**Request/Invitation for Expression of Interest (REOI)**

**From Construction Firms (civil engineering) for Infrastructure Works**

**Introduction and Background**

DAI Global, LLC has been engaged with the Fleming Fund country grant project in Bangladesh, under the UK Department of Health and Social Care through Mott McDonald (the Client) to strengthen the National Antimicrobial Resistance (AMR) and Antimicrobial Use (AMU) surveillance system in an integrated way with the One Health approach in the Human Health, Animal Health and Aqua-culture sectors in Bangladesh.

In coordination with the concerned departments and ministries of the Government of Bangladesh and in partnership with the International Centre for Diarrhoeal Disease Research, Bangladesh (icddr,b), Chattagram Veterinary and Animal Sciences University (CVASU) and Liverpool School of Tropical Medicine (LSTM), the Fleming Fund project, the Fleming Fund project is intended that three AMR referral laboratories and nine sentinel laboratories throughout Bangladesh, (total 12 located in Dhaka; Savar; Chattogram; Feni; Mymensingh; Rangpur; Joypurhat and Khulna) are to be upgraded and renovated.

Assessments of the these labs indicate that moderate (in most sites) to extensive refurbishments in two sites will be required, including additional requirements for medical equipment which will be based on the spaces allocated for AMR surveillance functions and to bring them up to the standards that will meet the needs of ISO 15189 certification.

The potential and/ or successful civil engineering construction firm that will be contracted, will: a) Carry out the renovation works under a unit price contract through a competitive bidding process; and b) Warranty the works for a period of at least one year from successful handover of the same.

It is intended that specialized and qualified civil works construction firms will be pre-qualified and subsequently be engaged to carry out the renovation of labs. The pre-qualified firms will:

a. Receive project documents (technical specifications, construction drawings, unpriced BoQ for bidding) from the Employer (DAI Global, LLC);

b. On Contract award, execute the renovation works;

c. Prepare Project Execution Planning, QC/ QA Plan, Work Method Statements, HSE Plan per Government of Bangladesh and donor requirements;

d. Submit regular progress reports to the Employer on the execution of the construction work;

e. Provide “as built” drawings, of the complete work; provide equipment manuals and warranties, provide training to the lab staff and jointly hand over the renovated labs.

Upgrading and renovation of the labs will require minor building works, such as the demolition of non-load bearing walls, relocation of doors and windows, controlled access doors, and include the installation of electrical, plumbing and air conditioners, as well as fire detection and fire equipment and the installation of benches that meet strict hygiene control requirements. The size of the laboratories ranges from 100 to 600m2.

DAI Global, LLC invites eligible and experienced construction firms to submit prequalification applications for renovations work at the 12 labs. Upon completion of the evaluation of the prequalification applications and physical verification of past works done by the construction firms, DAI Global, LLC will prequalify construction firms to submit bids for the renovation works which include, but are not limited to, construction or renovation of lab areas for public health purposes, per approved designs. Construction activities are anticipated to begin in late January or early February 2021.

This document presents the documentation requirements that interested construction firms must provide in order for them to be considered for pre-qualification. And, once pre-qualified, be invited to submit, their detailed technical and cost proposals for the anticipated works. Pre-qualified construction firms may be invited to respond to a solicitation, and/or multiple solicitations.

**Scope of Work (SoW):**

The purpose of this EOI is to pre-qualify specialized construction firms who have experience in providing construction & renovation services for new or renovated laboratories, clinics, hospitals and other public health-related facilities, or clean rooms in the Pharmaceuticals industry, to carry out construction and rehabilitation and renovation works for the following laboratories:

1. Renovation of an AMR Lab at Dhaka Medical College Hospital (Approx. 350 m2)
2. Renovation of an AMR Lab at Chattogram Medical College Hospital (Approx. 110 m2 to 400 m2)
3. Renovation of an AMR Lab at Rangpur Medical College Hospital (Approx. 110 m2)
4. Renovation of an AMR Lab at Khulna Medical College Hospital (Approx. 120 m2)
5. Renovation of an AMR Lab at Mymensingh Medical College Hospital (Approx. 200 m2)
6. Renovation/ refurbishment of an existing lab at Feni DLR (Approx. 150 m2)
7. Renovation/ refurbishment of an existing lab at Joypurhat DLR (Approx. 170m2)
8. Renovation/ refurbishment of an existing lab at meters CVASU, Chattogram (Approx. 140m2)
9. Supply & Installation of an Effluent Treatment Plant (ETP) incl. necessary Renovation at FIQC, Savar, Dhaka (1 Job)
10. Extensive Renovation of an AMR Lab at CDIL, Dhaka (Approx. 400m2)
11. Minor Renovation/ refurbishment of an existing lab at meters BLRI, Savar, Dhaka (n/a)
12. Major Renovation/ refurbishment of a new lab at IEDCR, Mohakhali, Dhaka (Approx. 600 m2)

**Obligations:**

The pre-qualification process in no way obligates DAI Global, LLC, or its client, to select or award a contract, nor does it commit DAI Global, LLC, or its client, to pay any costs incurred by the organization for preparing and submitting the application documents.

