceptable.

At this time, specific quantities to be purchased under any BPA resulting from this RFQ are unknown. Specific quantities will depend on the needs of the AUHC Project. Individual purchase orders will be issued under the BPA agreement, as the need arises for additional commodities/services.

5. **Quotations:** The per-unit pricing in quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including delivery and all other costs. Offerors must include taxes, VAT, charges, tariffs, duties and levies in accordance with the laws of the Bangladesh as a separate cost line (see clause 9 below). Pricing must be presented in Bangladesh Taka. Offers must remain valid for not less than sixty (60) calendar days after the offer deadline. Prices quoted must remain fixed for a minimum of twelve (12) months. Offerors are requested to provide quotations on official letterhead or quotation format; in the event this is not possible, offerors may complete the table in Section 3.

In addition, offerors responding to this RFQ are requested to submit the following:

- Organizations responding to this RFQ are requested to submit a copy of their official registration or business license.
- Individuals responding to this RFQ are requested to submit a copy of their identification card.

6. **Delivery:** The delivery location for the items described in this RFQ is expected to be Dhaka, Bangladesh. As part of its response to this RFQ, each offeror is expected to provide an estimate (in calendar days) of the delivery timeframe (after receipt of order). The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.
7. **Source/Nationality/Manufacture:** All goods and services offered in response to this RFQ or supplied under any resulting award must meet **USAID Geographic Code 937** in accordance with the United States Code of Federal Regulations (CFR), [22 CFR §228](#). The cooperating country for this RFQ is Bangladesh.

Offerors may not offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria.

8. **Warranty:** Warranty service and repair within the cooperating country is required for all commodities under this RFQ. The warranty coverage must be valid on all commodities for a minimum of twelve (12) months after delivery and acceptance of the commodities, unless otherwise specified in the technical specifications.
9. **Taxes and VAT:** In accordance with the agreement under which this procurement is financed, Chemonics is exempt from payment of taxes, VAT, tariffs, duties, or other levies imposed by the Bangladesh government. Offerors must include taxes, VAT, charges, tariffs, duties and levies in accordance with the laws of the Bangladesh as a separate cost line. Chemonics will provide the successful offeror with a VAT coupon for services at time of payment upon the submission of a Mushok-11 or 6.3.

10. **DUNS Number:** Companies or organizations, whether for-profit or non-profit, shall be requested to provide a Data Universal Numbering System (DUNS) number if selected to receive an award in response to this RFQ valued greater than or equal to USD\$30,000 (or equivalent in other currency). If the Offeror does not have a DUNS number and is unable to obtain one before proposal submission deadline, Offeror shall include a statement noting their intention to register for a DUNS number should it be selected as the successful offeror or explaining why registration for a DUNS number is not possible. Contact Dun & Bradstreet through this webform to obtain a number: <https://fedgov.dnb.com/webform>. Further guidance on obtaining a DUNS number is available from Chemonics upon request.
11. **Eligibility:** By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Chemonics will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.
12. **Evaluation and Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and is determined via a trade-off analysis to be the best value based on application of the following evaluation criteria. The relative importance of each individual criterion is indicated by the number of points below:
  - *Technical* – 55 points: Responsiveness to the technical specifications and requirements of the clinic training groups.
  - *Personnel* – 20 points: Offeror shall present an illustrative narrative section that describes the trainers on staff of the offeror and those trainers qualifications to conducts the trainings discussed in Offeror’s proposal.
  - *Delivery* – 25 points: The speed of delivery. Offeror shall include a minimum and maximum timeline for completion of each training, noting the required notice to begin work for each.

Evaluation points will not be awarded for cost. Cost will primarily be evaluated for realism and reasonableness. If technical scores are determined to be nearly equal, cost will become the determining factor. This RFQ utilizes the tradeoff process set forth in FAR 15.101-1. Chemonics will award a BPA to the offeror or offerors whose proposals represent the best value to Chemonics and the AUHC project. Chemonics may award to a higher priced offeror if a determination is made that the higher technical evaluation of that offeror merits the additional cost/price.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Chemonics reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Chemonics reserves the right to conduct any of the following:

- Chemonics may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Chemonics may issue a partial award or split the award among various suppliers, if in the best interest of the AUHC Project.
- Chemonics may cancel this RFQ at any time.

- Chemonics may reject any and all offers, if such action is considered to be in the best interest of Chemonics.

Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to the AUHC Project for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. Chemonics, at its sole discretion, will make a final decision on the protest for this procurement.

