Request for Proposal

For

Research on Child Labour Situation in Informal Sectors of Bangladesh

**Background**

Family Planning Association of Bangladesh (FPAB), a Member Association of International Planned Parenthood Federation (IPPF) is implementing a three years project on violence against children titled “Community Action for Child Protection from Violence” by European Union. The project will be implemented in Dhaka, Chittagong and Khulna City Corporation in partnership with Japanese Organization for International Cooperation in Family Planning (JOICFP), Bangladesh Centre for Communication Program (BCCP), Aparajeyo Bangladesh (AB) and Bangladesh Legal Aid and Services Trust (BLAST)

The project aims to contribute to eliminate violence against children (VAC) in the key areas (Family, educational institutions, community level, public place, workplace and in adolescent development center and orphanage) by enabling relevant duty bearers to understand, detect and act to prevent various forms and aspects of violence against children.

The intervention package is designed around a three-pronged approach for detecting, preventive and/or responding to any forms of VAC and rehabilitating victims of violence. The first approach aims at changing or strengthening societal and behavior changes in order to reduce VAC will include awareness raising, sensitization, networking and developing capacities of gatekeepers and stakeholders. The second approach revolves around protecting and helping victims of violence. The third approach will deal with the legal and institutional framework in the project area.

**Overall Objective:**

To enhance state and non-state actors capacity and capability to eliminate all forms of violence against children

**Specific Objectives:**

* To strengthen community actions by community people for child protection by developing and make use of multi-formatted communication media tools developed from one common story.
* To provide legal support and comprehensive rehabilitation package for reintegrating child victims of violence.

**Expected Results of the project**

1. A community based system for child protection is established through social attitudes and behavioral changes.
2. Improved capacity of implementing partners and other stakeholders to implement VAC activities.
3. Increased availability of and access for victims of VAC to shelter, medical, psychological, legal support and vocational training and information system for VAC improved and information system for VAC improved.
4. Communication tools for child protection is developed and used.

**Target group of the project**:

Adults who behave violently to children (teachers, parents, community people, religious leaders) child victims of violence in the project area

**Final Beneficiaries of the project:**

Children, government agencies, law enforcing agencies and professionals working directly with children

**Total beneficiaries:**

17675 children survivors of violence shall get direct benefit through the child friendly spaces. Awareness raising campaign will cover 360,000 people. Teachers, law enforcement, Las and school management committee members of 40 school and Madrasah in the project area will receive training regarding various aspects of Violence against Children (VAC).

**Terms of Reference for the Sub Grant:**

FPAB is now going to provide a sub grant to a research organization to identify the child labor situation in informal sectors of Bangladesh. Child labor situation is very worse in Bangladesh and vast majority of child labor is engaged in informal sector. This activity is designed in line with national child labor elimination policy 2015. The objective of the sub grant is to identify underlying causes of child labor and determining possible measures for elimination of child labor in informal section. They will identify underlying causes behind child labor; suggest measures for rectification and determining appropriate scope for rectification of acts and rules and to arrange training to perform the activities efficiently at field level. After completion of the assignment, the sub-grantee will organize a dissemination seminar involving relevant stakeholder.

**Objective:** To contribute to knowledge generation on child labor situation in informal sectors of Bangladesh

**Result:** One research paper on child labor situation in informal sector published and shared with relevant stakeholders.

**Methodology:**

Applicants are requested to propose a feasible methodology for carrying out the assessment.

**Key deliverables of the assignment:**

* 3 Hard copy of the final thesis report with all data and questionnaire as well as picture.
* An electronic copy of final research report.

**Eligible persons/organization:**

Bangladeshi research organization who have experience of conducting minimum 5 research in social and economic field and at least 3 research in the area of violence against children, women and/or domestic violence.

**Work Schedule**

Detail will be worked out jointly with Applicant and FPAB. The activities might be followed by this tentative timeframe.

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| **S.L.** | **Activities** | **Time Frame** |
| 1 | Meeting with FPAB regarding guideline to research activities. | **June 2nd , 2015** |
| 2 | Develop work, field plan and training plan in consultation with FPAB. | **June 8th, 2015** |
| 3 | Final research report submission after consultation with FPAB | **July 30th , 2015** |
| 4 | The sub-grantee will organize a dissemination seminar involving relevant stakeholder(Minimum 25 persons) | **August 5th, 2015** |

**Child Protection Policy:**

The consultant must comply with the child Protection Policy of FPAB. Any violation/deviation in complying with FPAB’s child protection policy will not only result-in termination of the agreement but also FPAB will initiate appropriate action in order to make good the damages/losses caused due to noncompliance of FPAB’s Child Protection Policy.

**Confidentiality:**

All papers shared with the consultant are confidential to FPAB and should not be used outside of these two organizations without permission.

**Template of the Proposal:**

The applicants are requested to follow the following template for the proposal. The proposal should not exceed a maximum 10 pages, Arial 10 font, 1 inch margin in single line spacing.

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| --- | --- |
| Proposal Heading | Weights |
| Technical Proposal | |
| Understanding of the assignments (maximum 1 page) | 5% |
| Proposed Approach and Methodology (maximum 5 pages) | 30% |
| Work Plan | 5% |
| Past Experience (maximum 2 pages) including a submitted returnable sample copy with other related research work. | 25% |
| Team Composition (maximum 1 page) (please attach individual CVs as annex, with no CV more than 5 pages ) | 25% |
| Budget (separate Spread Sheet)\* | 10% |

**Consultation Fee and Payment Schedule:**

**Payment Modality:**

As per budget and payment will be provided separately to carry out separate objectives and applicant may apply for the ToR.

**Payment Schedule:**

30% advance payment will be provided upon sign of the contract, 20% after acceptance of the draft report and rest of the 50% after acceptance of final research report.

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| Sl. | Activities | Payment |
| 1 | Signing of the TOR | 30% |
| 2 | Submission of draft | 20% |
| 3 | Submission of final copy | 50% |

`\* The budget should be provided in a simplified manner describing the information and methods used to establish the amounts of unit costs, lump sums and/or flat-rates, to which costs they refer. The applicants are also requested to clearly explain the formulas for calculation of the final eligible amount. **All cost must include appropriate VAT/TAX as per rules.**

**Disclaimer of Proposal:**

FPAB reserves the right to accept or reject any or all proposals without assigning any reason whatsoever.

**Proposal Submission:**

The applicant will have to submit both the narrative and financial hard copy of the Proposal mentioning the task of the **Research on Child Labor** in the envelope, to the following address by **25th May, 2015** during office hour:

Executive Director  
Family Planning Association of Bangladesh (FPAB)   
2, Naya Paltan, Dhaka-1000  
Web: [www.fpab.org](http://www.fpab.org).bd