**Documents requirement to be considered for pre-qualification:**

DAI Global, LLC encourages construction firms currently registered with the PWD Bangladesh as Class 1 or Class 2 construction firms, having Bangladesh Electrical Licensing Board Certified Engineer (Class: ABC) in the payroll or working team, with IEB approved Valid engineering degree. Certificate of General works with capital construction costs of at least 20 million Bangladeshi Taka (BDT), to submit applications for EOI. **Joint Ventures are not allowed under this EOI.** Construction firm EOIs must include a cover letter with the following information (templates are provided in **Annexure 1 to 14**):

1. A statement about why the construction firm is interested in being considered for the works.
2. A statement about what type of expertise or work (Laboratories, clinics, hospitals, healthcare facilities, or clean rooms in the Pharmaceuticals industry, other general construction or/ and rehabilitation) the construction firm has successfully carried out. This statement should justify the construction firm’s specialized capacity and experience in relevant infrastructure activity.
3. A statement of confirmation (as an affidavit) that the firm completed its EOI to the best of its knowledge with an understanding and acceptance that neither DAI Global, LLC’s Invitation for EOI or the construction firm’s response/ proposal obligates DAI Global, LLC for any future award or for the reimbursement of any costs incurred by the construction firm to prepare and submit the proposal/ EOI.

In addition to the above, the following documents must be submitted in English with the application to be considered complete:

1. Applicant firm’s legal status document, principal place of business & place of incorporation/ registration.
2. Copy of certification of registered construction firm with Public Works Department (PWD) in Category 1 or 2, Electrical Licensing Board Certificate (ABC) or above.
3. Affidavit of “No-blacklisting” on judicial stamp paper prepared within the current month of submission of the EOI.
4. Affidavit of “No-Litigation” on judicial stamp paper prepared within the current month of submission of EOI.
5. Income Tax Registration Certificate (eTIN) of the construction firm.
6. VAT Registration Certificate (eBIN) of the construction firm.
7. List of Key Personnel and management Staff (name, designation and number of years with the firm).
8. List of Available Equipment of the firm.
9. Document showing the minimum annual volume of construction works (annual turnover) being at least BDT 60 million during the last three years.
10. Copy of the latest Audited Financial Statement, Income Statement and Balance Sheet.
11. Bank Statement of last 03 years with proof of payments receipts from different clients against completed works (sub-contract nature documents are submissible as proof of works).
12. Work completion certificates from different clients.
13. Detail curriculum vitae (CV) of firm owner and all relevant people to be involved in the project is a must.

**Response Submission Deadline and Communication Protocol:**

**The deadline for responding to this Invitation for Expression of Interest is 20th December 2020**. Responses received after the deadline will not be reviewed and will be discarded by DAI Global, LLC, subject to the discretion of the project’s management. EOI related Responses should be emailed to [BGD\_FF\_Procurement\_In@dai.com](mailto:BGD_FF_Procurement_In@dai.com) only in soft copy and scan copy as applicable (maximum size: 4mb in one email). Hard copies shall not be required to submit at this point.

**Future correspondences shall be declared later.**

DAI Global, LLC

The Fleming Fund, Bangladesh Country Grant Office

House 3, First Floor, Road 23B, Gulshan 1, Dhaka 1212

**Attention: Procurement Unit**

Please address the subject of the email **“Expression of Interest –Construction firm for the Fleming Fund Infrastructure Activities, Company Name, Email 1 of X”.**

**Last date for Questions/Queries if any:**

DAI Global, LLC will only respond to written questions regarding this EOI received through the email address: [BGD\_FF\_Procurement\_In@dai.com](mailto:BGD_FF_Procurement_In@dai.com) submitted by or before **10th December 2020.**

All information provided by construction firms in response to this EOI will be treated confidentially. DAI Global, LLC will not use the information in any other context or setting and we will not reveal details to other parties.

