
Terms of Reference

Formative research on the perception and attitude among adolescent boys towards gender equality and sexual and reproductive health and rights among Rohingya refugees and Host Community in Cox's Bazar

1. Background and introduction

Founded over 80 years ago, Plan International is one of the oldest and largest children's development organizations in the world. Plan International plays an important role in mobilising children, communities and civil society organisations to claim the rights of children and achieve agreed upon local development priorities, towards a commitment to ensuring the wellbeing of children in support of the United Nations Convention on the Rights of the Child (UNCRC). Plan International has always provided its humanitarian support to the children and adolescents wherever the situation created.

Since extreme violence erupted in the Rakhine State of Myanmar in 25 August 2017, an estimated 702,160 Rohingya men, women and children have crossed the border into Cox's Bazar, Bangladesh to find safety. Combined with pre-existing numbers of Rohingya population that fled earlier in previous years, the total Rohingya population in Cox's Bazar amounts to approximately 914,678 as of 24 May 2018.¹ The situation also negatively affected the host community. Cox's Bazar is one of Bangladesh's most vulnerable districts ranking 62nd from the bottom on the Composite Deprivation Index (CDI). The rapid and massive increase in the Rohingya population, concentrated in Ukhia and Teknaf Upazilas in the south of Cox's Bazar district, has impacted the host community's market access, labour competition, deforestation, and inflation, resulting in increasing discontent between host and Rohingya communities.

Plan International's initial response focused on providing life-saving and immediate WASH and Protection needs to the most vulnerable arriving in Cox's Bazaar, focusing in the Balukhahli Mega camp. This included the installation of gender, age and disable friendly latrines, bathing spaces and distribution of WASH and other NFI kits responding to the specific needs of boys, girls, adolescent girls, women and men. The Protection response has focused on ensuring safe spaces for children, particularly adolescent and young girls, and provision of gender and age appropriate protection services including case management, family tracing and reunification, and enhancing community-based child protection mechanisms. The response has now phased out WASH and is focusing on implementing child protection and education in emergencies programming.

In that continuation, in October 2018 Plan International Bangladesh has launched a project titled "Champions of Change" with the financial support from UNFPA. The overall outcome of the project is to reduce vulnerability of adolescent boys to protection risks and negative SRHR outcomes in Rohingya and Host communities in Bangladesh. The project therefore focusses on building life skills and resilience of adolescent boys in line with the

¹ Inter Sector Coordination Group, Situation Update: Rohingya Refugee Crisis (24 May 2018).

Protection Objective of *Joint Response Plan for Rohingya Humanitarian Crisis, March to December 2018*. This will be achieved through delivering gender, SRHR, life skills, peaceful resolution and protection education, strengthening SRHR and PSS services and community based child protection mechanism while providing viable alternatives such as access to livelihood skills and promoting improved inter-personal skills for conflict resolution. The present formative research will explore key issues and topics related to adolescent boys in camp and host communities in Ukiya and Teknaf, and will inform current and future adolescent programming and implementation. To conduct the formative research a consultant/consulting firm will be engaged on behalf of Plan International Bangladesh as per this Terms of Reference (TOR).

2. Project overview

The project will achieve its Goal through two expected outcomes:

Outcome 1: Adolescent boys have improved knowledge and attitudes on gender, SRHR and safe behaviours and improved access to quality adolescent friendly SRH and PSS services.

Outcome 2: Promote a community-based approach to the response and provide protection services to persons at heightened risk (JRP Objective).

The project will directly reach 8,540 Adolescent boys aged 10-19 years in 19 different sites² in Ukiya and Teknaf, of which 3,416 boys aged 10-14 years and 5,124 boys aged 15-19 years. Moreover the project will target key community stakeholders (including camp leaders, religious leaders and other stakeholders) and engage Governmental and non-Governmental service providers in strengthening adolescent-friendly and sensitive services, including through existing health services.

3. Objectives of the research

The broad objective of this research is to explore the beliefs, attitudes and practices related to topics around gender, and capture existing risks and coping mechanisms of adolescent boys aged 10-19 in the intervention areas.

The specific objectives of the research are therefore the following:

1. To better understand the attitudes and perceptions of boys on key gender issues (including valuing gender equality and gender roles, peer relationships, power

² Locations include camps in Ukiya and Teknaf, as well as host communities

relations, violence, and so on), including on the acceptance of gender-based violence³.