13. **Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Chemonics, the AUHC Project, or USAID to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

This solicitation is subject to Chemonics' standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note the following terms and conditions will apply:

- (a) Chemonics' standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment for purchase orders issued under any BPA resulting from this RFQ will only be issued to the entity submitting the offer in response to this RFQ and identified in the corresponding BPA award; payment will not be issued to a third party.
- (b) Any award resulting from this RFQ will be in the form of a Blanket Purchase Agreement (BPA). The AUHC Project anticipates issuing a BPA (or multiple BPAs) under which specific purchase orders can be issued—on an as-needed basis—at the pricing levels established in the BPA. When the need arises for the commodities/services described in the BPA, the AUHC Project will issue a purchase order to the BPA-holder. If there are multiple BPA-holders as a result of this RFQ, the purchase order will be issued to the BPA-holder that presents the best value for that specific order, based on price and delivery time. Any BPA issued as a result of this RFQ will have a minimum duration of at least twelve (12) months. The Supplier shall furnish the services described in any purchase orders issued by the AUHC Project under the BPA. The AUHC Project is only obligated to pay for services to the extent purchase orders are issued under any BPA resulting from this RFQ.
- (c) No commodities or services may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria.
- (d) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
- (e) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.
- (f) The title to any goods supplied under any award resulting from this RFQ shall pass to Chemonics following delivery and acceptance of the goods by Chemonics. Risk of loss, injury, or destruction of the goods shall be borne by the offeror until title passes to Chemonics.

## **Section 2: Offer Checklist**

To assist offerors in preparation of proposals, the following checklist summarizes the documentation to include an offer in response to this RFQ:

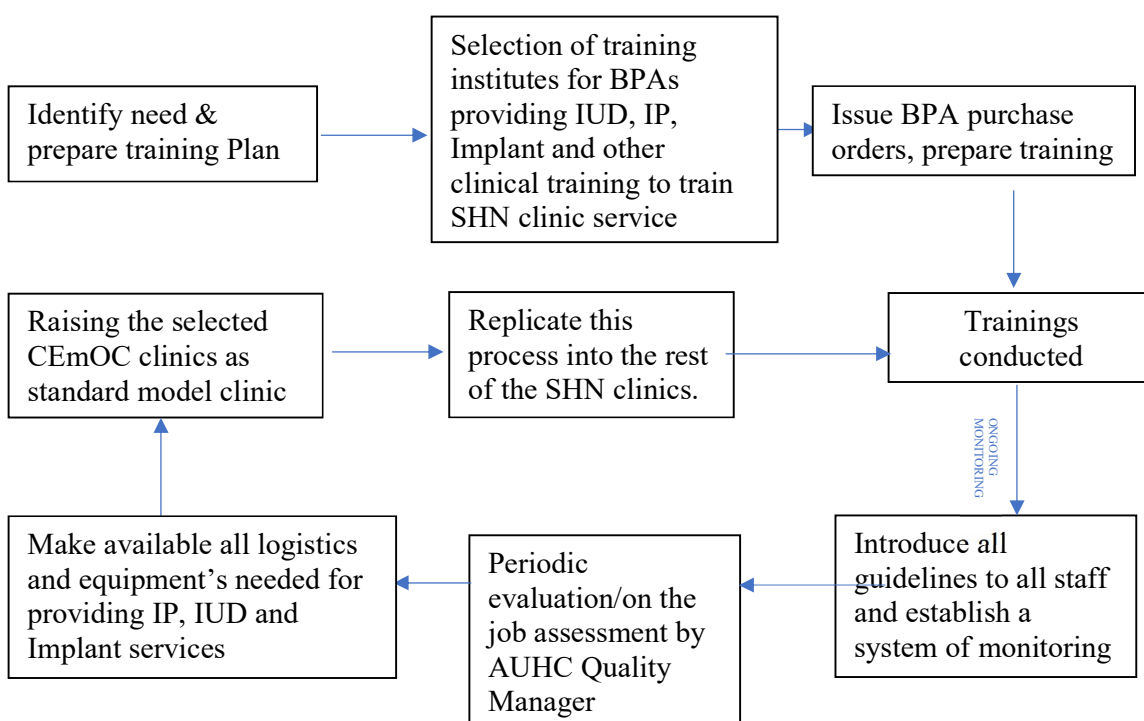
- Cover letter, signed by an authorized representative of the offeror (see Section 4 for template)
- Official quotation, including specifications of offered services (see Section 3 for example format)
- Copy of offeror's registration or business license (see Section 1.5 for more details)
- Contact information (name, mobile number and email) of at least three (3) references

### **Section 3: Specifications and Technical Requirements**

**Objective:** To improve the quality of health care services in clinics managed by the Surjer Hashi Network (SHN), the Advancing Universal Health Coverage (AUHC) activity intends to support SHN's implementation of its training plan for approximately 450 clinic service providers.