**ANNEX 1**

**Application Submission Form** (*to be printed on company letterhead, signed, dated and stamped*)

Date: [insert day, month, year]

To: DAI Global, LLC Procurement Unit

**Re: EOI for Fleming Fund Laboratory Infrastructure Works**

We, the undersigned, apply to be prequalified for the referenced REOI and declare that:

(a) We have examined and have no reservations to the Prequalification Application, including any Addendum (or Addenda to same effect), issued by DAI Global, LLC in accordance with Instructions.

(b) We understand that DAI Global, LLC may cancel the prequalification process at any time and that DAI Global, LLC is neither bound to accept any application received nor to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.

(c) We are not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by DAI Global, LLC to provide consulting services for the preparation of the design specifications, and other documents to be used for the construction services to be procured.

(d) All the information and statements made in this EOI are true and we accept that any misrepresentation contained in it may lead to our disqualification;

(e) We have no outstanding bankruptcy or pending litigation or any legal action that could impair our operation as a going concern; and we do not employ, nor anticipate employing, any person who is or was recently employed by the DAI Global, LLC.

(f) The following information shall be used by DAI Global, LLC to notify us:

|  |  |
| --- | --- |
| Name |  |
| Title |  |
| Address: |  |
| Tel: |  |
| Fax:  E mail: |  |

Yours faithfully,

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]*

Name *[insert full name of person signing the application]*

In the Capacity of *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on behalf of: Applicant’s Name *[insert full name of Applicant]* Address *[insert street number/town or city/country address]*

Dated on *[insert day number]* day of *[insert month], [insert year]*

**ANNEX 2**

**INSERT CHECK LIST AS PART OF APPLICATION FOR THE MIN REQUIREMENTS BELOW:**

|  |  |  |
| --- | --- | --- |
|  |  | Copy of current certification of registered construction firm with PWD in Class-1 or Class-2 & above |

|  |  |  |
| --- | --- | --- |
|  |  | Affidavit of “No-blacklisting” on judicial stamp paper prepared within the current month of submission of prequalification document.  Affidavit of “No-Litigation” on judicial stamp paper prepared within the current month of submission of prequalification document.  Income Tax Registration Certificate  VAT Registration Certificate |
|  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | | | List of Key Personnel/Staff | | |
|  | |  | | |  | | |
|  | |  | List of Available Equipment | |
|  | |  |  | |
|  | |  |  | |
|  | |  | The minimum total annual volume of construction works (Annual Turn-Over) shall be **BDT. 60 million** during the last three years.. | |
|  | |  |
|  | |  | Copy of the latest Audited Financial Statement (Income Statement and Balance Sheet ). | | |

|  |  |  |
| --- | --- | --- |
|  |  | All information regarding any past and current litigation during the last five (5) years, in which the bidder is involved, indicating the parties concerned, the subject of litigation, the Amounts involved and the final resolution if already concluded. |
|  |  |
|  |  |  |
|  |  | Applicants legal status  Principal Place of Business  Place of incorporation or registration  Other Information |
|  |
|  |

**ANNEX 3**

**Application Form A-1**

**General Experience (Information)**

All individual firms applying for prequalification are requested to complete the information in this form. Where the Applicant proposes to use named subcontractors for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

|  |  |  |
| --- | --- | --- |
| **1.** | Name of Firm | |
| **2.** | Head Office Address | |
| **3.** | Telephone | Contact Person:  Name:  Title: |
| **4.** | Fax/ Telex: | e-mail: |
| **5.** | Place of Incorporation/Registration | Year of incorporation/registration |

|  |  |  |
| --- | --- | --- |
| **NATIONALITY OF OWNERS** | | |
| **NAME** | | **NATIONALITY** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |
| **4.** |  |  |
| **5.** |  |  |

**ANNEX 4**

**Application Form A-2**

**General Experience Record**

|  |
| --- |
| Name of Applicant Construction Firm: |

All individual firms are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant, in terms of the amounts billed to clients for each year for work in progress or completed over the past three years.

|  |  |
| --- | --- |
| **Annual Turnover (Construction & Furnishing Works Only)** | |
| **Financial Year** | **Turnover (in actual BDT).** |
| **2017-2018** |  |
| **2018-2019** |  |
| **2019-2020** |  |

**ANNEX 5**

**Application Form A-4**

**Particular Experience Record**

|  |
| --- |
| Name of Applicant Construction Firm: |

To prequalify, the Applicant shall be required to pass the specified Minimum Qualifying Criteria applicable to this form, as set out in the: “Instructions to Applicants”.

On a separate page, using the format of Application Form A-5, each applicant is required to list all contracts with covered area and value of works as per requirement of qualification criteria, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the **last ten years**. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant.