2. To explore the nexus between the camp situations, specific vulnerabilities and risks adolescent boys are faced with.
3. To unpack the positive and negative coping mechanisms of adolescent boys, and explore their wishes and expectations.
4. To better understand the attitude and beliefs of boys (10-19 years age) towards key sexual and reproductive rights and related health issues.
5. To comprehend capacities, challenges and attitudes⁴ of the health service providers in camps and host communities towards provision of SRH and PSS – psycho social support for adolescents.
6. To provide project's objectives specific recommendations.

4. Methodological guideline

The consultant/consulting firm is expected to develop an appropriate methodology to meet the objectives of the research. However, appropriate triangulation in data collection methods is anticipated in the proposed methodology as per need. The methodology and relevant instruments should be adjusted in consultation of Plan International Bangladesh and finalised before implementation. The research should be carried out through involving relevant stakeholders of the project. The research should cover stakeholders from refugee camps and host communities in Teknaf and Ukhiya, identified together with Plan International. The data collection and analysis of adolescent's responses will be done separately and age specific. Separate questions will be asked to 10-14 and 15-19 years boys.

5. Scope of work

The assignment will preferably include, but not limited to:

- Conduct a desk review of relevant research papers available from Bangladesh and beyond. This will include review of necessary documents on SRHR, Plan International's SRHR position statement, Programme and Influencing Strategy of Plan International, Gender and Inclusion Strategy of Plan International, available research on SRHR assessment, including government reports and project documents.

³ Decreased acceptance of gender-based violence refers (child marriage, sexual violence or harassment, discrimination in family, intimate partner violence) among adolescent boys

⁴ In this project positive attitude means to create enabling environment for the youths and adolescent on SRH (YFHS), establish a friendly relationship bet parents and their children both adolescent and young, encourage to get the SRH information and services, supportive and proactive roles of parents)

- Develop appropriate methodology and data collection instruments in consultation with Plan International Bangladesh and finalise the instruments by pretesting.
- Administer data collection in the research area that includes supervision, cross validation, quality control and data transcription.
- Engage qualified enumerators who can engage with Rohingya refugees in Chittagong/Rohingya language; train them on data collection and quality control.
- Data management and analysis as per research themes in the objectives.
- Detail final report as per the study themes in English.
- Prepare a study brief both in Bangla and English.

6. Expected competency

Expected competency of the consultant/consulting firm includes:

- Expertise in conducting research in the area of gender, youth engagement, SRHR and/or children protection
- Capacity to start this assignment in February, and deliver on the objectives within the required timeframe
- Good track record and reputation of conducting similar research for reputed national and international organization.
- Capacity to provide necessary training to human resource for carrying out data collection, quality control (reliability) and data management.
- Capacity to arrange logistics, transportation and accommodation of research team.
- The consultant/consulting firm have to hire and train enumerates/research team by their own management.
- To obtain all required permission to work in camps.

7. Deliverables and timeframe

Total duration of the assignment is 45 calendar days after signing of the agreement. The methodology and work plan will be reviewed and approved by Plan International Bangladesh. It is anticipated that the first draft report will be produced within 30 days of signing of the agreement. The final report should be submitted after 10 days of receiving feedback. Follow up meetings will be held time-to-time between the contracted consultant/consulting firm and Plan International Bangladesh.

The report should have the following structure:

- Title page
- Acknowledgments
- Executive summary

- List of acronyms
- Table of contents and lists of figures and tables
- Introduction
- Background
- Methodology
- Results (it should be organised as per research objectives)
- Discussion and conclusions with recommendations.
- References
- Annexes

The consultant/consulting firm shall produce the following deliverable:

- An inception report containing final methodology and work plan within five days of signing of the agreement.
- Research instruments pretested and finalised (if required printed in in Bangla).
- Draft report containing detailed findings and in-depth analysis of findings.
- Preparation of draft report, present the key findings to different stakeholders and finalise the report based on feedback.
- Final report should be submitted in two copies with spiral binding along with soft copy in MS Word (in a CD). The report should be delivered in acceptable English. The consultant will arrange for proof reading, if required to maintain the quality.
- All data should be submitted to Plan International Bangladesh after completion of research.