In the first phase, the service providers of 43 comprehensive emergency obstetric care (CEmOC) clinics, approximately 250 service providers, will be identified by SHN and AUHC to receive infection prevention (IP), intrauterine device (IUD) insertion, CNCP, IMCI, safe delivery, and Implanon insertion training.

After completion of training for CEmOC clinic service providers, the next phase will be training service providers from 22 basic emergency obstetric care (BEmOC) and 158 vital clinics. Additionally, 10 AUHC Regional Quality Assurance Managers will be included in these training, as they will be the focal person of each region to maintain the quality regionally. Together, these training will reach 200 staff. The following diagram will explain the total implementation process.



#### ***Core Tasks Following Award of BPA to Successful Offeror***

- a. Submit a training proposal with tentative budget to AUHC to specific training on dates requested.
- b. Submit the curriculum to AUHC project for the said training before training.
- c. Confirm venue and schedule for training and inform the AUHC project training focal person.
- d. Conduct training on particular topics based on AUHC training need. Inform AUHC project training focal person about the attendance of the participants as per call up notice.

- e. Assess the participants before and after training and keep notes on observation of each participants. Inform AUHC about the eligibility criteria for receiving certificates.
- f. Trainers should be the full-time trainer. Practical training will be conducted by the dedicated trainers of practical sessions.
- g. Inform AUHC focal person time to time regarding the overall training program.

***Deliverables/output:***

1. A separate Training curriculum (trainers' guideline) and handouts (trainees' handout) for each of the topics based on the level of participants; doctor and paramedics, clinic aides, clinic managers, and support staff (as applicable).
2. Trainee handouts for each topic in English for doctors and in Bangla for other trainees.
3. Periodic briefing report to AUHC focal person.
4. Training completion report along with participants' pre- and post-training assessment scores and photos of each training.

**Technical Requirements**

Offerors' technical proposal shall be evaluated on responsiveness to the following elements:

**Curriculum:** All the curriculum and handbooks must be GoB approved. The offeror must offer government-recognized certification for each proposed training curriculum.

The offeror shall submit in its proposal the curriculum for each proposed training course, or a summary with sufficient detail to assess the course's relevance and appropriateness. The offeror shall include additional information such as the number of trainers, the minimum qualifications as well as experience level of its trainers, materials provided in the training, etc.

**Duration:** Duration of the training depends on different training curriculum and approved course duration for each training course.

The offeror shall specify the duration (in days) of each proposed course offering.

**Location:** SHN clinics are located in every division of Bangladesh. It is strongly preferred that training courses are delivered as close to service providers' posts as possible.

The offeror shall specify all geographic locations available for delivery of each proposed course offering. If the geographic location is limited, for example Dhaka only, the offeror shall provide an explanation of the limitation.

**Capacity:** The offeror shall specify the maximum number of participants for each course offering.

The table below contains the list of services that may be ordered under the BPA mechanism. Offerors may submit quotations for any number – one, several, or all – of the training courses requested in the table below.



Unit pricing per person or per course is preferred; however, offerors may provide their own description of the unit and per-unit quotations containing the information below on official letterhead or official quotation format. In the event this is not possible, offerors may complete this table and submit a signed/stamped version to Chemonics.

Offered unit prices must also include transportation/delivery costs, venue and food costs, and trainers' per diem, if any, but exclude taxes, VAT, etc. Unit prices must be all-inclusive. Chemonics will not make payment for any costs outside of the unit costs proposed in offerors' quotations.