Where the Applicant proposes to use named subcontractor(s) for critical components of the renovation work, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.

**ANNEX 6**

**Application Form A-5**

* **Details of Contracts of Similar Nature and Complexity (Attach copy of contract)**
* **Use separate sheet for each project**

|  |
| --- |
| Name of Applicant Construction Firm: |

Use a separate sheet for each contract.

|  |  |
| --- | --- |
| **1.** | Name of Contract |
| Country |
| **2.** | Name of Employer Company/Organization |
| **3.** | Employer Address  .................................................................................................................... |
| **4.** | Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify  .................................................................................................................... .................................................................................................................... |
| **5.** | Contract Role (Tick One)  (a) Sole Contractor (b) Sub- Contractor |
| **6.** | Value of the total contract (in specified currencies) at completion, or at date of award for current contract  Currency…………. Currency…………… Currency……………………. |
| **7.** | Equivalent in BDT |
| **8.** | Covered Area |
| **9.** | Date of Award |
| **10.** | Date of Completion |
| **11.** | Contract Duration (Years and Months)  \_\_\_\_\_Years \_\_\_\_\_\_\_Months |
| **12.** | Specified Requirements  .......................................................................................................................................................................................................................................................................................................................................................................................................................................... |

**ANNEX 7**

**Application Form A-6**

**Summary Sheet: Current Contract Commitments/Works in Progress**

|  |
| --- |
| Name of Applicant Construction Firm: |

Applicants should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Contract** | **Value of Outstanding work (Equivalent BDT Millions)** | **Project Details (Cost, No. of storeys, Covered Area – square metres** | **Estimated Completion Date** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |

**ANNEX 8**

**Application Form A-7**

**List of Key Personnel/ Staff**

Name of Applicant Construction Firm:

Applicants shall provide the names and qualification/experience of key personnel employed by the Firm. For any specific position essential to contract implementation, if required by DAI Global, LLC, provide the details on Application Form A-8.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Name** | **Position** | **Qualification** | **Experience in years** | **Employed with Firm since (years)** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
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**ANNEX 9**

**Application Form A-8**

**Candidate Summary (Not Mandatory)**

Name of Applicant Construction Firm:

|  |  |  |
| --- | --- | --- |
| **Position** | | Candidate [Tick appropriate one]  … Prime … Alternate |
| Candidate information | 1. Name of Candidate | 2. Date of Birth |
| 3. Professional Qualification |  |
|  |  |
| Present employment | 4. Name of employer | |
| Address of employer | |
|  |  |
| Telephone | Contact (manager/personnel officer) |
| Fax/ Telex | E mail |
| Job title of candidate | Years with present employer |

Summarize professional experience over the last 5-8 years as applicable, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

|  |  |  |
| --- | --- | --- |
| Month/ Dates/Years | | Company/ Project/ Position/ relevant technical and management experience |
| From | To |
|  |  |  |
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**ANNEX 10**

**Application Form A-9**

**Available Equipment (Integral)**

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| --- |
| Name of Applicant Construction Firm: |

The Applicant shall provide a list of plant, machinery and equipment available.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of Equipment** | **Make** | **Capacity** | **Quantity Available** | **Location** | **Condition** |
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**ANNEX 11**

**Application Form A-10**

**Financial Capability**

Name of Applicant Construction Firm:

Applicants should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. (Attach Latest Bank Statement)

**ANNEX 12**

**Application Form A-11**

**Litigation History**

Name of Applicant Construction Firm:

Applicants should provide information on any history of litigation or arbitration resulting from contracts executed in the last three years or currently under execution.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | Award FOR or AGAINST Applicant | Name of client, cause of litigation, and matter in dispute | Disputed amount (current value BDT or equivalent) | Blacklist status (if any) |
|  |  |  |  |  |
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**ANNEX 13**

**(Not Mandatory for EOI, but mandatory if awarded the renovation works contract)**

**Application Form A-12**

## Banks Line of Credit Letter\*

**To Whom It May Concern**

This is certified that M/S (name and address of Applicant) are maintaining their account with us to our entire satisfaction. Upon award of the Contract for **“Laboratory renovation works services in Bangladesh”** to (name of Applicant), we will provide credit facilities up to BDT. million for the execution of the works during the Contract period.

Authorized Signature

(Name: \_\_\_\_\_\_\_\_\_\_)

Stamp

Dated: \_\_\_\_\_\_\_\_\_\_\_\_

\* Letter to be provided on the original letter head/stationary of the bank. It shall be dated, signed and stamped (to be submitted on official letter head of applicant firm).