**POSITION ANNOUNCEMENT**

**Psychosocial and Legal Services Manager**

**Bangladesh Ashshash Project**

Effective with the release of this position announcement, Winrock International is recruiting applicants for the position of Psychosocial and Legal Services Manager for the ***Ashshash: For Men and Women Who Have Escaped Trafficking*** project in Bangladesh. The project is funded by the Swiss Agency for Development and Cooperation (SDC)-funded project in Bangladesh. The objective of the project is to improve the well-being of women and men who have escaped trafficking. The position will be based in Dhaka but will require extensive field visit to focus district of trafficking in Khulna and Chattogram Divisions.

Qualified Bangladeshi nationals are strongly encouraged to apply, especially those residing in Bangladesh.

The responsibilities, duties, and qualifications are described in the attached position description. Position is contingent upon receipt of donor funding.

**APPLICATIONS:**

Applicants should submit their current resume and cover letter for the **Psychosocial and Legal Services Manager**

position by ***February 17th, 2019*** using the following link: <https://www.winrock.org/join-us/careers/job-openings/?jid=2329061>

Winrock would like to thank all applicants for their interest but only candidates who meet all requisite criteria will be short listed and contacted.

**Winrock International is a gender-sensitive organization.**

**Women are encouraged to apply for the position.**

**POSITION DESCRIPTION**

**POSITION TITLE**: Psychosocial and Legal Services Manager

**LOCATION**: Dhaka, Bangladesh

### **STATUS:** Full time

### **REPORTS TO**: Bangladesh Ashshash Team Leader

**GENERAL:**

Winrock International is a nonprofit organization that works with people in the United States and around the world to empower the disadvantaged, increase economic opportunity, and sustain natural resources. By linking local individuals and communities with new ideas and technology, Winrock is increasing long-term productivity, equity, and responsible resource management to benefit the poor and disadvantaged of the world.

**POSITION SUMMARY**:

The Psychosocial and Legal Services Manager (PSLM) will lead design and implementation of activities related to protection services for women and men who have escaped trafficking. This includes overseeing case management, psychosocial counseling and legal service provision provided by local partners in focus districts in Khulna and Chattogram Divisions. The manager will also support training of local partners to deliver support to beneficiaries, continued re-integration services to beneficiaries undergoing skills development, job placement, enterprise development and other livelihood activities. The PSLM is a member of the Ashshash Technical Management Team contributing to planning, budgeting and management of interventions, and monitoring and reporting on activities and outcomes.

**Specific responsibilities:**

The **Psychosocial and Legal Services Manager will** lead planning and implementation of psychosocial and legal services, including training and supervision of local partner activities. Responsibilities include:

* Develop annual and life-of-project workplans for psychosocial and legal services in collaboration with Ashshash staff, SDC, partners, and other stakeholders;
* Ensure timely and effective implementation of psychosocial and legal service activities in accordance with the approved workplan and budget;
* Coordinate with partners, the identification, training and mentoring of psychosocial counselors and other staff to deliver high quality support to beneficiaries
* Supervise partners and provide oversight in work planning, case management and implementation of activities related to psychosocial counselling for survivors and their families;
* Coordinate protection services effectively with Ashshash staff and partners delivering skills development, job placement, enterprise development and other economic empowerment support to meet the needs of beneficiaries;
* Lead the Ashshash component related to provision of legal services by partners through referrals and other mechanisms;
* Engage with the Government of Bangladesh, civil society, and private sector stakeholders to facilitate the implementation of psychosocial counselling, health, and legal services in line with program objectives;
* Engage communities and local leaders to improve the well-being of survivors of trafficking and lessen stigma faced by survivors in reintegration;
* Contribute high-quality inputs on project assessments, workplans, donor reports, and evaluations in coordination with staff and partners;
* Coordinate with partners and other stakeholders the collection of data and other information to capture outcomes and success stories;
* Conduct field visits to support and monitor the implementation of psychosocial and legal service activities;
* Support Monitoring and Evaluation with data input and other tasks, as needed;
* Organize and maintain all records and files in accordance with Winrock and SDC requirements;
* Other duties, as assigned

**Qualifications:**

* Master’s Degree in Social Work, Development Studies or other relevant discipline from a reputable university
* Minimum 5 years of professional experience supporting international development programs
* Demonstrated experience supervising staff and organizations to deliver mental health and psychosocial services in Bangladesh, including training of counselors and best practices in trauma counseling.
* At least 3 years working with local and international NGOs or UN agencies in Bangladesh supervising service delivery to beneficiaries related to: trafficking-in-persons, migration, protection, legal services, or other related issues.
* Demonstrated experience developing work plans, budgets, donor reports and using data for monitoring and reporting
* Experience supervising the work of local partners to delivery social services (counselling, livelihoods, etc.)
* Experience working with government agencies, community leaders, and private sector strongly preferred.
* Organized, detail oriented and able to multi-task to meet deadlines
* Flexible, self-motivated and able to work with little supervision
* Strong interpersonal skills and ability to work in teams and multi-cultural environments
* Computer proficiency: Microsoft Office, databases, email and internet
* Fluency in English and Bangla required
* Experience and willingness to work extensively in focus districts a plus

**SALARY:**

The annual salary will be commensurate with qualifications and experience. Excellent benefits.

**APPLICATIONS:**

Applicants should submit their current resume and cover letter for the **Psychosocial and Legal Services Manager**

position by ***February 17th, 2019*** using the following link: <https://www.winrock.org/join-us/careers/job-openings/?jid=2329061>

Winrock would like to thank all applicants for their interest but only candidates who meet all requisite criteria will be short listed and contacted.

**Winrock International is a gender sensitive organization.**

**Women are encouraged to apply for the position**