

## Terms of Reference (ToR)

### **Direct and indirect funding flows from international NGOs, donors, and UN agencies in Bangladesh through Local and National Humanitarian actors to people in need including Rohingya response**

#### **Context and Background:**

The Empowering Local and National Humanitarian Actors (ELNHA) project aims at shifting the power and resources in the humanitarian sector from international humanitarian actors to local and national ones. The underlying assumption is that having local and national actors (LNHAs) in the driving seat for emergency preparedness and response shall allow vulnerable people in disaster prone areas to benefit from better humanitarian response.

To achieve the envisioned systemic change in the humanitarian sector, the ELNHA project is pursuing three main strategies in parallel. First of all, the capacity of LNHA is strengthened so that they can lead humanitarian action (STRENGTH). Secondly, LNHA will have the voice to create a strong domestic humanitarian agenda in their countries (VOICE). Thirdly, international NGOs and donors are influenced, based on solid evidence, so that they provide more space and means to LNHA to lead humanitarian action (SPACE).

In Bangladesh, the project is being led by Oxfam along with six supporting partner NGOs in nine districts across Bangladesh: Dhaka district; Satkhira district; Barguna and Patuakhali districts; Kisoreganj and Sunamganj districts; Kurigram district; Gaibandha and Sirajganj district.

The local humanitarian leadership or the localisation agenda has become the latest hot topic in the humanitarian reform process. Major new investments in how funding will go to local and national humanitarian actors (LNHAs) is currently in discussion; international donors, with aid agencies, have committed, through the Grand Bargain (GB), a goal at least 25% of humanitarian funding and international organizations through Charter for Change (C4C), a goal at 20% funding to local and national responders as directly as possible to improve outcomes for affected.

The humanitarian system in Bangladesh has a long history of working with local and national actors and the environment is largely supportive of the agenda. But the conversation needs to move forward, as the overall system remains biased towards international engagement. The Bangladesh humanitarian NGO community, and particularly Oxfam's ELNHA programme, are interested to ensure that the GB and C4C commitment and want to better understand/evidence the funding flows from donors, INGOs and UN agencies to local and national humanitarian actors.

**Overall objectives:** To know the context of direct and indirect funding flows from international NGOs, donors, and UN agencies in Bangladesh through Government, local and national humanitarian actors to people in need and what are the key policies working as in favour or as barrier behind this to promote the flows.

#### **Specific objectives:**

1. To analyse how much direct and indirect funding goes to local and national humanitarian actors, to Government for disaster preparedness and response from international NGO's, UN agencies and donor community in Bangladesh.
2. To produce a mapping of government of Bangladesh's funding until 2018. This mapping will show which local and national NGOs are accessing them and how much accessing. It will contribute to have an understanding on how local actors will work when there will be less global funding.
3. To identify the challenges of accessing the direct funding and find out the appropriate recommendations

4. To create the evidence for doing national and international level advocacy for promoting the direct and indirect funding flow for local and national humanitarian actors

#### **Scope of the consultancy:**

- Analyse the context of funding flow disaster preparedness and response activities of local and national humanitarian actors in Bangladesh including the funding flow in Cox's Bazar.
- Engage with International NGO's, UN agencies, and the donors based in Bangladesh who are funding local and national humanitarian actors either directly or indirectly
- Engage with Local and National humanitarian actors who are getting and those are not getting direct and indirect funding from UN agencies, international NGO's and donors.
- The research will review women's right organizations regarding their accessibility of fund from donors, INGOs and UN agencies for humanitarian actions
- Identify opportunities and challenges that exist for local and national actors to access humanitarian funding from key donors, INGOs and the UN and also to identify what are working as constraints for donor community to provide the direct funding to local and national humanitarian actors

#### **Expected outcomes:**

1. This study will contribute to a much wider and evidenced understanding of how the Grand Bargain and Charter for Change signers are delivering on their commitment in Bangladesh
2. This report will look to reflect how humanitarian financing systems in Bangladesh contributes to the ability of local and national humanitarian actors to respond in emergencies
3. This study responds to the need to build more evidence base for advocacy with donors in Bangladesh.
4. This research will contribute to global influencing work in 2018 at specific moments (ECOSOC HAS, GB facilitation meeting, Localisation Marker WG) and with ongoing donor lobby.

#### **Expected Deliverables from consultant:**

- Propose a detailed methodology, action plan and tools with Oxfam to conduct the study and incorporate the feedbacks (if any) accordingly. Oxfam global team will be recruiting a consultant at global level to support in the methodology development and the recruited consultant for Bangladesh will be expected to collaborate and coordinate with him/her for finalizing the methodology, tools and deliver the final report.
- Finalize the list of stakeholders to be interviewed in consultation with Oxfam
- A mapping of government of Bangladesh's funding, who are accessing them and how much until 2018
- Share the draft study report with Oxfam for comments
- Incorporate the feedback and share the final version within the deadline.
- Present the study findings during the national level dissemination
- In addition, provide some photos with quotes from different stakeholders interviewed during the study conduction

#### **Reporting Relations**

The consultant will be under the general oversight of the ELNHA Project Manager and will do the regular coordination directly to the ELNHA Senior Influencing Officer of Oxfam in Bangladesh.

The consultant will also be expected to regularly communicate with the international consultant on research progress.

### Qualifications

- At least 5 years of practical experience for conducting the similar type of study;
- Demonstrable skills and experience in analysing budgets expenditures and utilization at the national or regional and international level
- Experience working in the area of humanitarian assistance;
- Experience working with national and local organizations and actors;
- Excellent command of written and spoken English.
- Sound understanding on Grand bargain and Charter for Change commitments

### Duration of Assignment

The assignment is planned for the period of 15 September 2018– 15 November 2018.

### Request for Bids

The Consulting firm/individual should submit separately the following:

- Technical proposal, along with a work plan and methodology. Technical proposal should also outline understanding of the ToR and list of similar exercises done in the past. The CV(s) of the Consultant(s) associated with the assignment need to be attached also.
- Financial proposal that outlines the fees and associated costs as well as the preferred payment methods/ schedules. The consultant must budget for all costs (including Tax/ VAT) and provide budget notes.

### Evaluation Criteria

Criteria	Weight
<b>1. Technical</b>	<b>70</b>
<b>1.1. Expertise of the consultant(s) (consulting firm/organization)</b>	<b>50</b>
1.1.1. Understanding of the TOR	15
1.1.2. Proposed Methodology	10
1.1.3. Experience of working in humanitarian sector and analysis of funding flow to humanitarian work	15
1.1.4. Team composition	10
<b>1.2. Qualification of the consultant(s)</b>	<b>20</b>
<b>2. Financial</b>	<b>30</b>
<b>Total</b>	<b>100</b>

**Annex: DRAFT Content of the reporting (consultant can change on the basis of context/information collected)**

1. **Front Cover:** Image of LNHA in action
2. **Foreword:** Oxfam in Bangladesh 1p
3. **Summary:** 1p
4. **Intro:** 3p. including a few killer facts of local leadership agenda over past year and funding flows
5. **Bangladesh and the humanitarian funding context:** 3-4 pp.
6. **Traceability:** First and second level funding. 810-15 pp.

For each level, there will be a snapshot LNHA story of 1 local actor who was instrumental in delivering the response work. 1p each with photos and quotes. (Total 10 usable photos with quotes)

7. **Summary of initiatives to support local and national actors in Bangladesh 2-3 pp–Conclusions.** 1-3 pp
8. **Recommendations for key donors, INGOs, UN agencies and Bangladesh government 2-3pp**