Items and Specifications Offered	Unit Description	Unit Price (BDT)	Duration	Location Availability	Max Capacity
<b>1. Family Planning Training</b>					
<p><b>A. IUD (Intrauterine Device) Insertion and Removal</b></p> <p><b>Context:</b> Some vital clinics do IUD insertion and implant, but in most cases the IUD and implant patients have to wait for an IUD camp which is organized once a month because service providers do not have the training. Providers play a pivotal role in the IUD's availability and use. Providers not only conduct IUD counseling, insertion, and removal, but they serve as "gatekeepers" whose attitudes and actions influence whether and how clients use IUDs. These providers can also serve as trainers, mentors, and role models ("champions") for other providers. A significant proportion of trainees who begin IUD training do not complete the training because of the lack of adequate numbers of IUD clients for training. Of those trainees who do complete their training, many do not subsequently provide IUD services due to the lack of confidence in their newly acquired skills. There is a need for practical IUD training.</p> <p><b>Expected results:</b> After the training, trainees will be able to insert and remove IUD skillfully.</p>					
<p><b>B. Implanon Insertion Training</b></p> <p><b>Context:</b> Implanon has the lowest failure rate of all contraception methods. Most of the SHN clinic service providers do not have Implanon training. They either refer the customers to other GoB facilities or camps. To increase the uptake of long-acting or permanent method (LAPM), there is an urgent need for more health professionals to be trained to insert Implanon. To this end, facilitating the uptake of Implanon training is vital. Doctors need to understand how to obtain this training, and how to maintain their experience.</p> <p><b>Expected results:</b> After this training, service providers will further encourage patients to receive implanon as a Family Planning method from SHN clinics directly.</p>					

Items and Specifications Offered	Unit Description	Unit Price (BDT)	Duration	Location Availability	Max Capacity
<p><b>C. Non-scalpel-Vasectomy (NSV) Training Course</b>  <b>Context:</b> This is a competency-based course. Training focuses exclusively on teaching the skills, facts, and attitudes needed to perform NSV correctly. This course should be designed in a way so that it can be used flexibly by trainers to accommodate different levels of participant experience, client load and scheduling, and available training time.  <b>Expected result:</b> Competently perform NSV in SHN clinic set-up.</p>					
<p><b>D. Post-Partum Family Planning (PPFP) Training</b>  <b>Context:</b> This training is designed to help professional health workers to understand and improve their services on Family Planning issues after delivery. While family planning (FP) is important throughout an individual's and couple's reproductive life, postpartum family planning (PPFP) focuses on the prevention of unintended and closely spaced pregnancies through the first 12 months following childbirth. PPFP has an important role to play in strategies to reduce the unmet need for FP. Postpartum women are among those with the greatest unmet need for FP. Yet they often do not receive the services they need to support longer birth intervals or reduce unintended pregnancy and its consequences. PPFP addresses the needs of those who wish to have children in the future as well as those who have reached their desired family size and wish to avoid future pregnancies.  <b>Expected result:</b> After this training, the service providers of SHN clinics will provide quality services with their improved knowledge and skills in implementing PPFP services.</p>					

Items and Specifications Offered	Unit Description	Unit Price (BDT)	Duration	Location Availability	Max Capacity
<b>2. Maternal and Child Health Trainings</b>					
<p><b>A. Safe Delivery Training</b></p> <p><b>Context:</b> In this training, learners are equipped with basic skills needed for managing a delivery or stabilizing patients with an obstetric emergency. The CEmOC clinics are currently facing some complications regarding performing of delivery. Most of the service providers have received safe delivery training in the past 8-10 years. These service providers need a refresher training on safe delivery to improve their skills. This is a competency-based course.</p> <p><b>Expected results:</b> After this training, the service providers will acquire skills on safe delivery. This will reduce maternal mortality and morbidity in the long run.</p>					
<p><b>B. Integrated Management of Childhood Illness (IMCI) Training:</b></p> <p><b>Context:</b> Many sick children are not properly assessed, treated by health service providers who are not trained, and parents with limited knowledge. These service providers need IMCI training to do the accurate identification of childhood illness in outpatient settings. IMCI is an integrated approach to child health that focuses on the well-being of the whole child. IMCI aims to reduce death, illness and disability, and to promote improved growth and development among children under five years of age. IMCI includes both preventive and curative elements that are implemented by families and communities as well as by health facilities.</p> <p><b>Expected results:</b> After this training, SHN clinics will develop support mechanisms within communities for preventing diseases, for helping families to care for sick children, and getting children to clinics or hospitals when needed. Thus, IMCI can reduce under-five mortality and improve nutritional status.</p>					

