**Expression of Interest Form – ……………………. (Please type the name of the action)**

**Description:** …………………………

**Closing date for submission of EOIs:** ....../…../……

**PLEASE SUBMIT (i.e. ATTACH) Curriculum Vitae, PAST WORK or ANY OTHER DOCUMENT WITH THIS EOI**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| **Section 1: General Information**   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | First name: | | | Last Name: | | | | | | Contact Address: | | | | | | | | | Country: | | | | | Contact Phone: (+….) | | | | E-mail address (mandatory): | | | | | | | | | Are you:  **(please mark)** | Private individual | Private company (<20 staff) | | | | Private company (>20 staff) | Other    (please specify) | | If Private Company, please give Company name | | | |  | | | | | If Private Company or Other, who will be main evaluator for this call? | | | |  | | | | | Where did you hear about this call for Expression of Interest? | | | |  | | | | | | | | | | | | | |  |
| **Section 2: Qualifications** | | | |  | |  | | | |  |
|  | | **Please indicate your qualifications, skills and experience in the proposed area?**   |  |  |  | | --- | --- | --- | | Consultant  (and other team members, if a team is proposed) | Role in this proposed evaluation | Qualifications and Competencies | |  |  |  | |  |  |  | | | | | | | | |  |
|  | |  | |  | |  | | | |  |
|  | | **Please state 5 recent work you have undertaken in the last 3 years, explaining what type of service you provided**   |  |  |  |  | | --- | --- | --- | --- | | Organization to which services were provided | Value of your assignment (BDT) | Year | Please detail your role and specific work undertaken | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | | | | | | | |  |
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| **Section 3: Addressing the Call for Expression of Interest and Terms of Reference** | | | | | | | | | | |
|  | | **Please explain your proposed evaluation design which you will adopt and how this will address the key questions from the TORs.** | | | | | | | |  |
|  | | **List the key global policy and or development priorities you consider related to this programme/project, and for each explain how you propose to incorporate.** | | | | | | | |  |
|  | | **List the key cross cutting issues you consider related to this programme/project and for each explain how you propose to incorporate/address them** | | | | | | | |  |
|  | | **What in-country support will you require to deliver on this contract?** | | | | | | | |  |
|  | | | | |  | |  | | |  |
| **Section 4: Budget** | | | | |  | |  | | |  |
|  | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Cost description** | **Unit measures** | **# of unit** | **Unit rate** | **Total** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | | | | | | | | |  |
|  | | | | | | | | | |  |
| **Section 5: Information Disclosure** | | | | | | | | | |  |
|  | **Would you allow Sightsavers to store your profile in consultants database and share with you any opportunity for consultancy?**  Yes   No | | | | | | | | |  |
|  | **If Yes then for How long?** | | | | | | | | |  |
| 6 Months | | 12 Months | | | | | 24 Months | Anytime |
|  |  | | | | | | | | |  |

**Please attach the following document with EOI-**

1. **Curriculum Vitae of lead consultant and co- consultant**
2. **Details of past work experience**
3. **Details of budget breakdown(if required)**
4. **Any other documents which does not cover the EOI**