8. Mode of payment

The payment will be made in three instalments:

Instalments	Percentage	Timeline
First instalment	30	Agreement signed and acceptance of inception report
Second instalment	40	After receiving the first draft report
Final instalment	30	Upon submission of the final report

9. Criteria and scoring of evaluation

Criteria	Score
Appropriate methodology to address the research objectives	40

Relevant competency of team leader and team composition	40
Amount of budget and justification	20

10. Preparation of proposal

The proposal will be divided into two parts and should be submitted in two separate folders i.e. technical and financial. The technical part of the proposal should not exceed 10 pages and will contain the following:

- Detailed methodology of the research.
- Detailed timeframe (including dates for submission of first draft, dissemination of findings and final report).
- Account of experience of conducting survey and employing qualitative methods.
- CVs of the team leader and key members of the research team which reflect relevant experience to conduct the research.
- Copy of VAT registration certificate (for consulting firm).
- Copy of valid TIN certificate and bank account detail.

The financial proposal should clearly identify, item wise summary of cost for the assignment with detail breakdown. The budget should not contain income tax as a separate head; it can be blended with the other expenditure, as it will be deducted from the source. However, VAT can be mentioned in the budget as per government regulation. The organisation will deduct VAT and Tax at source according to the GoB rules and deposit the said amount to government treasury. The consultant/consulting firm is expected to provide justified budget, which is consistent with technical proposal.

11. Submission of proposal

The technical and financial proposals should be submitted electronically to the email address: Planbd.consultant.hiring@plan-international.org with titled **“Formative research on the perception and attitude among adolescent boys towards gender equality and sexual and reproductive health and rights among Rohingya refugees and Host Community in Cox’s Bazar.”** as subject line. Proposal submitted to any other email account except this and in hard copy will be treated as disqualified. Submissions after the deadline **10th February 2019** will be treated as disqualified. Two different folders i.e. technical and financial should be submitted into one zip folder with a covering letter. The proposals should be submitted in pdf format.

12. Penalty clause

The consultant/consulting firm is expected to provide services within stipulated period as well as submit the final report maintaining the quality as mentioned in section 7. If the quality is not maintained as mentioned in section 7, Plan International Bangladesh will deduct 5% of the total agreement amount. If for any reason, the consultant/consulting

firm fails to deliver services within stipulated time, the consultant/consulting firm needs to inform Plan International Bangladesh in time with valid and acceptable explanation. Failing to this may evoke penalty clause at the rate of 1% for each day of delay.

13. Contact person

For any technical issue related to the project and research, please communicate, Roger Henri Maria Dirx, Community Based Protection Advisor, to the following email address: Roger.Dirx@plan-international.org

14. Ethical Considerations

There will be nothing in the research which may be harmful for respondents regarding legal or medical ground. No one would be forced to provide information for the research. The objectives will be clearly explained to all the respondents of the research before gathering data from them. The evaluators will be abstained from collecting data from those who will deny or show any kind of disinterest in providing information. Thus, verbal/written consent of the respondents should be taken before collecting data. Confidentiality of data should be maintained and in the report name of the respondents should not be revealed.

15. Intended users of evaluation

The Country Management team, project team and staffs of Sweden National Office will use the research findings and lessons learning. The evaluation will also help to develop the next grant proposal, be used by the grants, communication department and programme staff for their monitoring, or contribute to wider learning within the sector.

16. Bindings

All documents, papers and data produced during the assessment are to be treated as Plan International Bangladesh property and restricted for public use. The contracted consultant/consultant firm will submit all original documents, materials and data to country office of Plan International Bangladesh.

17. Negotiations

Once the proposals are evaluated, Plan International Bangladesh may enter into negotiation with one or more than one consultant/ consulting firm for final selection. If negotiations fail, Plan International Bangladesh will invite consultant/consulting firm whose proposal received and was the next highest score to negotiate a contract. If none of the invited proposals led to an agreement fresh, Requests for Proposals (bidding document) will be called.

18. Award of contract

The consultant/consulting firm expected to commence the assignment within one week of signing contract.

19. Child Protection Policy

The consultants shall comply with the child Protection Policy of Plan International Bangladesh. Any violation /deviation in complying with Plan's child protection policy will not only result-in termination of the agreement but also Plan will initiate appropriate action in order to make good the damages/losses caused due to non-compliance of Plan's Child Protection Policy.