Items and Specifications Offered	Unit Description	Unit Price (BDT)	Duration	Location Availability	Max Capacity
<p><b>C. Comprehensive Newborn Care Package (CNCP) Training</b>  <b>Context:</b> This training package is intended to build knowledge and skill of medical officers, paramedics, and staff nurses on comprehensive newborn care so that they can take proper care of the newborns in their facilities.  <b>Expected result:</b> After this training, service providers will be equipped with adequate knowledge and skills on newborn health interventions as well as emergency, essential and routine newborn care.</p>					
<p><b>D. Postpartum Hemorrhage (PPH) Training</b>  <b>Context:</b> PPH is often defined as the loss of more than 500 ml or 1,000 ml of blood within the first 24 hours following childbirth. Some have added the requirement that there also be signs or symptoms of low blood volume for the condition to exist. Signs and symptoms may initially include: an increased heart rate, feeling faint upon standing, and an increased breath rate. As more blood is lost, the woman may feel cold, blood pressure may drop, and she may become restless or unconscious. The condition can occur up to six weeks following delivery.  In SHN clinics the service providers have the basic training, but they are not well trained to handle PPH clients. So they need some refresher training to provide quality services from every SHN outlets.  <b>Expected result:</b> The service providers will aware about the complications of PPH, know the risk factors for PPH, strategies to reduce and practice the simplified and standardized approach on postpartum hemorrhage (PPH) management at different CEmoC centers of SHN.</p>					

Items and Specifications Offered	Unit Description	Unit Price (BDT)	Duration	Location Availability	Max Capacity
<b><i>Others: RTI/STI, VIA and IP Trainings</i></b>					
<p><b>A. Sexually Transmitted Infections and Reproductive Tract Infections (RTI/STI) Training</b></p> <p><b>Context:</b> Sexually transmitted infections (STIs) are a major public health problem in low- and middle-income countries, as well as in developed countries. This training will enhance the knowledge and skills on the prevention, control and treatment of sexually transmitted infections (including HIV /AIDS) to health care providers (doctors, nurses, paramedics) of SHN clinics.</p> <p><b>Expected result:</b> After this training, the service providers of SHN clinics will provide quality services with their improved knowledge and skills in implementing STI programs.</p>					
<p><b>B. Visual Inspection Through Acetic Acid (VIA) Course</b></p> <p><b>Context:</b> VIA is a visual examination of the uterine cervix after application of 3-5% acetic acid. The minimal requirements for reaching the objectives of this course are basic knowledge of the lower genital tract anatomy as well as of the benign cervical abnormalities (such as: polyps, hyperkeratosis, Nabothian cysts and cervicitis). This course has been developed in order to improve the screening skills of healthcare professionals working in the field of cervical cancer screening in low and medium resource incomes countries.</p> <p><b>Expected result:</b> Competently perform VIA in SHN clinic set up.</p>					

Items and Specifications Offered	Unit Description	Unit Price (BDT)	Duration	Location Availability	Max Capacity
<p><b>C. Infection Prevention</b></p> <p><b>Context:</b> Most SHN clinics have a health facility with an infection prevention system, but limited implementation and support across the facility. Therefore, these SHN clinics need to strengthen the infection prevention system for quality improvement as well as patient and service providers safety. The service providers are not capable of providing quality services with maintaining infection prevention procedure during health care delivery. So, the customers are in threats in most of the cases.</p> <p><b>Expected results:</b> Clinic Managers, Doctors, Paramedics, Nurse, Nurse Aid, labor room attendant, Lab Technicians, cleaners will be trained, and their practical skills will be improved. They will be able to provide quality services to the customers.</p>					

**Delivery**

**Timeline:** Shall be negotiated prior to the issuance of each purchase order.

The offeror may indicate any required advance scheduling for logistical purposes or other needs.

The prices quoted above remain fixed for the next twelve (12) months:

Yes       No

**Section 4: Offer Cover Letter**

*The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:*

To: Advancing Universal Health Coverage (AUHC) Project  
H-CWN (A) 3A, 13<sup>th</sup> Floor, Road-49, Kemal Ataturk Avenue

Reference: RFQ No. [enter RFQ #]

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm—as well as the firm’s principal officers and all commodities and services offered in response to this RFQ—are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with any Chemonics or AUHC project staff members;
- We have no close, familial, or financial relationships with any other offerors submitting proposals in response to the above-referenced RFQ; and
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our proposal and all supporting documentation is authentic and accurate.
- We understand and agree to Chemonics’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Telephone and Website: \_\_\_\_\_

Company Registration or Taxpayer ID Number: \_\_\_\_\_

Company DUNS Number: \_\_\_\_\_

Does the company have an active bank account (Yes/No)? \_\_\_\_\_

Official name associated with bank account (for payment): \_\_\_\_\_